

# NOTICE OF MEETING

## CITY COUNCIL

*Regular Meeting – Monday, July 15, 2019 – 7:00 p.m.*  
Council Chamber – City Hall – 1100 Frederick Avenue

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## AGENDA

### COUNCIL SEATING ARRANGEMENT

J. Bruce Woody  
City Manager

Bill McMurray  
Mayor

Paula Heyde  
City Clerk

### MANAGER'S STAFF\*

### COUNCILMEMBERS

### COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

\*City Attorney Bryan Carter, Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson, Human Resources Director Alicia Nolan and Public Works & Transportation Director Andrew Clements.

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PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held July 1, 2019, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

CONSENT AGENDA:

NOMINATIONS AND APPOINTMENTS:

2. Filed 6/28/19: Mayor McMurray nominates Allison Tschannen, 3020 Seneca Street, to serve as a member of the Planning Commission for a term expiring July 15, 2024; she is replacing Jeff Penland, whose term expired July 7, 2019.

Bills for Passage:

3. A Bill (#473-18) sponsored by Councilmember Moore authorizing an amendment to Article IV titled "Junk and Salvage Dealers" of Chapter 23 "Secondhand Goods" of the Code of Ordinances to update regulations relating to required records of transactions and the sale and disposal of motor vehicles, vehicle parts, nonferrous metal and other enumerated items.
4. A Bill (#443-18) sponsored by Councilmember Davis authorizing execution of an agreement extension with Express Flight, Inc., for the Fixed Base Operator Lease and Operation Agreement at Rosecrans Memorial Airport.

CONSENT AGENDA: Bills for Passage: (Cont'd)

5. A Bill (#453-18) sponsored by Councilmember Davis authorizing an amendment to the General Fund Equipment Support Program and the purchase of two (2) above ground fuel storage tanks for the SIM&R (Street Improvement, Maintenance & Repair) Division from Mid-State Petroleum Equipment Inc. both in the amount of \$84,403.00.
  
6. A Bill (#455-18) sponsored by Councilmember Novak authorizing an amendment to the Community Development Block Grant (CDBG) Fund, HOME Program budget and authorizing the execution of a Grant Agreement with St. Joseph Habitat for Humanity both in the amount of \$102,872.04 in FY2018/2019 Home Investment Partnerships funds to construct a single-family home at 2718 Patee St.
  
7. A Bill (#456-18) sponsored by Councilmember Novak authorizing an amendment to the Community Development Block Grant (CDBG) Fund, HOME Program budget and authorizing the execution of a Grant Agreement with St. Joseph Habitat for Humanity both in the amount of \$102,872.04 in FY2018/2019 Home Investment Partnership funds to construct a single-family home at 3410 Normandy Street.
  
8. A Bill (#460-18) sponsored by Councilmember Roach authorizing execution of a Working Agreement with Laborers' International Union of North America, Local 579 and the City of St. Joseph, Missouri.
  
9. A Bill (#461-18) sponsored by Councilmember O'Dell vacating the public utility easement on a portion of an alley vacated by Special Ordinance #9589, between 17th Street and that portion of property to the east vacated by Special Ordinance #6652 on property located at 1702 Messanie, as requested by James Farrelly agent of Capital Growth Buchalter, Inc.
  
10. A Bill (#462-18) sponsored by Councilmember O'Dell relinquishing the City public utility easements in the portion of Felix Street vacated by Special Ordinance #16528 at the property located at 102 North Belt Highway and relinquishing the City public utility easements in the portion of Sleepy Hollow Road at the property located at 102 North Belt Highway as requested by Charlotte Eichenberg agent of Tommy's Car Wash.

CONSENT AGENDA: Bills for Passage: (Cont'd)

11. A Bill (#463-18) sponsored by Councilmember O'Dell vacating a portion of Sleepy Hollow Road, from the north line of Felix street to the south property line on the property located at 102 North Belt Highway and vacating a portion of Felix Street between the west property line of the property located at 102 North Belt Highway and the portion of Felix Street vacated by Special Ordinance #16528; all as shown on the accompanying plat, said plat is hereby made a part of this ordinance; as requested by Charlotte Eichenberg agent of Tommy's Car Wash.
  
12. A Bill (#468-18) sponsored by Councilmember Myers abating administrative penalties and weed and trash liens totaling \$1,312.50 and releasing the liens on the property, plus penalty and interest on the property located at 2818 Michell Avenue.
  
13. A Bill (#474-18) sponsored by Councilmember Myers abating costs in the principal amount of \$8,269.50 plus interest and penalties, associated with abatement of property maintenance violations for the property located at 2229 Doniphan Street and releasing liens associated with such costs, interest and penalties.

Resolutions for Adoption:

14. A Resolution (#475-18) authorizing the acceptance of the "A Bird May Love a Fish, But Where Would They Live?" and "The Peaceful Ruler" sculptures from the Allied Arts Council of St. Joseph, Missouri.
  
15. A Resolution (#476-18) confirming and ratifying an agreement with Citizen's Bank and Trust to provide lockbox processing services for an additional one year term.
  
16. A Resolution (#479-18) authorizing the citizens of St. Joseph, Missouri, to have a garage sale without purchasing a \$5.00 permit from Thursday, August 1, 2019, through Sunday, August 4, 2019.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

17. A Resolution (#483-18) authorizing the execution of an Agreement for Design Services with Ellison Auxier Architects in the amount of \$191,468.00 to provide design services for the Hyde Park water feature.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None

EMERGENCY BILLS FOR PASSAGE:

18. An Emergency Bill (#480-18) sponsored by Mayor McMurray authorizing execution of a Funding Agreement with St. Kolbe-Puckett Center for healing and amending the Cell Phone Program budget both in the amount of \$4,000.00 to provide financial assistance to support the services provided in assisting members of the community in overcoming addiction to opioids and other controlled substances.

RESOLUTIONS FOR ADOPTION:

19. A Resolution (#444-18) modifying matching obligations of a grant program approved by Resolution 42390 to support the repair or replacement of certain privately-owned stormwater conveyance infrastructure, subject to annual appropriation.

### BILLS FOR FIRST READING:

20. A Bill (#477-18) sponsored by Councilmember Blessing adopting the annual revisions to the City's Personnel Manual, which sets forth the policies and procedures pertaining to employees of the City of St. Joseph, Missouri.
21. A Bill (#478-18) sponsored by Councilmember Roach authorizing the execution of Master Agreements for Professional Engineering Services with Burns & McDonnell Engineering Company, Inc., Black & Veatch Corporation, and HDR Engineering, Inc. for on-call design services for the City's Wastewater Treatment Facility.
22. A Bill (#481-18) sponsored by Councilmember O'Dell amending Section 31-190 "Historic Landmarks" of Chapter 31, "Zoning" of the Coding of Ordinances to add 424 South 9th Street as an historic landmark in the City.
23. A Bill (#482-18) sponsored by Councilmember Myers authorizing an amendment to the budget to transfer funds in the amount of \$1,000,000.00 from the EBR/HHS TIF Program in the Special Allocation Fund to the Capital Projects Fund to pay for regional infrastructure improvements made to Fire Station Number 4 (the primary response station to the TIF District) and Fire Station Number 12 (the secondary response station).

### REPORTS OF BOARDS & COMMISSIONS:

24. Filed 6/26/19: Minutes of the Library Board of Trustees meeting held June 25, 2019, at 5:00 p.m., at the Downtown Library, 927 Felix Street.
25. Filed 6/26/19: Minutes of the Social Welfare Board meeting held April 23, 2019, at 2:30 p.m., at the Patee Market Health Center, 904 South 10th Street.
26. Filed 6/27/19: Minutes of the Human Rights Commission meeting held June 18, 2019, at 6:00 p.m., in the 4th Floor Conference Room at City Hall
27. Filed 6/28/19: Minutes of the Planning Commission meeting held June 27, 2019, at 7:00 p.m., in the Council Chamber at City Hall.
28. Filed 7/2/19: Museum Oversight Board 2019 First Quarter Report.
29. Filed 7/2/19: Museum Oversight Board 2019 Second Quarter Report.
30. Filed 7/3/19: Minutes of the Administrative Violation Review Board meeting held March 26, 2019, at 1:00 p.m., in the 4th Floor Conference Room at City Hall.
31. Filed 7/3/19: Minutes of the Landmark Commission meeting held June 4, 2019, at 7:00 p.m., in the Council Chamber at City Hall.

REPORTS OF BOARDS & COMMISSIONS: (Cont'd)

32. Filed 7/8/19: Minutes of the Senior Citizen Foundation, Inc. Board meeting held June 18, 2019, at 3:00 p.m., at the Joyce Raye Patterson Senior Center, 100 South 10th Street.
33. Filed 7/9/19: Minutes of the Aviation Board meeting held June 5, 2019, at 11:30 a.m. at Rosecrans Memorial Airport, 100B NW Rosecrans Road, in the Terminal Conference Room.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

None.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

None.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

34. Filed 6/26/19: Letter from David Bezona, Secretary, Museum Hill Neighborhood Association, in re: The Wyeth-Tootle Mansion HVAC units.
35. Filed 6/27/19: Minutes of the Mayor’s Blue Ribbon Audit Advisory Committee meeting held June 25, 2019, at 12:00 p.m., in the 4th Floor Conference Room at City Hall.
36. Filed 6/27/19: Parks, Recreation and Civic Facilities Department Monthly Update, May 2019
37. Filed 6/27/19: St. Joseph Transit Report, May 2019.
38. Filed 6/27/19: City Link, June 27, 2019.
39. Filed 6/28/19: Minutes of the St. Joseph Museums, Inc. Programming Committee meeting held June 11, 2019, at 1:30 p.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
40. Filed 7/1/19: Minutes of the St. Joseph Museums, Inc. Fundraising Committee meeting held June 6, 2019, at 10:00 a.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
41. Filed 7/2/19: Minutes of the St. Joseph Museums, Inc. Membership Committee meeting held April 11, 2019, at 11:10 a.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
42. Filed 7/2/19: Municipal Division Summary Reporting, June 2019.

COMMUNICATIONS: (Cont'd)

43. Filed 7/3/19: Memorandum from Wanda Burks, Supervisor, Police Records Division, in re: Disposition List.
44. Filed 7/8/19: City Link, July 3, 2019.
45. Filed 7/8/19: Minutes of the St. Joseph Museums, Inc. Exhibits Committee meeting held June 12, 2019, at 4:00 p.m., at the Wyeth Tootle Mansion, 1100 Charles Street.
46. Filed 7/9/19: Minutes of the St. Joseph Museums, Inc. Collections Committee meeting held June 11, 2019, at 9:00 a.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
47. Filed 7/10/19: Letter from Patt Lilly, President/CEO, Chamber of Commerce, in re: Report of activities during the contract for economic development services for the period July 1, 2018 to June 30, 2019.

OTHER BUSINESS:

48. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.