

NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, April 8, 2019 – 7:00 p.m.
Council Chamber – City Hall – 1100 Frederick Avenue

AGENDA

COUNCIL SEATING ARRANGEMENT

J. Bruce Woody
City Manager

Bill McMurray
Mayor

Paula Heyde
City Clerk

MANAGER'S STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

*City Attorney Bryan Carter, Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson, Human Resources Director Alicia Nolan and Public Works & Transportation Director Andrew Clements.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held March 25, 2019, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. Special Recognition Award: Kenzie and Sheila Gilbert – Food for Kids
3. Special Recognition Award: Ed Wildberger

ACCEPTANCE OF AGENDA:

CONSENT AGENDA:

Nominations and Appointments:

4. Filed 3/28/19: Councilmember Novak nominates Byron Myers, Sr., 3002 Miller Road, to serve as a member of the Zoning Board of Adjustment for a term expiring February 23, 2024; he is being reappointed.

Bills for Passage:

5. A Bill (#355-18) authorizing an amendment to Sections 5-1, 5-89, 5-93, 5-99 and 5-117 of Chapter 5 “Animals” of the Code of Ordinances to better clarify the minimum and maximum fine amounts associated with those sections.
6. A Bill (#351-18) authorizing execution of a Transportation Alternatives Funds Program (TAP) Agreement with the Missouri Highways and Transportation Commission (MHTC) to provide funding in an amount not to exceed \$200,000.00 and the City will contribute matching funds in an amount not to exceed \$85,714.29 for a total amount of \$285,714.29 to construct the Urban Trail-Patee Branch-Phase 3, from 22nd Street to Mitchell Avenue.

CONSENT AGENDA: Bills for Passage: (Cont'd)

7. A Bill (#352-18) sponsored by Councilmember Blessing authorizing an amendment to the Capital Projects Fund and acceptance of solar system rebates from KCP&L, both in the amount of \$37,515.00, and authorizing execution of a Contract for Construction-Lump Sum with Solar Energy, LLC in the amount of \$44,015.00 for the installation of a Solar Panel System at Fire Station 12.

8. A Bill (#353-18) amending the Fire Department budget in the General Fund to accept a grant from the State Emergency Management Agency (SEMA) in the amount of \$26,087.18 to be used to purchase a storm warning siren from Federal Signal.

9. A Bill (#354-18) authorizing execution of a Consultant/Services Agreement with Thomas McGee, LLC for Worker's Compensation Third-Party Administrator Services.

10. A Bill (#356-18) authorizing acceptance of a proposal from Cigna Group for group long term disability insurance coverage for City employees and others covered by the City's group long term disability insurance plan.

11. A Bill (#357-18) authorizing acceptance of a proposal from Superior for voluntary group vision insurance coverage for City employees and others covered by the City's group vision insurance plan.

12. A Bill (#358-18) authorizing acceptance of a proposal from Municipal Pool through Minnesota Life for group term life and accidental death and dismemberment insurance coverage for City employees and others covered by the City's group term life and accidental death and dismemberment insurance plan.

13. A Bill (#359-18) authorizing acceptance of a proposal from Surency to provide administrative services for a Section 125 "Cafeteria" Plan for City employees and others covered by the plan.

CONSENT AGENDA: Bills for Passage: (Cont'd)

14. A Bill (#360-18) authorizing acceptance of a proposal from Cigna Group for group dental insurance coverage for City employees and others covered by the City's group dental insurance plan.

15. A Bill (#362-18) authorizing acceptance of a proposal from Blue Cross and Blue Shield of Kansas City for group health insurance for City employees and others covered by the City's group health insurance plan.

16. A Bill (#361-18) authorizing the execution of a Unit Price Service Agreement with Doculock, LLC, to provide document scanning and archiving services.

Resolutions for Adoption:

17. A Resolution (#369-18) authorizing the execution of a Concession and Facility License Agreement with Pony Express Baseball, Inc. (PEB) in the amount of \$500.00 for PEB to operate concessions and associated areas at Eagles Field and Hyde Park Complex for the 2019 PEB season.

18. A Resolution (#372-18) authorizing the execution of a Lump Sum Contract with Garney Companies, Inc. and the issuance of purchase orders towards said contract, in an amount not to exceed \$2,374,000.00 for the Rosecrans WWTP/Lagoon Improvements Project.

19. A Resolution (#373-18) authorizing the execution of a work order with Burns & McDonnell Engineering Company, Inc. for the construction phase services for the City's Wastewater Treatment Plan at the Rosecrans Lagoon in the amount of \$96,671.00.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

20. A Bill (#330-18) sponsored by Councilmember Myers authorizing an amendment to Chapter 7 of the Code of Ordinances to enact a new Article XI titled “Residential Rental Property” establishing a rental unit certificate program that implements a rental inspection based, in part, on recommendations of a Voluntary Rental Inspection Committee formed by the City Council.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

21. A Bill (#364-18) authorizing an amendment to Chapter 28 entitled “Vehicles and traffic” of the Code of Ordinances to enact a new Section 28-809 entitled “Electric vehicle parking spaces” to limit parking in designated parking spaces with vehicle charging stations.
22. A Bill (#365-18) authorizing execution of a Transportation Alternatives Funds Program (TAP) Agreement with the Missouri Highways and Transportation Commission (MHTC) to provide funding in an amount not to exceed \$200,000.00 and the City will contribute matching funds in an amount not to exceed \$85,714.29 for a total amount of \$285,714.29 to construct the Urban Trail-Chicago Great Western Branch-Phase 2 Project on the former Chicago Great Western Railroad Corridor from Cook Road to Blackwell Road.
23. A Bill (#366-18) redistricting a portion of the property located at 2300 Mitchell Avenue from C-1, Neighborhood Shopping District to M-1 Light-Manufacturing District, as requested by John Spencer on behalf of Western Alternative, LLC.
24. A Bill (#367-18) redistricting the property located at 1703 South 12th Street from R-2, Two Family Residential District to RP-4 Planned Apartment Residential District, as requested by Stacy Kerns.

BILLS FOR FIRST READING: (Cont'd)

25. A Bill (#368-18) authorizing an amendment to Section 31-010 "Definitions," 31-029 "C-1 Neighborhood Shopping District," and 31-034 "M-1 Light Manufacturing District" and enacting a new Section 31-012 "Medical Marijuana Facilities," all in Chapter 31 "Zoning," of the Code of Ordinances to provide land use regulations related to the cultivation, dispensing, and testing of medical marijuana.
26. A Bill (#370-18) approving the proposed Conceptual Development Plan for the property located at 1703 South 12th Street, as requested by Stacy Kerns, agent for Sisters of Solace.
27. A Bill (#371-18) authorizing the acceptance of a donation from the George Bode, Jr. Benevolent Trust and an amendment to the Bode Recreation Complex Program budget, both in the amount of \$330,000.00, and authorizing the execution of Change Order Number One (1) to the contract with Schneider Electric Buildings Americas, Inc. for renovations to the HVAC system and dehumidifier in the Bode Ice Arena in an amount not to exceed \$330,000.00.
28. A Bill (#374-18) authorizing execution of a Transportation Consolidated Planning Grant Agreement with the Kansas Department of Transportation (KDOT) in the amount of \$19,691.00 with the City contributing matching funds in the amount of \$4,923.00 to assist in Metropolitan Planning activities within the St. Joseph urbanized Area.

REPORTS OF BOARDS & COMMISSIONS:

29. Filed 3/25/19: Minutes of the Housing Authority meeting held January 17, 2019, at 4:00 p.m., at the St. Joseph Housing Authority Office, 2902 South 36th Street.
30. Filed 3/27/19: Minutes of the Zoning Board of Adjustment meeting held March 26, 2019, at 4:00 p.m., in the Council Chamber at City Hall.
31. Filed 3/28/19: Minutes of the Library Board of Trustees Budget/Personnel Committee meeting held March 26, 2019, at 4:45 p.m., at the Carnegie Library, 316 Massachusetts Street.
32. Filed 3/28/19: Minutes of the Library Board meeting held March 26, 2019, at 5:00 p.m., at the Carnegie Library, 316 Massachusetts Street.
33. Filed 3/28/19: Minutes of the Administrative Violation Review Board meeting held March 12, 2019, at 1:00 p.m., in the 4th Floor Conference Room at City Hall.
34. Filed 3/29/19: Minutes of the Social Welfare Board meeting held February 26, 2019, at 2:30 p.m., at the Patee Market Health Center, 904 South 10th Street.
35. Filed 3/29/19: Minutes of the Human Rights Commission meeting held March 19, 2019, at 6:00 p.m., in the 4th Floor Conference Room at City Hall.
36. Filed 4/1/19: Minutes of the Planning Commission meeting held March 28, 2019, at 7:00 p.m., in the Council Chamber at City Hall.

REPORTS OF BOARDS & COMMISSIONS: (Cont'd)

37. Filed 4/1/19: Minutes of the Museum Oversight Board meeting held March 18, 2019, at 11:35 a.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

38. Filed 3/22/19: Minutes of the Council Work Session held March 18, 2019, at 4:00 p.m., in the Council Chamber at City Hall.
39. Filed 3/29/19: Minutes of the Council Work Session held March 25, 2019, at 6:00 p.m., in the 4th Floor Conference Room at City Hall.
40. Filed 4/1/19: Minutes of the Council Work Session held March 28, 2019, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

41. Filed 3/21/19: Letter to Whitney Zoughby, President, Friends of the Animal Shelter, in re: Animal Shelter funding.
42. Filed 3/21/19: Memorandum in re: FY19 Budget: Cost savings in Non-Payroll related accounts in the General Fund, 13 – Material and Supplies, 14 – Outside Services.
43. Filed 3/25/19: Memorandum in re: Acting City Manager (March 27, 2019).
44. Filed 3/29/19: Memorandum in re: Acting City Manager (April 2-3, 2019).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

45. Filed 3/20/19: Minutes of the Police Pension Board meeting held February 20, 2019, at 4:00 p.m., in the 1st Floor Conference Room at City Hall.
46. Filed 3/21/19: Minutes of the Mayor’s Blue-Ribbon Crime Advisory Committee meeting held March 18, 2019, at 12:30 p.m., in the 4th Floor Conference Room at City Hall.
47. Filed 3/21/19: Letter from Mayor McMurray appointing Robert (Robin) Kilgore, 307 N. 16th Street, to the Housing Authority for a term expiring December 14, 2022.
48. Filed 3/21/19: Memorandum from Wanda Burks, Supervisor, Police Records Division, in re: Disposition list.

COMMUNICATIONS: (Cont'd)

49. Filed 3/22/19: City Link, March 21, 2019.
50. Filed 3/22/19: The Social Welfare Board "The Clinic Beat" newsletter, February 2019.
51. Filed 3/22/19: Letter signed by taxpaying senior citizens regarding repairing the Library Square parking lot.
52. Filed 3/25/19: Memorandum from Mayor McMurray in re: Absent from the City (April 2-4, 2019).
53. Filed 3/26/19: Minutes of the St. Joseph Area Transportation Study Coordinating Committee meetings held March 22, 2018, May 24, 2018, July 26, 2018, September 27, 2018, November 15, 2018 and January 24, 2019, in the 4th Floor Conference Room at City Hall.
54. Filed 3/26/19: Commendation for Parks, Recreation and Civic Facilities Department employee.
55. Filed 3/26/19: Letter from Susan Stegeman, Vice President, Special Olympics of Missouri in re: Contribution amount of \$15,000.00 (for State Indoor Championships).
56. Filed 3/26/19: Memorandum from Chuck Kempf, Parks, Recreation and Civic Facilities Director, in re: Departmental Annual Report.
57. Filed 3/26/19: Minutes of the St. Joseph Museums, Inc. Black Archives Museum Committee meeting held March 5, 2019, at 5:00 p.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
58. Filed 3/26/19: St. Joseph Fire Department 2018 Annual Report.
59. Filed 3/27/19: Letter from Shelby Brandt, Compliance Specialist, Missouri Department of Economic Development, to Mayor Bill McMurray in re: Buchanan County's audit for the year ending June 30, 2018 of the Community Development Block Grant Program.
60. Filed 3/27/19: Minutes of the St. Joseph Museums, Inc. Programming Committee meeting held March 5, 2019, at 1:31 p.m., at St. Joseph Museums, Inc., at 3406 Frederick Avenue.
61. Filed 3/27/19: Minutes of the Sustainable Environment Advisory Committee meeting held March 20, 2019, at 5:00 p.m., in the 1st Floor Conference Room at City Hall.
62. Filed 3/28/19: Memorandum from Chuck Kempf, Parks, Recreation and Civic Facilities Director, in re: Missouri River Transient Dock Installation - 2019.
63. Filed 3/28/19: City Link, March 28, 2019.
64. Filed 3/28/19: Letter from Dan Lambe, President, Arbor Day Foundation, to Mayor Bill McMurray in re: Congratulation on St. Joseph earning recognition as a 2018 Tree City USA.
65. Filed 3/28/19: Letter from Alex Shubert, Manager - National Processing Center, Insurance Services Office (ISO), to Mayor Bill McMurray in re: Public Protection Classification survey results for the structural fire suppression delivery system.

COMMUNICATIONS: (Cont'd)

66. Filed 3/29/19: Minutes of the St. Joseph Museums, Inc. Membership Committee meeting held February 14, 2019, at 11:00 a.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
67. Filed 3/29/19: Correspondence and commendations in regard to the Police Department.
68. Filed 4/1/19: Minutes of the St. Joseph Museums, Inc. Fundraising Committee meeting held on March 14, 2019, at 10:00 a.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
69. Filed 4/1/19: Health Department Monthly Statistical Report, February 2019.
70. Filed 4/1/19: St. Joseph Transit Report, February 2019.

OTHER BUSINESS:

71. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.