

COUNCIL AGENDA

February 13, 2017 - 7:00 p.m.

COUNCIL SEATING ARRANGEMENT

J. Bruce Woody
City Manager

Bill Falkner
Mayor

Paula Heyde
City Clerk

MANAGER'S
STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Barbara LaBass (5th District)

Ken Beck (At Large)

Kent O'Dell (At Large)

Donna Jean Boyer (At Large)

Gary Roach (4th District)

Pat Jones (1st District)

Joyce A. Starr (2nd District)

PJ Kovac (3rd District)

*City Attorney Bryan Carter, Administrative Services Director Gia Scruggs, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson and Public Works & Transportation Director Bill Heatherman.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held January 30, 2017, at 7:00 p.m. and the special meeting held February 2, 2017, at 4:50 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

PUBLIC HEARING FOR THE TUSCANY VILLAGE DECORATIVE STREET LIGHT MAINTENANCE AND OPERATION NID (NEIGHBORHOOD IMPROVEMENT DISTRICT) PROJECT: _____

2. A public hearing will be held on February 13, 2017, at 7:00 p.m. in the Council Chamber at City Hall, 1100 Frederick Avenue, St. Joseph, Missouri, for the purpose of considering the improvements and assessments herein described:
 1. Project name: The Tuscany Village Decorative Street Light Maintenance and Operation NID Project.
 2. General nature of the improvements: The costs incurred for the decorative fixtures instead of the standard street lights.
 3. The estimated cost of the proposed street light improvements, maintenance and power is \$2,964.00 per year for the entire subdivision, or \$19.00 per month, per lot. The final cost of such improvements assessed against the property within the district shall not exceed such estimated cost by more than 25%.
 4. The boundaries of the neighborhood improvement district to be assessed for the Project are:

Tuscany Village Subdivision (Tuscany Village Final Plat as recorded in Plat Book 12 at Page 85).
 5. The proposed method of assessment is: The total project cost will be shared among the property owners within the improvement district. To establish the cost per property owner, the total costs will be divided by the number of platted lots in the subdivision which is 13 lots.

The proposed Assessment Roll for the improvements, the plans, specifications and estimated costs therefore, are on file in the office of the City Clerk for public inspection. Written or oral objections to the proposed project or assessment will be considered.

The public will be given an opportunity at this time to comment on the proposed project.

CONSENT AGENDA:

Nominations and Appointments:

3. Filed 2/2/17: Mayor Falkner nominates Reba Hebert, 4207 St. Joseph Avenue, to serve as a member of the Planning Commission for a term expiring January 29, 2022; she is being reappointed.

CONSENT AGENDA: Nominations and Appointments: (Cont'd)

4. Filed 2/2/17: Councilmember Jones nominates Sharon Womach, 4902 Ashbey Drive, to serve as a member of the Community Police Advisory Committee for a term expiring February 3, 2020; she is being reappointed.

Bills for Passage:

5. A Bill (#893-14) authorizing an amendment to the Health Department budget in the General Fund in the amount of \$3,000.00 and execution of a contract with Dr. Robert Stuber, MD, in the amount of \$18,000.00 to provide medical oversight for public health services.
6. A Bill (#895-14) authorizing an amendment to the General Fund, Parks Designated Funds Program budget and acceptance of a donation from the Robert J. Buller Trust in the amount of \$60,261.29 to be used for improvements at the Eagles Ball Field Complex at 2500 Marion Street.
7. A Bill (#892-14) authorizing the submittal and execution of a Missouri Highways and Transportation Commission (MHTC) 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities Capital and Operating Assistance Grant Agreement in the amount of \$79,092.00.
8. A Bill (#896-14) authorizing the submission and execution of a Federal Transit Administration Section 5307 Urban Area Formula Funds Grant to provide transit operating assistance in the approximate amount of \$1,513,462.00.
9. A Bill (#901-14) repealing Special Ordinance #9130, authorizing the execution of a Missouri Highways and Transportation Commission (MHTC) 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities Capital Assistance Grant Agreement in the amount of \$67,961.00, authorizing an amendment to the Mass Transit Fund budget in the amount of \$67,961.00, and authorizing the Missouri Department of Transportation to procure the funded vehicle on behalf of the City.

CONSENT AGENDA: Bills for Passage: (Cont'd)

10. A Bill (#903-14) declaring a public necessity for acquisition of property rights through the exercise of the power of eminent domain for two (2) tracts of real estate, Karnes Road Farms located at 3801 North 18th Street and Shane and Reba Hebert, located at 4133 Saint Joseph Avenue in North St. Joseph, Buchanan County, Missouri, for the acquisition of a Temporary Construction Easement and Permanent Easement necessary for the construction and maintenance of the Stormwater Tunnel Conveyance System for the Blacksnake Creek Stormwater Separation Improvement Project.

11. A Bill (#907-14) authorizing acceptance of a Warranty Deed for property on Arrowhead Drive and a Permanent Sewer Easement over property adjacent to Coleman Elementary School, both in conjunction with the exchange of properties between the City of St. Joseph and the St. Joseph School District.

Resolutions for Adoption:

12. A Resolution (#909-14) authorizing the execution of a contract with Missouri Care, Incorporated for the purpose of providing covered services in the community and allowing for reimbursement.

13. A Resolution (#910-14) authorizing the execution of a contract with Home State Health Plan, Inc. for the purpose of providing covered services in the community and allowing for reimbursement.

14. A Resolution (#913-14) authorizing the renewal of the Master Professional Engineering Service Agreements with Burns & McDonnell Engineering Company; HDR Engineering, Inc.; Snyder & Associates, Inc.; Black & Veatch Corporation; and George Butler Associates, Incorporated to provide on-call design services associated with the City's wastewater utility for an additional one-year period.

15. A Resolution (#917-14) authorizing execution of a contract with the Missouri Department of Health and Senior Services to provide HIV Prevention Projects in the amount of \$62,476.00.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

16. A Resolution (#919-14) authorizing the execution of Work Order No. 40048-20 with Burns & McDonnell Engineering Company, Inc. to conduct an assessment of the Biogas Dryer System at the Water Protection Facility in the amount of \$69,300.00.

17. A Resolution (#920-14) establishing a grant program to support the repair or replacement of certain privately-owned stormwater conveyance infrastructure, subject to annual appropriation.

18. A Resolution (#922-14) authorizing the purchase of one (1) street sweeper for the Public Works & Transportation Department Street Maintenance Division in the amount of \$238,949.00 from Armor Equipment of Olathe, Kansas.

19. A Resolution (#924-14) authorizing execution of a new Memorandum of Understanding with the Friends of the Animal Shelter outlining mutual responsibilities of each party upon a successful completion of the Capital Campaign to fund and construct a new animal shelter.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

20. A Bill (#908-14) authorizing an amendment to the Public Health Department budget in the General Fund in the amount of \$33,843.26 to allocate funds received from the Maternal Child Health Contract Amendment with the Missouri Department of Health and Senior Services.
21. A Bill (#911-14) authorizing execution of an agreement with the St. Joseph Umpires and Scorekeepers Association to provide officiating services for all Parks, Recreation and Civic Facilities softball and kickball leagues in an amount not to exceed \$38,785.00.
22. A Bill (#912-14) redistricting the property located at 2303 South 22nd Street from C-1, Neighborhood Shopping District to C-3, Commercial District, as requested by Kenton Randolph.
23. A Bill (#914-14) authorizing the execution of Amendment Number One (1) to a State Block Grant Agreement with the Missouri Highways and Transportation Commission (MHTC) to expand the original project time period for the Airport Master Plan at Rosecrans Memorial Airport to June 30, 2017.
24. A Bill (#915-14) authorizing the acceptance of various easements and warranty deeds from thirteen (13) property owners for the Blacksnake Creek Stormwater Separation Improvement Project for the total amount of \$298,999.00.
25. A Bill (#916-14) authorizing an amendment to the Public Health Department budget in the General Fund in the amount of \$10,000.00 for revenues received with the Missouri Department of Health and Senior Services Chronic Disease Primary Prevention Contract Amendment.
26. A Bill (#918-14) authorizing execution of an agreement with Midland Empire Sports Association for the operation of Amateur Softball Association (ASA) sanctioned or other approved league play and tournaments promoting the advancement of girls' softball at Drake Softball Complex.
27. A Bill (#921-14) authorizing an amendment to the General Fund Metropolitan Planning Organization (MPO) Program budget to recognize revenue in the amount of \$16,000.00 received from the Missouri Highways and Transportation Commission (MHTC) to assist the MPO in transportation planning activities within the St. Joseph urbanized area related to the INVEST Program.

BILLS FOR FIRST READING: (Cont'd)

28. A Bill (#923-14) amending Chapter 2, Article V, of the Code of Ordinances by enacting a new Division 21 entitled "Tourism Commission" for the purpose of carrying out the powers, functions and duties specified by statute.
29. A Bill (#925-14) authorizing an amendment to the General Fund – Network Reserve Program budget in the amount of \$14,484.00 and authorizing a Retail Sales Agreement with AVI Systems, Inc. in the amount of \$14,483.48 to provide upgrades to the City's government access channel (Cable Channel 19).

REPORTS OF BOARDS & COMMISSIONS:

30. Filed 1/25/17: Minutes of the Social Welfare Board meeting held November 22, 2016, at 2:33 p.m., at 904 South 10th Street.
31. Filed 1/26/17: Minutes of the Board of Operating Engineers meeting held November 2, 2016, at 3:30 p.m., in the 1st Floor Conference Room at City Hall.
32. Filed 1/26/17: Minutes of the Library Board Budget/Personnel Committee meeting held January 24, 2017, at 4:45 p.m., at Carnegie Library, 316 Massachusetts Street.
33. Filed 1/26/17: Minutes of the Library Board of Trustees meeting held January 24, 2017, at 5:00 p.m., at Carnegie Library, 316 Massachusetts Street.
34. Filed 1/26/17: Minutes of the Zoning Board of Adjustment meeting held January 24, 2017, at 4:00 p.m., in the Council Chamber at City Hall.
35. Filed 1/27/17: Minutes of the Planning Commission meeting held January 26, 2017, at 7:00 p.m., in the Council Chamber at City Hall.
36. Filed 1/30/17: Minutes of the Electrical Standards and Appeals Board meeting held January 11, 2017, at 3:30 p.m., in the 1st Floor Conference Room at City Hall.
37. Filed 1/30/17: Minutes of the Plumbers Examining and Appeals Board meeting held January 12, 2017, at 4:30 p.m., in the 1st Floor Conference Room at City Hall.

WORK SESSION MINUTES – CITY CLERK'S OFFICE:

38. Filed 2/7/17: Minutes of the Work Session held February 2, 2017, at 4:15 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

39. Filed 1/30/17: Memorandum in re: Acting City Manager (January 31 – February 1, 2017).
40. Filed 1/2/17: Memorandum in re: Acting City Manager (February 3, 2017).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

41. Filed 1/26/17: Monthly budget detail for Council, City Clerk and City Manager programs for September, 2016.
42. Filed 1/26/17: Minutes of the St. Joseph Museums, Inc. Collections Committee meeting held December 13, 2016, at 8:00 a.m., at 3406 Frederick Avenue.
43. Filed 1/27/17: Minutes of the St. Joseph Museums, Inc. Black Archives Museum Committee meeting held January 17, 2017, at 5:00 p.m., at 3406 Frederick Avenue.
44. Filed 1/30/17: Revised minutes of the St. Joseph Museums, Inc. Black Archives Museum Committee meeting held December 6, 2016, at 5:00 p.m., at 3406 Frederick Avenue.
45. Filed 1/31/17: Memorandum from Mayor Falkner in re: Absent from the City (January 30 – February 1, 2017).
46. Filed 1/31/17: Revised minutes of the St. Joseph Museums, Inc. Programming Committee meeting held November 1, 2016.
47. Filed 2/1/17: Revised minutes of the St. Joseph Museums, Inc. Programming Committee meeting held December 6, 2016.
48. Filed 2/3/17: Municipal Division Summary Reporting Form, January, 2017.
49. Filed 2/3/17: Minutes of the St. Joseph Museums, Inc. Programming Committee meeting held January 3, 2017, at 1:10 p.m., at 3406 Frederick Avenue.
50. Filed 2/6/17: City Link, February 2, 2017.
51. Filed 2/7/17: Memorandum from Paula Heyde, City Clerk, in re: Citizens Public Service Activities Committee – FY 2017/2018.

OTHER BUSINESS:

52. City Manager's Report

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.