

NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, May 21, 2018 – 7:00 p.m.
Council Chamber – City Hall – 1100 Frederick Avenue

AGENDA

COUNCIL SEATING ARRANGEMENT

J. Bruce Woody
City Manager

Bill McMurray
Mayor

Paula Heyde
City Clerk

MANAGER'S STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

*City Attorney Bryan Carter, Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson and Public Works & Transportation Director Andrew Clements.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the special meetings held May 3, 2018, at 3:00 p.m. and May 9, 2018, at 4:00 p.m. and the regular meeting held May 7, 2018, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. Proclamation – Stand Up for Stanley Awareness Day
3. Proclamation – National Public Works Week
4. Special Recognition - Central High School Varsity Scholar Bowl Team

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON 2018/2019 FISCAL YEAR BUDGET:

5. The City Council will hold a public hearing on the proposed 2018/2019 Fiscal Year Budget on May 21, 2018, at 7:00 p.m., in the Council Chamber at City Hall.

The following is a general summary of the proposed budget:

<u>OPERATING FUND</u>	<u>EXPENDITURE</u>
General	\$ 61,160,000
Public Safety	\$ 6,842,000
Streets Maintenance	\$ 4,351,000
Parks Maintenance	\$ 1,385,000
Community Development Block Grant	\$ 2,334,000
Special Allocation	\$ 8,465,000
Gaming Initiatives	\$ 1,255,000
Museum	\$ 907,000
Capital Projects	\$ 7,720,000
Aviation	\$ 7,956,000
Public Parking	\$ 810,000
Water Protection	\$ 60,971,000
Municipal Golf	\$ 773,000
Mass Transit	\$ 13,913,000
Landfill	\$ 7,720,000
TOTAL	\$182,925,000

Residents will be given an opportunity at this time to comment on the proposed budget (see Agenda #22, Bill #28-18.)

PUBLIC HEARING ON THE PROPOSED 2019/2020 – 2023/2024 FIVE YEAR CAPITAL IMPROVEMENT PROGRAM:

6. The City Council will hold a public hearing on May 21, 2018, at 7:00 p.m., in the Council Chamber at City Hall on the proposed FY2018/19 Capital Program and Five Year Capital Improvement Program for Fiscal Years 2019/2020 – 2023/2024, a summary of which follows:

Project	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Total
Equipment Acquisition/ Upgrade/Replacement	575,052	40,000	40,000	40,000	0	0	\$695,052
Vehicle Acquisition/ Upgrade/Replacement	6,900,000	230,000	980,000	0	0	0	\$8,110,000
Public Buildings Repair/Renovation/ Construction	1,333,210	75,000	75,000	75,000	75,000	75,000	\$1,708,210
Other Public Facility Improvements	39,803,328	15,640,455	23,282,955	6,778,455	27,030,955	5,091,455	\$117,627,603
Roads/Bridges/Hike & Bike Trails	7,598,615	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	\$25,598,615
Grant Matches (& Advertising, etc.)	116,767	0	0	0	0	0	\$116,767
Totals	\$56,326,972	\$19,585,455	\$27,977,955	\$10,493,455	\$30,705,955	8,766,455	\$153,856,247

Residents will be given an opportunity at this time to comment on the proposed CIP Program.

PUBLIC HEARING ON PROPOSED REVISIONS TO SEWER CHARGES:

7. In accordance with RSMo. Section 250.233, a public hearing will be held on Monday, May 21, 2018, at 7:00 p.m., in the Council Chamber at City Hall, 1100 Frederick Avenue, St. Joseph, Missouri, regarding proposed revisions to sewer charges established by the City of St. Joseph, Missouri.

All those present will be given an opportunity to be heard on this issue at this time.

CONSENT AGENDA:

Nominations and Appointments:

8. Filed 5/7/18: Councilmember Myers nominates Andrew J. Montee, 2909 Lovers Lane, to serve as a member of the Downtown Review Board for a term expiring March 22, 2019; he is filling a vacancy on the Board for an at-large member.

CONSENT AGENDA: Nominations and Appointments: (Cont'd)

9. Filed 5/8/18: Mayor McMurray nominates Councilmember Gary Roach, to serve as a member of the ABCD Regional Planning Commission for a term expiring April 30, 2020; he is filling a vacancy on the Commission.
10. Filed 5/8/18: Mayor McMurray nominates Councilmember Brian Myers, to serve as a member of the ABCD Regional Planning Commission for a term expiring April 30, 2020; he is filling a vacancy on the Commission.
11. Filed 5/8/18: Mayor McMurray nominates Councilmember Marty Novak, to serve as a member of the ABCD Regional Planning Commission for a term expiring April 30, 2020; he is filling a vacancy on the Commission.
12. Filed 5/9/18: Councilmember Myers nominates Cristin Coffman, 1501 5th Avenue, to serve as a member of the Downtown Review Board, for a term expiring May 21, 2021; she is replacing Larry Buck, whose term has expired.

Bills for Passage:

13. A Bill (#15-18) granting a driveway access onto the Parkway System at 3024 Ashland Avenue as requested by Sibyl Downing to allow for the modifications to a driveway on her property.
14. A Bill (#20-18) authorizing an amendment to the Capital Projects Fund and the execution of a Unit Price Contract with TNR Construction LLC and the issuance of purchase orders towards said contract all in a total amount not to exceed \$872,663.00 for the Atchison Street improvements.
15. A Bill (#21-18) authorizing an amendment to the General Fund Street Enhancement Use Tax Program budget in the amount of \$1,200,000.00, and the execution of a Unit Price Contract with Herzog Contracting Corporation and the issuance of purchase orders towards said contract, all in a total amount not to exceed \$4,200,000.00 for the 2018 Use Tax Resurfacing Program.

CONSENT AGENDA: (Cont'd)

Resolutions for Adoption:

16. A Resolution (#23-18) adopting the “Administrative Directive” relating to Museum Levy disbursements to be effective June 1, 2018.

17. A Resolution (#27-18) authorizing the execution of a grant agreement with St. Joseph Habitat for Humanity in the amount of \$79,284.50 in FY2017/2018 HOME Investment Partnerships funds to construct a single family home at 1605 South 14th Street.

18. A Resolution (#32-18) authorizing the purchase of one (1) Godwin 6” NC150 Dri-Prime Pump for the Public Works & Transportation Department Water Protection Division in the amount of \$66,110.00 from Mobile Mini Tank and Pump Solutions.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

19. A Bill (#24-18) authorizing the execution of a five-year Transit Management Contract with First Transit, Incorporated for Transit Management Services through June 30, 2023.
20. A Bill (#25-18) authorizing the execution of a Transportation Alternatives Fund Supplemental Agreement with the Missouri Highways and Transportation Commission (MHTC) under which the MHTC will provide additional Federal STP Small Urban funding in an amount not to exceed \$76,989.00 and the City will contribute additional matching funds in an amount not to exceed \$19,247.00 for the construction of the 2015 Urban Trail Phase 21 (Patee Branch Phase 1).
21. A Bill (#26-18) repealing Special Ordinance Number 5861 and adopting a revised Low Interest Homeowner Housing Rehabilitation Program and to provide grants for weatherization only projects.
22. A Bill (#28-18) adopting the Fiscal Year 2018-2019 budget for the City of St. Joseph, Missouri, as set forth in Exhibits "A" & "B"
23. A Bill (#29-18) authorizing an amendment to the General Fund Computer Network Reserve Program budget in the amount of \$44,917.00 to purchase Cisco Network Equipment and three year Smartnet maintenance from CDW Government LLC in the amount of \$194,917.00.
24. A Bill (#30-18) amending the Aviation Fund budget and authorizing the submittal and execution of a Missouri Highways and Transportation Commission (MHTC) amendment to State Block Grant Agreement Amendment Number 2 under which the MHTC will provide funding in an amount not to exceed \$56,240.00 and the City will contribute matching funds in an amount not less than \$6,248.00 in additional funding for the design of T-Hangar and Barrel Hangar Taxilane reconstruction and construction of t-hanger taxilanes at Rosecrans Memorial Airport.
25. A Bill (#31-18) authorizing execution of Aviation Project Consultant Supplemental Agreement Number 2, with Jviation, Inc. in the amount of \$30,868.00 for additions to construction engineering services for the T-Hangar and Barrel Hanger Taxilane Reconstruction Projects at Rosecrans Memorial Airport.
26. A Bill (#33-18) authorizing an amendment to the Streets Maintenance Fund budget Snow/Ice Removal Program and authorizing the purchase of a loader mounted snowblower from Hitchdoc to be used by the Street Division, both in a total amount of \$56,419.00.

BILLS FOR FIRST READING: (Cont'd)

27. A Bill (#34-18) authorizing an amendment to the Streets Maintenance Fund budget Snow/Ice Removal Program and authorizing the purchase of one (1) brine making machine from Cargill Deicing Technology in the amount of \$30,300.00 and three (3) anti-icing machines from Varitech Industries in the amount of \$24,130.00 for use at the Street Maintenance Division for a grand total amount of \$54,430.00.
28. A Bill (#35-18) redistricting the property located at 2202 Walnut Street from R-2, Two Family Residential District to C-1, Neighborhood Shopping District, as requested by Mary Boyles.
29. A Bill (#36-18) authorizing an amendment to Division 1 of Chapter 31 "Zoning" Article II "Signs" of the Code of Ordinances titled "In general."
30. A Bill (#37-18) approving the preliminary plat entitled Weidmaier Place, Plat 2, a major commercial subdivision consisting of six (6) lots proposed for the property located at 4215 S. 169 Highway, as requested by Richard Mattson.
31. A Bill (#38-18) approving the preliminary plat entitled "North Village, Plat 9" a major commercial subdivision consisting of seven (7) lots proposed for the property located at 3701 N. Village Drive, as requested by Shawn Duke on behalf of Harry Roberts, Presiding Commissioner, Buchanan County.

REPORTS OF BOARDS & COMMISSIONS:

32. Filed 5/3/18: Minutes of the Museum Oversight Board meeting held April 16, 2018, at 11:34 a.m., at 3406 Frederick Avenue.
33. Filed 5/4/18: Minutes of the Administrative Violation Review Board meeting held March 6, 2018, at 1:00 p.m., in the 4th Floor Conference Room at City Hall.
34. Filed 5/7/18: Minutes of the Landmark Commission Work Session held March 6, 2018, at 6:00 p.m., in the 4th Floor Conference Room at City Hall.
35. Filed 5/7/18: Minutes of the Landmark Commission Work Session held April 3, 2018, at 6:00 p.m., in the 4th Floor Conference Room at City Hall.
36. Filed 5/8/18: Minutes of the Landmark Commission meeting held April 3, 2018, at 7:00 p.m., in the 4th Floor Conference Room at City Hall.
37. Filed 5/8/18: Minutes of the Senior Citizen Foundation, Inc. Board meeting held April 17, 2018, at 3:00 p.m., at the Joyce Raye Patterson Senior Center, 100 South 10th Street.
38. Filed 5/10/18: Minutes of the Building & Fire Prevention Code Board of Appeals meeting held May 8, 2018, at 4:30 p.m., in the 1st Floor Conference Room at City Hall.

REPORTS OF BOARDS & COMMISSIONS: (Cont'd)

39. Filed 5/11/18: Minutes of the Mechanical Standards Board of Appeals meeting held May 9, 2018, at 3:30 p.m., in the 1st Floor Conference Room at City Hall.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

40. Filed 5/4/18: Minutes of the Work Session held April. 24, 2018, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.
41. Filed 5/7/18: Minutes of the Work Session held April 25, 2018, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.
42. Filed 5/10/18: Minutes of the Work session held May 1, 2018, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.
43. Filed 5/15/18: Minutes of the Work Session held May 2, 2018, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.
44. Filed 5/15/18: Minutes of the Work Session held May 3, 2018, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

45. Filed 5/4/18: Memorandum in re: Acting City Manager (May 8 & 9, 2018).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

46. Filed 5/2/18: Memorandum from Mayor McMurray in re: Absent from the City (May 4-7, 2018).
47. Filed 5/4/18: Municipal Division Summary Reporting Form, April, 2018.
48. Filed 5/7/18: Letter from Laura M. Breihan, Pharmland Ventures LLC, in re: Withdrawal of the Petition to form the Mitchell East Community Improvement District (CID).
49. Filed 5/8/18: Minutes of the St. Joseph Museums, Inc. Executive/Financial Committee meeting held April 19, 2018, at 4:00 p.m. at 3406 Frederick Avenue.
50. Filed 5/8/18: Letter from Linda Midyett, Educare Director, St. Joseph Youth Alliance, in re: Thanking the City for the free use of the Civic Arena for the St. Joseph Youth Alliance Annual Greater St. Joseph Area Children’s Fair.

COMMUNICATIONS: (Cont'd)

51. Filed 5/9/18: Minutes of the St. Joseph Museums, Inc. Fundraising Committee meeting held April 16, 2018, at 4:10 p.m., at 3406 Frederick Avenue.
52. Filed 5/10/18: Commendations regarding Police Department staff.
53. Filed 5/10/18: Minutes of the St. Joseph Museums, Inc. Wyeth-Tootle Mansion Committee meeting held April 25, 2018, at 4:06 p.m., at 3406 Frederick Avenue.
54. Filed 5/11/18: City Link, May 10, 2018.
55. Filed 5/11/18: Memorandum from Bryan Carter, City Attorney, in re: Proposed modifications to Chapter 18, "Human Rights"-Non-Discrimination Code.
56. Filed 4/15/18: Letter from Neal J. Rackleff, Assistant Secretary, U.S. Department of Housing and Urban Development, in re: Informing the City of the Fiscal Year 2018 allocations for funding for housing community and economic development activities and assistance for low and moderate income persons.
57. Filed 5/15/18: Letter from William K. Seibert, Jr., Executive Director, Missouri Gaming Commission, in re: State/Local Allocation of Gaming Revenues for the period 4/1/18 through 4/30/18.

OTHER BUSINESS:

58. City Manager's Report

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.