

COUNCIL AGENDA

March 13, 2017 - 7:00 p.m.

COUNCIL SEATING ARRANGEMENT

J. Bruce Woody
City Manager

Bill Falkner
Mayor

Paula Heyde
City Clerk

MANAGER'S
STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Barbara LaBass (5th District)

Ken Beck (At Large)

Kent O'Dell (At Large)

Donna Jean Boyer (At Large)

Gary Roach (4th District)

Pat Jones (1st District)

Joyce A. Starr (2nd District)

PJ Kovac (3rd District)

*City Attorney Bryan Carter, Administrative Services Director Gia Scruggs, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson and Public Works & Transportation Director Bill Heatherman.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held February 27, 2017, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

CONSENT AGENDA:

Nominations and Appointments:

2. Filed 3/2/17: Mayor Falkner nominates Philip Vaughn, 3514 W. Lantern Lane, to serve as a member of the Planning Commission for a term expiring August 5, 2018; he is filling a vacancy created by the resignation of Shannen White.

3. Filed 3/3/17: Mayor Falkner nominates Kim Weddle, 3514 Nickell Drive, to serve as a member of the Tourism Commission for a term expiring March 13, 2018; this is a new Commission.

4. Filed 3/3/17: Mayor Falkner nominates Ronald Allen, 3501 Nickell Drive, to serve as a member of the Tourism Commission for a term expiring March 13, 2019; this is a new Commission.

5. Filed 3/3/17: Mayor Falkner nominates Michelle Margulies, 2102 April Terrace, to serve as a member of the Tourism Commission for a term expiring March 13, 2019; this is a new Commission.

6. Filed 3/3/17: Mayor Falkner nominates Matthew Robertson, 4810 Aegean Terrace, to serve as a member of the Tourism Commission for a term expiring March 13, 2020; this is a new Commission.

7. Filed 3/3/17: Mayor Falkner nominates Travis Perkins, 5610 Valley View Drive, Apt. B, to serve as a member of the Tourism Commission for a term expiring March 13, 2020; this is a new Commission.

Bills for Passage:

8. A Bill (#938-14) amending Section 28-104 of the Code of Ordinances entitled “Schedule of penalties” to add fines for parking violations.

CONSENT AGENDA: Bills for Passage: (Cont'd)

9. A Bill (#929-14) authorizing an amendment to the Police Department budget in the General Fund to allocate processing fee revenue from Municipal Court in the amount of \$8,430.00.

10. A Bill (#930-14) authorizing an amendment to the Capital Projects Fund budget to allocate the amount of \$145,000.00 to be used to complete the improvements to the Hyde Park Ballfields-Concession Stand Project.

11. A Bill (#942-14) authorizing an amendment to the Property Maintenance Division budget in the General Fund to recognize funds received from insurance proceeds in the amount of \$6,807.00 as reimbursement for a Ford Ranger pick-up involved in an accident and deemed a total loss and authorizing the purchase of one dump trailer from Bonnett Trailer Sales in the amount of \$6,390.00.

12. A Bill (#927-14) authorizing execution of an agreement with Pony Express Baseball, Inc. in the amount of \$17,000.00 for the operation of United States Specialty Sports Association (USSSA) sanctioned or other approved league play and tournaments promoting the advancement of boys baseball at baseball facilities throughout St. Joseph.

13. A Bill (#931-14) authorizing the execution of an Agreement for Services with the County of Buchanan for the provision of City Communication Center Services for dispatch of county personnel in the amount of \$392,993.00 for a one year term beginning January 1, 2017.

14. A Bill (#932-14) authorizing execution of a Consolidated Planning Grant (CPG) Agreement with the Kansas Department of Transportation (KDOT) in the amount of \$15,000.00 to assist in the Metropolitan Planning Organization (MPO) transportation planning activities within the St. Joseph urbanized area.

15. A Bill (#939-14) authorizing execution of an agreement with Hidden Valley Homes Association, Inc. to fund improvements to curbs, gutters, and streets in an amount not to exceed \$31,840.00.

CONSENT AGENDA: Bills for Passage: (Cont'd)

16. A Bill (#933-14) authorizing an amendment to the Public Health Department budget in the General Fund and execution of a contract with the National Association of County and City Health Officials (NACCHO) both in the amount of \$15,000.00 for Medical Reserve Corps (MRC) training.

17. A Bill (#941-14) authorizing an amendment to the Bode Recreation Complex Program budget in the General Fund and execution of a contract with Advanced Athletic Surfaces, LLC and accepting a donation from the George Bode, Jr. Benevolent Trust all in an amount not to exceed \$60,000.00 for renovations to the outdoor sports court surfaces at the Bode Sports Complex.

Resolutions for Adoption:

18. A Resolution (#945-14) authorizing the execution of a Grant Agreement with St. Joseph Habitat for Humanity in the amount of \$155,578.00 in FY 2016/2017 HOME Investment Partnerships Program Funds to construct two single family homes at 3107 and 3109 Locust Street.

19. A Resolution (#948-14) authorizing the purchase of two (2) zero-turn commercial mowers from Horizon Equipment for use by the Parks, Recreation and Civic Facilities Department for the amount of \$33,862.00.

20. A Resolution (# 949-14) authorizing the purchase of twelve (12) sets of five (5) row aluminum bleachers and ten (10) aluminum players' benches from Superior Recreational Products for the Hyde Park Baseball Complex for the amount of \$39,870.00.

21. A Resolution (#951-14) authorizing the execution of Work Order Number 40843LB1 with Lewis Backhoe and Excavating, Inc. to provide emergency stream bank stabilization to protect the existing City sewer assets along Otoe Creek in east Saint Joseph in the total amount \$265,829.00.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

- 22. A Resolution (#953-14) authorizing the execution of a Unit Price Contract with Mega Industries Corporation and the issuance of a purchase order towards said contract in the total amount not-to-exceed, \$1,388,628.00 for the Mansfield Road Reconstruction Project.

- 23. A Resolution (#954-14) authorizing the execution of a Work Order with Snyder & Associates for construction services associated with the Mansfield Road Reconstruction Project and the issuance of Purchase Orders towards the said Work Order in the total amount not-to-exceed \$39,850.00 for these services.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

- 24. A Bill (#943-14) vacating an alley running north/south between 13th Street to 14th Street being approximately 20 feet wide and approximately 200 feet in length lying west of 1320 Mitchell Avenue and east of 1302 Mitchell Avenue, as requested by James Hausman.

BILLS FOR FIRST READING: (Cont'd)

25. A Bill (#944-14) amending Section 2-36 of the Code of Ordinances entitled "Compensation" to modify the manner in which the Mayor and City Councilmembers are compensated.
26. A Bill (#946-14) declaring a public necessity for acquisition of property rights through the exercise of the power of eminent domain for one (1) tract of real estate, Mart Plaza LLC located at 2901 North Belt Highway, St. Joseph, Buchanan County, Missouri, for the acquisition of a Temporary Construction Easement and a Permanent Right-of-Way Easement necessary for the construction and maintenance of the Gene Field Road Right Turn Lane Project.
27. A Bill (#947-14) authorizing the execution of the Missouri Highways and Transportation Commission's Transportation Alternatives Funds Program Agreement to construct an Urban Trail connection on the Burlington Northern Santa Fe Corridor from 28th Street to 22nd Street for a total of \$290,000.00.
28. A Bill (#950-14) authorizing the submission and execution of a Federal Transit Administration (FTA) Section 5339 Urban Area Formula Funds Grant application to provide transit capital assistance in the approximate amount of \$496,858.00.
29. A Bill (#952-14) authorizing the execution of a Purchase Agreement with and the acceptance of a Temporary Construction Easement and Permanent Right-of-Way Deed from Mark A. and L. Rana Thygerson for the Gene Field Road Right Turn Lane Project in the total amount of \$5,550.00.
30. A Bill (#955-14) authorizing an amendment to the Mass Transit Fund budget to authorize the return of FY2015 Transit Operating Grant funds in the amount of \$105,516.00 that were overpaid to the City in error by the Federal Transit Administration (FTA).

REPORTS OF BOARDS & COMMISSIONS:

31. Filed 2/22/17: Minutes of the Landmark Commission meeting held January 10, 2017, at 7:00 p.m., in the Council Chamber at City Hall.
32. Filed 2/24/17: Minutes of the Parks & Recreation Board meeting held February 16, 2017, at 4:00 p.m., at 1920 Grand Avenue.
33. Filed 2/24/17: Minutes of the Planning Commission meeting held February 23, 2017, at 7:00 p.m., in the Council Chamber at City Hall.
34. Filed 2/24/17: Minutes of the Port Authority meeting held June 7, 2016, at 7:35 a.m., at 3003 Frederick Avenue.
35. Filed 2/24/17: Minutes of the Port Authority meeting held August 30, 2016, at 7:30 a.m., at 3003 Frederick Avenue.

REPORTS OF BOARDS & COMMISSIONS: (Cont'd)

36. Filed 3/2/17: Minutes of the Library Board Budget/Personnel Committee meeting held February 28, 2017, at 4:45 p.m., at the East Hills Library, 502 N. Woodbine Road.
37. Filed 3/2/17: Minutes of the Library Board of Trustees meeting held February 28, 2017, at 5:00 p.m., at the East Hills Library, 502 N. Woodbine Road.
38. Filed 3/2/17: Minutes of the Social Welfare Board meeting held January 24, 2017, at 2:30 p.m., at 904 South 10th Street.
39. Filed 3/8/17: Minutes of the Community Police Advisory Committee meeting held March 7, 2017, at the Rolling Hills Library, 1904 N. Belt Highway.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

40. Filed 2/23/17: Minutes of the Council Work Session held February 16, 2017, at 4:15 p.m., in the 4th Floor Conference Room at City Hall.
41. Filed 2/27/17: Minutes of the Work Session held February 22, 2017, at 4:15 p.m., in the 2nd Floor Conference Room at Patee Market Health Center, 904 South 10th Street.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

None.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

42. Filed 2/24/17: Mayor Falkner’s State of the City Address, February 24, 2017.
43. Filed 2/27/16: Email from Shannen White, 4708 Corinth Drive, in re: Resignation from the Planning Commission.
44. Filed 2/28/17: Police Department Annual Report, 2016.
45. Filed 2/28/17: Minutes of the St. Joseph Museums, Inc. Black Archives Museum Committee meeting held January 17, 2017, at 5:00 p.m., at 3406 Frederick Avenue.
46. Filed 2/28/17: Memorandum from Gerald McCush, Community Development Manager, in re: Ad Hoc Committee site visits begin on March 2, 2017.

COMMUNICATIONS: (Cont'd)

47. Filed 3/3/17: City Link, March 2, 2017.
48. Filed 3/3/17: Memorandum from Chris Connally, Police Chief, in re: Primary seatbelt ordinance.
49. Filed 3/3/17: Municipal Division Summary Reporting Form, February 2017.
50. Filed 3/7/17: Minutes of the St. Joseph Museums, Inc. Programming Committee meeting held February 7, 2017, at 1:10 p.m., at 3406 Frederick Avenue.

OTHER BUSINESS:

51. City Manager's Report

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.