

# NOTICE OF MEETING

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## CITY COUNCIL

*Regular Meeting – Monday, July 2, 2018 – 7:00 p.m.*  
Council Chamber – City Hall – 1100 Frederick Avenue

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## AGENDA

### COUNCIL SEATING ARRANGEMENT

J. Bruce Woody  
City Manager

Bill McMurray  
Mayor

Paula Heyde  
City Clerk

#### MANAGER'S STAFF\*

#### COUNCILMEMBERS

#### COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

\*City Attorney Bryan Carter, Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson and Public Works & Transportation Director Andrew Clements.

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PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meetings held June 4, 2018 at 7:00 p.m. and June 18, 2018, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. Proclamation – Parks and Recreation Month

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON AMENDMENT TO SUBDIVISION CODE (CHAPTER 26):

3. A Bill (#1360-14) amending Chapter 26 “Subdivisions” of the Code of Ordinances to amend Section 26-25 titled “Definitions” and add a new Section 26-48 titled “Lot split” and Section 26-49 titled “Lot combination” to provide definitions and regulations for lot split and lot combination.

PUBLIC HEARING ON AMENDMENTS TO THE ZONING CODE (CHAPTER 31):

4. A Bill (#1361-14) amending Section 31-010 of Chapter 31 “Zoning” of the Code of Ordinances to add definitions for shipping containers and small and tiny houses to the Zoning Code.
5. A Bill (#1362-14) amending Chapter 31 “Zoning” of the Code of Ordinances to add a new Section 31-020 titled “R-1SH Single Family/small house residential district” to adopt provisions for the regulation of small and tiny houses.
6. A Bill (#1363-14) amending Chapter 31 “Zoning” of the Code of Ordinances to add a new Section 31-058 titled “Shipping containers.”

PUBLIC HEARING FOR REZONING AND CONDITIONAL USE PERMITS:

7. A Bill (#63-18) redistricting the property located at 2501 Karnes Road from RP-1B, Planned Single Family Residential District to R-3, Garden Apartment District, as requested by Jarrett Archdekin.
  
8. A Bill (#64-18) redistricting the property located at 718 North Seventh Street from R-1A, Single Family Residential District to CP-1, Planned Neighborhood Shopping District, as requested by Craig Richie, agent for Gia Scruggs.
  
9. A Bill (#81-18) granting a Conditional Use Permit for the operation of a Montessori School at 614 South Woodbine Road, as requested by Donald Hannah.

PUBLIC HEARING ON APPROVING A CONCEPTUAL DEVELOPMENT PLAN:

10. A Bill (#65-18) approving the proposed Conceptual Development Plan for the property located at 718 North Seventh Street, as requested by Craig Richie, agent for Gia Scruggs.

CONSENT AGENDA:

Nominations and Appointments:

11. Filed 6/25/18: Councilmember O'Dell nominates Michael S. Veale, 13 Summerhill, to serve as a member of the Plumber's Examining and Appeals Board for a term expiring July 2, 2023; he is replacing James Hoover, whose term has expired.
  
12. Filed 6/25/18: Councilmember Davis nominates Randy Parlett, 1901 N. 33rd Street, to serve as a member of the Traffic Commission for a term expiring July 11, 2021; he is filling a vacancy on the board.
  
13. Filed 6/25/18: Councilmember Kovac nominates Steven R. Daniels, 405 Edgewood Court, to serve as a member of the Americans with Disabilities Act Compliance Board for a term expiring November 7, 2021; he is filling a vacancy on the board.

CONSENT AGENDA (Cont'd)

Bills for Passage:

14. A Bill (#75-18) authorizing an amendment to Sections 7-32 through 7-34 of Chapter 7 of the Code of Ordinances relating to the adoption of the 2018 Editions of the International Building and Residential Codes.
15. A Bill (#73-18) authorizing an amendment to Section 7-60 titled "Electrical code adopted" of Chapter 7 of the Code of Ordinances to adopt the 2017 Edition of the National Electrical Code (NEC).
16. A Bill (#66-18) authorizing an amendment to Section 7-217 titled "Mechanical code adopted" and Section 7-218 titled "Amendments to the mechanical code" of Chapter 7 of the Code of Ordinances relating to the adoption of the 2018 Edition of the International Mechanical Code (IMC) and portions of the 2018 Edition of the International Fuel Gas Code (IFGC).
17. A Bill (#67-18) authorizing an amendment to Section 7-258 titled "Plumbing code adopted" and Section 7-259 titled "Amendments to the plumbing code" of Chapter 7 of the Code of Ordinances relating to the adoption of the 2018 Edition of the Uniform Plumbing Code (UPC).
18. A Bill (#68-18) authorizing an amendment to Section 7-410 titled "Existing building code adopted" and Section 7-411 titled "Amendments and changes to the existing building code" of Chapter 7 of the Code of Ordinances relating to the adoption of the 2018 Edition of the International Existing Building Code (IEBC).
19. A Bill (#74-18) authorizing an amendment to Sections 16-31 titled "Fire prevention code adopted" and 16-32 titled "Amendments to the fire prevention code" of Chapter 16 of the Code of Ordinances relating to the adoption of the 2018 International Fire Code.
20. A Bill (#78-18) authorizing an amendment to the Fire Department budget in the General Fund and payment to Sutphen for repairs to Ladder 5 both in the amount of \$134,018.00.

CONSENT AGENDA: Bills for Passage (Cont'd)

21. A Bill (#70-18) authorizing execution of an agreement with Citizen's Bank and Trust to provide lockbox processing services.
22. A Bill (#71-18) authorizing execution of an agreement for depository and pledge custodian/safekeeping services with Citizen's Bank and Trust to provide commercial banking and depository services.
23. A Bill (#83-18) authorizing execution of an agreement with US Bank to provide merchant card services for the 2019 through 2023 Fiscal Years.
24. A Bill (#84-18) authorizing execution of an agreement with US Bank to provide Visa procurement card services for the 2019 through 2023 Fiscal Years.
25. A Bill (#77-18) authorizing the execution of a lease agreement with Bartlett Center for space in the Horace Mann Community Center.
26. A Bill (#79-18) authorizing execution of a Compensation Agreement with the Fraternal Order of Police, Lodge #3 to modify wages for members of the bargaining unit.
27. A Bill (#80-18) authorizing execution of a Compensation Agreement with the International Association of Firefighters, Local #77 to modify the pay plan and wages for members of the bargaining unit.
28. A Bill (#87-18) authorizing an amendment to the General Fund, 2011 Transient Guest Tax Program budget in the amount of \$175,700.00 and execution of a master agreement for professional services and Work Order Number One with SWT Design, Inc. for the St. Joseph Riverfront Park Redevelopment Study.

CONSENT AGENDA: (Cont'd)

Resolutions for Adoption:

29. A Resolution (#88-18) authorizing the execution of a contract with the St. Joseph Chamber of Commerce for economic development services for the total sum of \$189,000.00.
  
30. A Resolution (#89-18) authorizing the execution of an agreement with the St. Joseph Chamber of Commerce to provide funding in the total sum of \$10,000.00 for the St. Joseph Workforce Development Alliance for the purpose of improving the skills and training of the workforce and provide career opportunities to St. Joseph residents.
  
31. A Resolution (#90-18) authorizing the execution of a contract with the St. Joseph Chamber of Commerce to provide funding in the total sum of \$5,000.00 to assist in retaining the services of an advertising firm to develop a brand for an economic development program and marketing strategy.
  
32. A Resolution (#91-18) authorizing execution of an agreement to support the repair of concrete streets adjacent to privately funded curb and gutter work in an amount not to exceed \$50,000.00 with Carriage Oaks Homes Association, Inc. for improvements to East Devonshire Drive in the Carriage Oaks Subdivision.
  
33. A Resolution (#97-18) authorizing the citizens of St. Joseph, Missouri to have a garage sale without purchasing a \$5.00 permit from Thursday, August 2, 2018, through Sunday, August 5, 2018.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

34. A Bill (#85-18) amending Section 24-15 of the Code of Ordinances entitled “Fees for city sanitary landfill - established” to provide for a decrease in the tipping fee at the St. Joseph Sanitary Landfill from \$34.00 per ton to \$32.00 per ton.
  
35. A Bill (#56-18) approving the preliminary plat entitled “Karnes Road Farms, Plat 2” a major residential subdivision consisting of thirty nine (39) lots proposed for the property located at 2501 Karnes Road, as requested by Jarrett Archdekin.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

36. A Bill (#92-18) approving the final plat entitled “North Village Plat No. 9,” a major commercial subdivision consisting of seven (7) lots proposed for the property located at 3701 North Village Drive, requested by Shawn Duke on behalf of Harry Roberts, Buchanan County, Missouri Presiding Commissioner.
  
37. A Bill (#93-18) authorizing execution of an agreement with St. Joseph School District for the use of Noyes Complex ball field located west of Noyes Boulevard and north of Messanie Street, south of the Noyes Complex track and northeast of the St. Joseph Aquatic Park, consisting of one (1) baseball field to allow Missouri State High School Athletic Association sanctioned or other approved practice, play and/or tournaments promoting high school athletics.
  
38. A Bill (#94-18) authorizing an amendment to the General Fund, Public Works Administration Program budget and the acceptance of a contribution from Missouri Western State University (MWSU) both in the amount of \$8,000.00 to be used for participation in the Pony Express Bikeshare.

BILLS FOR FIRST READING: (Cont'd)

39. A Bill (#95-18) authorizing the abatement of securing, trash and weed liens totaling \$5,145.87, plus penalty and interest, on the property located at 2710 Excello Drive.
40. A Bill (#96-18) authorizing an amendment to the General Fund, Parks Designated Funds Program budget and acceptance of a donation from the Aiden McVicker Charitable Fund both in the amount of \$10,000.00 to be used for improvements at the Bartlett Park playground at 3010 Duncan Street.
41. A Bill (#98-18) authorizing the execution of a purchase agreement and the acceptance of a Permanent Right-of-Way Deed from Richard C. McQuiston to be used for the East Road Bridge Project in the total amount of \$3,785.56.
42. A Bill (#99-18) authorizing an amendment to Section 21-72 titled "Remington Nature Center of St. Joseph" of the Code of Ordinances to provide for increases to the general admission fees at the Remington Nature Center.
43. A Bill (#100-18) amending Section 21-71 titled "City softball league fees/Heritage Park gate fees" of the Code of Ordinances to increase fees for summer softball and fast pitch leagues.
44. A Bill (#101-18) amending the Senior Citizens Center Program budget in the General Fund to appropriate funds from fund balance in the amount of \$9,317.00 to purchase materials to replace rubberized safety flooring in the Senior Center Fitness Room.
45. A Bill (#102-14) authorizing an amendment to the Capital Projects Fund budget to recognize a contribution from Buchanan County, Missouri and the Buchanan County 1/4 Cent County-Levee Repair Sales Tax in the amount of \$1,645,500.00 for the Missouri River Levee System improvements being undertaken by the United States Army Corps of Engineers, authorized by an interlocal agreement between local sponsors.

REPORTS OF BOARDS & COMMISSIONS:

46. Filed 6/18/18: Minutes of the Senior Citizen Foundation, Inc. Board meeting held May 15, 2018, at 3:00 p.m., at the Joyce Raye Patterson Senior Center, 100 South 10th Street.
47. Filed 6/21/18: Minutes of the Traffic Commission meeting held June 13, 2018, at 10:00 a.m., in the Council Chamber at City Hall.
48. Filed 6/27/18: Minutes of the Social Welfare Board meeting held May 22, 2018, at 2:30 p.m., at 904 South 10th Street.



WORK SESSION MINUTES – CITY CLERK’S OFFICE:

49. Filed 6/21/18: Minutes of the Council Work Session held June 5, 2018, at 4:00 p.m., at the Water Protection Facility, 3500 State Route 759.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

50. Filed 6/15/18: Memorandum in re: Acting City Manager (June 17-21, 2018).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

51. Filed 6/18/18: Minutes of the St. Joseph Museums, Inc. Wyeth-Tootle Mansion Committee meeting held May 30, 2018, at 4:07 p.m., at 3406 Frederick Avenue.
52. Filed 6/18/18: Letter from William K. Seibert, Jr., Executive Director, Missouri Gaming Commission, in re: State/Local allocation of gaming revenues for the period 5/1/18 through 5/30/18.
53. Filed 6/19/18: Minutes of the Mayor’s Blue Ribbon Crime Advisory Committee meeting held May 14, 2018, at 10:00 a.m., in the 4th Floor Conference Room at City Hall.
54. Filed 6/19/18: Minutes of the Mayor’s Blue Ribbon Crime Advisory Committee meeting held June 11, 2018, at 12:30 p.m., in the 4th Floor Conference Room at City Hall.
55. Filed 6/19/18: Minutes of the St. Joseph Museums, Inc. Programming Committee meeting held May 1, 2018, at 1:34 p.m., at 3406 Frederick Avenue.
56. Filed 6/20/18: Minutes of the St. Joseph Museums, Inc. Fundraising Committee meeting held May 21, 2018, at 4:00 p.m., at 3406 Frederick Avenue.
57. Filed 6/21/18: Minutes of the St. Joseph Museums, Inc. Bi-Monthly Board meeting held May 17, 2018, at 4:00 p.m., at 3406 Frederick Avenue.
58. Filed 6/21/18: Letter from Bob and Shelia Gray, 3617 Waynoka Drive, Carrollton, Texas, in re: Expressing their appreciation to three employees in the Street and Sewer Dept. who helped them with a sewage back up on their property at 1811 Pacific Street.
59. Filed 6/21/18: Email from Dr. Jason Tindol, 3105 North 39th Terrace, in re: Resignation from the Library Board.
60. Filed 6/21/18: Minutes of the Police Pension Board meeting held May 16, 2018, at 4:00 p.m., in the 1st Floor Conference Room at City Hall.

COMMUNICATIONS:

61. Filed 6/22/18: City Link, June 21, 2018.
62. Filed 6/26/18: Minutes of the St. Joseph Museums, Inc. Black Archives Museum Committee meeting held June 5, 2018, at 5:00 p.m., at 3406 Frederick Avenue.
63. Filed 6/26/18: Social Welfare Board's "The Clinic Beat" newsletter, May 2018.
64. Filed 6/26/18: Memorandum from Clint Thompson, Planning & Community Development Director, in re: Riverfront Development Design and Planning Agreement.

OTHER BUSINESS:

65. City Manager's Report

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

<p>It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.</p>
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