

PLEASE NOTE: All members of the Board of Trustees are invited to attend this meeting.

**ST. JOSEPH PUBLIC LIBRARY**  
Board of Trustees Budget/Personnel Committee Meeting  
January 22, 2019, **4:45 pm, East Hills Library**

2019 JAN 16 AM 10:25  
CITY CLERK

**A G E N D A**

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
  - A. December 18, 2018 Budget/Personnel Committee minutes **VOTE**
- IV. OLD BUSINESS
  - A. Expense and revenue comparison tables
  - B. Director Review Form
  - C. Library's Wage Scale Discussion
  - D. Other
- V. NEW BUSINESS
  - A. Financial reports submitted by Leichti, Franken & Young LLC to present to the full Board of Trustees **VOTE**
  - B. December Journal Entries **VOTE**
  - C. Other
- VI. PUBLIC COMMENT
- VII. NEXT MEETING DATE AND TIME: \*February 19, 2019 4:45 p.m.;  
Downtown Library (3<sup>rd</sup> week instead of 4<sup>th</sup> due to Library Advocacy Day)
- VIII. ADJOURNMENT **VOTE**

THIS MEETING IS OPEN TO THE GENERAL PUBLIC  
PERSONS WITH DISABILITIES WHO NEED ACCOMODATIONS TO  
PARTICIPATE IN THIS MEETING SHOULD CONTACT THE  
ADA COORDINATOR AT 232-4038.

\*Committee Members are: Dan Mefford, chair, Alison Schieber, Kyla Ward, Brad Weil, and Ingrid Woodbury, ex officio.

**ST. JOSEPH PUBLIC LIBRARY**  
Meeting of the Board of Trustees  
January 22, 2019, 5:00 p.m., **East Hills Library**

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
  - A. December 18, 2018 Board of Trustee minutes **VOTE**
- IV. APPROVAL OF MONTHLY EXPENDITURES
  - A. Approval of checks # 30968 through #31031, payroll checks #10717 through #10737 & December direct deposits **VOTE**
- V. FINANCIAL ISSUES
  - A. David Liechti, Liechti Franken & Young, LLC, full accrual accounting method discussion
  - B. Financial Reports **VOTE**
  - C. December Journal Entries **VOTE**
  - D. Other
- VI. REPORT OF THE DIRECTOR
  - A. Monthly Report
- VII. REPORTS OF COMMITTEES
  - A. Buildings & Grounds Committee
- VIII. OLD BUSINESS
  - A. Policy Review Project
  - B. Other

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IX. NEW BUSINESS

A. Shirley Blakeney, Branch Manager, East Hills Library

B. Other

X. PUBLIC COMMENT

XI. NEXT MEETING DATE AND TIME: **\*February 19, 2019, 5:00 p.m., Downtown Library (3<sup>rd</sup> Tuesday instead of 4<sup>th</sup> due to Library Advocacy Day)**

XII. ADJOURNMENT

**VOTE**

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PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS  
TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE  
ADA COORDINATOR AT 232-4038