

COUNCIL AGENDA

February 26, 2018 - 7:00 p.m.

COUNCIL SEATING ARRANGEMENT

J. Bruce Woody
City Manager

Bill Falkner
Mayor

Paula Heyde
City Clerk

MANAGER'S
STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Barbara LaBass (5th District)

Ken Beck (At Large)

Kent O'Dell (At Large)

Donna Jean Boyer (At Large)

Gary Roach (4th District)

Pat Jones (1st District)

Joyce A. Starr (2nd District)

PJ Kovac (3rd District)

*City Attorney Bryan Carter, Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson and Public Works & Transportation Director Andrew Clements.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

None.

SPECIAL RECOGNITIONS:

1. Proclamation – Girl Scouts of NE Kansas & NW Missouri, Inc. 106th Birthday Recognition and Girl Scout Week

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON ORDINANCES FOR REZONING & CONDITIONAL USE PERMITS:

2. A Bill (#1301-14) redistricting the property located at 3502 Frederick Avenue from R1-A, Single Family Residential District to C-3 Commercial District, as requested by Wesley Grammer, agent of the St. Joseph School District.

CONSENT AGENDA:

Nominations and Appointments:

3. Filed 2/16/18: Mayor Falkner nominates Richard DeShon, 2516 Lovers Lane, to serve as a member of the Tourism Commission, for a term expiring March 13, 2021; he is replacing Kim Weddle, whose term will expire on March 13, 2018.

Bills for Passage:

4. A Bill (#1310-14) amending Section 2-697 titled “Qualifications; membership” of Chapter 2 “Administrative code” of the Code of Ordinances to modify the qualifications of the members of the Building and Fire Prevention Code Board of Appeals.
5. A Bill (#1302-14) amending Section 7-316 titled “Property maintenance code adopted” of Chapter 7 “Building and building regulations” of the Code of Ordinances to adopt a new edition of the property maintenance code published by the International Code Council, Inc.
6. A Bill (#1289-14) authorizing an amendment to Chapter 28 “Traffic and vehicles” of the Code of Ordinances to correct an error.
7. A Bill (#1294-14) to commit to the Missouri Department of Natural Resources a total financial assurance amount of \$15,284,614.00 for closure and post-closure costs for the St. Joseph Sanitary Landfill Permit Number 102104 which includes the Free property.

CONSENT AGENDA: Bills for Passage: (Cont'd)

8. A Bill (#1303-14) vacating a portion of Townesouth Court located between 5410 Providence Hill Drive and 3300 Townesouth Court within the Eastowne Business Park, as requested by the St. Joseph Business Park Corporation, R. Patt Lilly, Agent.

9. A Bill (#1295-14) authorizing execution of an Airport Aid Agreement with the Missouri Highways and Transportation Commission to receive grant funds in the amount of \$57,566.00 that will be used for changes to the construction contract for the Apron Rehabilitation Project at Rosecrans Memorial Airport.

10. A Bill (#1296-14) authorizing an amendment to the Capital Projects Fund and the execution of a lump sum contract with Contractor's Plumbing Services, LLC and the issuance of purchase orders toward said contract both in the amount of \$46,781.00 for the Civic Center Park Balustrade and Stonework Repairs.

11. A Bill (#1297-14) authorizing the submission and execution of the Federal Transit Administration Year 2019 Certifications and Assurances, a Federal Transit Administration Section 5307 Urban Area Formula Funds Grant to provide transit operating assistance in the approximate amount of \$1,513,462.00 and a Federal Transit Administration Section 5339 Urban Area Formula Funds Grant to provide transit capital assistance in the approximate amount of \$187,000.00.

12. A Bill (#1298-14) authorizing the execution of a Stormwater Grant Program Agreement with Kenneth R. and Edna F. Reder to fund the repair and replacement of private stormwater conveyance infrastructure at 3202 Doniphan Avenue, allocating the City's 90% share of the project in the amount of \$16,200.00 from Stormwater Grant funds and accepting the property owners 10% share in the amount of \$1,800.00.

13. A Bill (#1299-14) authorizing the execution of a Stormwater Grant Program Agreement with William T. Frye to fund the repair or replacement of private stormwater conveyance infrastructure at 3520 East Nickell Drive, allocating the City's 90% share of the project in the amount of \$20,149.00 from Stormwater Grant funds and accepting the property owners' 10% share in the amount of \$2,239.00.

CONSENT AGENDA: Bills for Passage: (Cont'd)

14. A Bill (#1300-14) authorizing execution of a Fire Department Contract with the International Association of Firefighters, Local #77.

15. A Bill (#1305-14) adopting a revised Write-Off and Collection Policy for the City of St. Joseph, Missouri to replace the policy adopted by Resolution Number 42220.

16. A Bill (#1307-14) authorizing amendments to the Streets Maintenance Fund budget in the amount of \$127,361.00 and the Water Protection Fund budget in the amount of \$34,991.00 and authorizing the purchase of radios and related equipment from Motorola Solutions, Inc. in the amount of \$156,942.28 and installation and programming services by Midwest Mobile Radio Services, Inc. in the amount of \$5,410.00 for a total amount not to exceed \$162,352.28 to be used by the Street, Sewer Maintenance, Traffic and Public Parking Divisions.

17. A Bill (#1308-14) authorizing an amendment to the Aviation Fund budget in the amount of \$249,207.00 and the execution of Change Order No. 1 with Amerifence Corporation in the amount of \$344,064.77 for changes to the contract for the installation of a wildlife perimeter fence at Rosecrans Memorial Airport.

Resolutions for Adoption:

18. A Resolution (#1311-14) authorizing the renewal of the Master Professional Engineering Service Agreement with Burns & McDonnell Engineering Company; HDR Engineering, Inc.; Snyder & Associates, Inc.; Black & Veatch Corporation; and George Butler Associates, Inc. to provide on-call design services associated with the City's wastewater utility for an additional one (1) year period.

19. A Resolution (#1312-14) authorizing the execution of Change Order No. 2 with Midwest Heavy Construction in the amount of \$63,962.25 for changes and additions to the construction contract for the Apron Rehabilitation Project at Rosecrans Memorial Airport.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

20. A Resolution (#1313-14) authorizing a four-year Conditional Sale Agreement, subject to annual appropriation with Wells Fargo Financial Leasing, Inc. in the amount of \$754.33 per month for one 2017 Smithco Spray Star 1750 Sprayer for Fairview Golf Course and a payment and sale agreement requiring Fairview Golf Course to make a final lump-sum payment to satisfy the payment requirements of the Conditional Sale Agreement.

21. A Resolution (#1314-14) approving the Title VI Program for the City of St. Joseph Transit System.

22. A Resolution (#1319-14) authorizing a four-year Conditional Sale Agreement subject to annual appropriation with Yamaha Motor Finance Corporation, U.S.A. in the amount of \$2,810.00 per month for forty-five DR2A ERI Golf Carts for Fairview Golf Course and a Payment and Sale Agreement requiring Masek Distributing, Inc. to make a final lump-sum payment to satisfy the payment requirements of the Conditional Sale Agreement.

23. A Resolution (#1320-14) authorizing execution of a Traffic Signal Box Artwork Agreement II with the Allied Arts Council of St. Joseph, Missouri Inc., which terminates a prior agreement and replaces it with a new agreement with revised terms concerning the placement of artwork on traffic signal boxes.

24. A Resolution (#1321-14) authorizing the purchase of two (2) New Holland Boomer Tractors and 72 inch Belly Mowers to be used by the Park Maintenance Division from St. Joseph Tractor in the amount of \$60,834.54.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

25. A Bill (#1286-14) authorizing an amendment to the General Fund Computer Network Reserve Program budget and the execution of a lump sum contract with Lee Grover Construction Company and the issuance of purchase orders towards said contract both in a total amount not to exceed \$172,514.00 for the City Hall generator.

EMERGENCY BILLS FOR PASSAGE:

26. An Emergency Bill (#1323-14) sponsored by Councilmember Boyer authorizing an amendment to the Capital Projects Fund budget in the amount of \$250,000.00, the execution of a lump sum contract with Playcore Wisconsin, Inc. DBA Gametime, and the issuance of a purchase order towards said contract in the amount of \$479,988.89 for the design and installation of the Bartlett Park Playground.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

27. A Bill (#1315-14) amending the Police Department budget in the General Fund in the amount of \$23,250.00 to budget funds received from insurance claims for a damaged police motorcycle in the amount of \$6,825.00 and from old police vehicles sold at auction in the amount of \$16,425.00.
28. A Bill (#1316-14) authorizing an amendment to the Mass Transit Fund budget in the amount of \$461,601.00 and the purchase of nine (9) transit buses and spare parts from the Gillig, LLC at an estimated cost of \$3,836,601.00.
29. A Bill (#1317-14) authorizing the execution of an Agreement for Services with the County of Buchanan for the provision of City Communication Center Services for dispatch of county personnel in the amount of \$412,984.56 for a one year term beginning January 1, 2018.
30. A Bill (#1318-14) amending the Police Department budget in the Public Safety Fund in the amount of \$32,020.00 to be used to purchase five vehicle mounted GPS tracking devices by Star Chase for the St. Joseph Police Department.

BILLS FOR FIRST READING: (Cont'd)

31. A Bill (#1322-14) approving the final plat entitled “Greystone Plat 7,” a major residential subdivision consisting of fifteen (15) lots located generally in the southeast quarter of Section 26, Township 58 North, Range 35 West, as requested by Don Clark, agent for Greystone Partners Land Development, LLC.

REPORTS OF BOARDS & COMMISSIONS:

32. Filed 2/7/18: Minutes of the Landmark Commission meeting held December 5, 2017, at 7:00 p.m., in the Council Chamber at City Hall.
33. Filed 2/7/18: Minutes of the Administrative Violation Review Board meeting held December 5, 2017, at 1:00 p.m., in the 4th Floor Conference Room at City Hall.
34. Filed 2/8/18: Minutes of the Downtown Review Board meeting held February 7, 2018, at 5:30 p.m., in the Council Chamber of City Hall.
35. Filed 2/8/18: Minutes of the Senior Citizens Foundation, Inc. Board meeting held January 16, 2018, at 3:00 p.m., at 100 South 10th Street.
36. Filed 2/8/18: Minutes of the Museum Oversight Board meeting held January 22, 2018, at 11:35 a.m., at 3406 Frederick Avenue.
37. Filed 2/9/18: Minutes of the Housing Authority meeting held September 28, 2017, at 4:00 p.m., at 2902 South 36th Street.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

None.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

38. Filed 2/9/18: Memorandum in re: Acting City Manager (February 13-14, 2018).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

39. Filed 2/7/18: Monthly budget detail for Council, City Clerk and City Manager programs for September 2017.
40. Filed 2/7/18: Municipal Division Summary Reporting form, January 2018.

COMMUNICATIONS: (Cont'd)

41. Filed 2/7/18: Minutes of the St. Joseph Museums, Inc. Wyeth-Tootle Mansion Committee meeting held January 31, 2018, at 3406 Frederick Avenue.
42. Filed 2/8/18: Minutes of the St. Joseph Museums, Inc. Fundraising Committee meeting held January 22, 2018, at 4:15 p.m., at 3406 Frederick Avenue.
43. Filed 2/9/18: Minutes of the St. Joseph Museums, Inc. Bi-Monthly Board meeting held January 18, 2018, at 6:30 p.m., at 3406 Frederick Avenue.
44. Filed 2/12/18: Memorandum in re: Absent from the City (February 12-14, 2017).
45. Filed 2/13/18: Email from Madison Davis in re: His resignation from the Traffic Commission and Tree Board.
46. Filed 2/15/18: Letter from Wing Commander D.J. Endruwell, RAF, Royal Air Force, in re: Thank you for hosting him and his colleague at the Benton Club during their recent visit.
47. Filed 2/16/18: Information regarding the Tax Increment Financing Commission public hearing to be held February 21, 2018, at 4:00 p.m., in the Council Chamber at City Hall.
48. Filed 2/15/18: City Link, February 15, 2018.
49. Filed 2/16/18: Commendations regarding the Police Department staff.
50. Filed 2/16/18: Letter from Ted Hauser, 1108 Felix Street in re: Thanking several city employees for the Museum Hill Neighborhood Watch signs and attending the Landmark Commission meeting to discuss crime and fire issues.
51. Filed 2/21/18: Letter from William K. Seibert, Jr., Executive Director, Missouri Gaming Commission, in re: State/Local Allocation of Gaming Revenues for the period 1/1/18 through 1/31/18.

OTHER BUSINESS:

52. City Manager's Report

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.