

# NOTICE OF MEETING

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## CITY COUNCIL

*Regular Meeting – Monday, June 4, 2018 – 7:00 p.m.*  
Council Chamber – City Hall – 1100 Frederick Avenue

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## AGENDA

### COUNCIL SEATING ARRANGEMENT

J. Bruce Woody  
City Manager

Bill McMurray  
Mayor

Paula Heyde  
City Clerk

#### MANAGER'S STAFF\*

#### COUNCILMEMBERS

#### COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

\*City Attorney Bryan Carter, Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson and Public Works & Transportation Director Andrew Clements.

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PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held May 21, 2018, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. Proclamation – Vet2Vet Day

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON ORDINANCES FOR REZONING AND SPECIAL USE PERMITS:

3. A Bill (#35-18) redistricting the property located at 2202 Walnut Street from R-2, Two Family Residential District to C-1, Neighborhood Shopping District, as requested by Mary Boyles.

PUBLIC HEARING ON AMENDMENTS TO THE ZONING CODE:

4. A Bill (#36-18) authorizing an amendment to Division 1 of Chapter 31 “Zoning” Article II “Signs” of the Code of Ordinances titled “In general.”

CONSENT AGENDA:

Nominations and Appointments:

5. Filed 5/23/18: Mayor McMurray nominates Nic Hutchison, City Planner, to serve as a member of the ABCD Regional Planning Commission for a term expiring April 30, 2020; he is being reappointed.

Bills for Passage:

6. A Bill (#26-18) repealing Special Ordinance Number 5861 and adopting a revised Low Interest Homeowner Housing Rehabilitation Program and to provide grants for weatherization only projects.
  
7. A Bill (#28-18) adopting the Fiscal Year 2018-2019 budget for the City of St. Joseph, Missouri, as set forth in Exhibits "A" & "B".
  
8. A Bill (#29-18) authorizing an amendment to the General Fund Computer Network Reserve Program budget in the amount of \$44,917.00 to purchase Cisco Network Equipment and three year Smartnet maintenance from CDW Government LLC in the amount of \$194,917.00.
  
9. A Bill (#33-18) authorizing an amendment to the Streets Maintenance Fund budget Snow/Ice Removal Program and authorizing the purchase of a loader mounted snow blower from Hitchdoc to be used by the Street Division, both in a total amount of \$56,419.00.
  
10. A Bill (#34-18) authorizing an amendment to the Streets Maintenance Fund budget Snow/Ice Removal Program and authorizing the purchase of one (1) brine making machine from Cargill Deicing Technology in the amount of \$30,300.00 and three (3) anti-icing machines from Varitech Industries in the amount of \$24,130.00 for use at the Street Maintenance Division for a grand total amount of \$54,430.00.
  
11. A Bill (#37-18) approving the preliminary plat entitled Weidmaier Place, Plat 2, a major commercial subdivision consisting of six (6) lots proposed for the property located at 4215 S. 169 Highway, as requested by Richard Mattson.
  
12. A Bill (#38-18) approving the preliminary plat entitled "North Village, Plat 9" a major commercial subdivision consisting of seven (7) lots proposed for the property located at 3701 N. Village Drive, as requested by Shawn Duke on behalf of Harry Roberts, Presiding Commissioner, Buchanan County.

CONSENT AGENDA: Bills for Passage: (Cont'd)

13. A Bill (#24-18) authorizing the execution of a five-year Transit Management Contract with First Transit, Incorporated for Transit Management Services through June 30, 2023.
  
14. A Bill (#25-18) authorizing the execution of a Transportation Alternatives Fund Supplemental Agreement with the Missouri Highways and Transportation Commission (MHTC) under which the MHTC will provide additional Federal STP Small Urban funding in an amount not to exceed \$76,989.00 and the City will contribute additional matching funds in an amount not to exceed \$19,247.00 for the construction of the 2015 Urban Trail Phase 21 (Patee Branch Phase 1).
  
15. A Bill (#30-18) amending the Aviation Fund budget and authorizing the submittal and execution of a Missouri Highways and Transportation Commission (MHTC) amendment to State Block Grant Agreement Amendment Number 2 under which the MHTC will provide funding in an amount not to exceed \$56,240.00 and the City will contribute matching funds in an amount not less than \$6,248.00 in additional funding for the design of T-Hangar and Barrel Hangar Taxilane reconstruction and construction of t-hanger taxilanes at Rosecrans Memorial Airport.
  
16. A Bill (#31-18) authorizing execution of Aviation Project Consultant Supplemental Agreement Number 2, with Jviation, Inc. in the amount of \$30,868.00 for additions to construction engineering services for the T-Hangar and Barrel Hanger Taxilane Reconstruction Projects at Rosecrans Memorial Airport.

Resolutions for Adoption:

17. A Resolution (#39-14) to enter into a one year extension of the lease agreement with All Copy Products, Inc. for copier rental services for the City of St. Joseph,
  
18. A Resolution (#49-18) approving the City's Five (5) Year (Fiscal Years 2019/2020 – 2023/2024) Capital Improvement Program.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

19. A Resolution (#52-18) authorizing execution of a Lump Sum Contract with Riggs Recreation Equipment, Inc. in the total amount not-to-exceed \$283,750.00 for renovations of tennis courts at Hyde Park and Northside Complex.
20. A Resolution (#53-18) authorizing the ratification of an Agreement for Professional Services with Gilmore & Bell, P.C. to serve as the City's bond counsel for an additional one-year term.
21. A Resolution (#54-18) authorizing the ratification of an Agreement for Professional Services with Piper Jaffray & Co. to serve as the City's financial advisor for an additional one-year term.
22. A Resolution (#55-18) authorizing the ratification of an Agreement for Professional Services with Clifton Larson Allen, LLP to perform the City's annual audit for an additional one-year term.
23. A Resolution (#57-18) authorizing renewal of the Bond and Excess Insurance Policy with Safety National Casualty Corporation through Thomas McGee, L.C. to comply with the Division of Workers' Compensation requirement for a self-insured workers' compensation program.
24. A Resolution (#58-18) authorizing execution of an amendment to an agreement with Thomas McGee, L.C. under which Thomas McGee, L.C. will continue to provide third-party administration services associated with the City's self-insured workers' compensation program.
25. A Resolution (#59-18) authorizing the execution of a Property Donation Agreement for the St. Joseph Parks, Recreation, & Civic Facilities Department to donate seven historic wagons and associated equipment to the Oregon-California Trails Association.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

26. A Resolution (#60-18) authorizing the execution of a Lump Sum Contract with Auxier Construction Company and the issuance of purchase orders towards said contract in a total amount of \$142,888.00 through a previously authorized agreement with the Missouri Highways and Transportation Commission (MHTC) under which the MHTC will provide funding in the amount of \$114,310.40 and the City will contribute matching funds of \$28,577.60 for Transit ADA bus stop renovations.
  
27. A Resolution (#61-18) authorizing the execution of a Lump Sum Contract with Roberts Roofing Company and the issuance of purchase orders toward said contract in a total amount of \$112,940.00 through a previously authorized agreement with the Missouri Highways and Transportation Commission (MHTC) under which the MHTC will provide funding in the amount of \$90,352.00 and the City will contribute matching funds of \$22,588.00 for the Transit Administration Building roof replacement.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

28. A Bill (#40-18) authorizing execution of a Real Estate Purchase Agreement with Michael T. Rigolizzo, (Buyer), to sell real estate located at 923-925 North 9th Street for the amount of \$100.00 and other good and valuable consideration.
29. A Bill (#41-18) authorizing execution of a Real Estate Purchase Agreement with Michael T. Rigolizzo, (Buyer), to sell real estate located at 813 Richardson Street for the amount of \$100.00 and other good and valuable consideration.
30. A Bill (#42-18) authorizing execution of a Real Estate Purchase Agreement with John Huber, representative of Domu Turnkey Mo, LLC, (Buyer), to sell real estate located at 1005 South 17th Street for the amount of \$207.00 and other good and valuable consideration.
31. A Bill (#43-18) authorizing the execution of a lease agreement with Performing Arts Association for use of office space in the Missouri Theater Office Complex at 719 Edmond Street.
32. A Bill (#44-18) authorizing the execution of a lease agreement with Café Pony Espresso for use of office/retail space in the Missouri Theater Office Complex at 112-114 South Eighth Street.
33. A Bill (#45-18) authorizing the execution of a lease agreement with Robidoux Resident Theater for use of office space in the Missouri Theater Office Complex at 116 1/2, 122 and 124 South Eighth Street.
34. A Bill (#46-18) authorizing the execution of a lease agreement with Allied Arts Council for use of office space in the Missouri Theater Office Complex at 118 and 128 South Eighth Street.
35. A Bill (#47-18) authorizing the execution of a lease agreement with St. Joseph Symphony for use of office space in the Missouri Theater Office Complex at 120 South Eighth Street.
36. A Bill (#48-18) authorizing the execution of a lease agreement with Creative Arts Productions for use of office space in the Missouri Theater Office Complex at 126 South Eighth Street.
37. A Bill (#50-18) authorizing the execution of a Vendor/Services Agreement for the collection of past due sewer bills, special assessments, court costs, fines, restitution, warrant fees and other Municipal Court related costs with Professional Recovery Consultants.
38. A Bill (#51-18) authorizing the execution of a Military Construction Cooperative Agreement (MCCA) (Number W912NS-17-2-2102) with the National Guard Bureau, on behalf of the Missouri Air National Guard, to provide for the installation of a box culvert on the Missouri Air National Guard leased property for their communications facility at Rosecrans Memorial Airport.

BILLS FOR FIRST READING: (Cont'd)

39. A Bill (#56-18) approving the preliminary plat entitled “Karnes Road Farms, Plat 2” a major residential subdivision consisting of thirty nine (39) lots proposed for the property located at 2501 Karnes Road, as requested by Jarrett Archdekin.
40. A Bill (#62-18) authorizing an amendment to the Public Health Department budget in the General Fund in the amount of \$13,367.00 and the purchase of a 2018 Ford Fusion sedan from Anderson Ford in the amount of \$17,353.18.

REPORTS OF BOARDS & COMMISSIONS:

41. Filed 5/24/18: Minutes of the Library Board Budget/Personnel Committee meeting held May 22, 2018, at 4:45 p.m., at the East Hills Library, 502 N. Woodbine Road.
42. Filed 5/24/18: Minutes of the Library Board of Trustees meeting held May 22, 2018, at 5:00 p.m., at the East Hills Library, 502 N. Woodbine Road.
43. Filed 5/29/18: Minutes of the Tax Increment Financing Committee public hearing held February 21, 2018, at 4:00 p.m., in the Council Chamber at City Hall.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

44. Filed 5/23/18: Minutes of the Council Work Session held May 15, 2018, at 4:15 p.m., in the Council Chamber at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

45. Filed 5/25/18: Memorandum in re: Acting City Manager (May 29 through June 1).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

46. Filed 5/17/18: Minutes of the Police Pension Board meeting held April 18, 2018, at 4:00 p.m., in the 1st Floor Conference Room at City Hall.
47. Filed 5/17/18: Minutes of the St. Joseph Museums, Inc. Black Archives Museum Committee meeting held May 1, 2018, at 5:00 p.m., at 3406 Frederick Avenue.
48. Filed 5/18/18: Police Department Monthly Activity Report Highlights April 2018.



COMMUNICATIONS: (Cont'd)

49. Filed 5/22/18: Note from Darla Rowlett in re: Pay raises for police and fire employees.
50. Filed 5/22/18: Memorandum from Bryan Carter, City Attorney, in re: Alternative proposed modifications to Chapter 18, "Human Rights – Non Discrimination Code.
51. Filed 5/25/18: Memorandum from Chuck Kempf, Parks & Recreation/ADA Coordinator, in re: Annual ADA Compliance Plan Update.
52. Filed 5/25/18: City Link, May 24, 2018.

OTHER BUSINESS:

53. City Manager's Report

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.