

X 7-18-19

PLEASE NOTE: All members of the Board of Trustees are invited to attend this meeting.

ST. JOSEPH PUBLIC LIBRARY
Board of Trustees Budget/Personnel Committee Meeting
July 23, 2019, 4:45 pm, Carnegie Library

CITY OF ST. JOSEPH
2019 JUL 18 AM 11:28
Email

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
 - A. June 25, 2019 Budget/Personnel Committee minutes **VOTE**
- IV. OLD BUSINESS
 - A. Expense and revenue comparison tables
 - B. 2019/2020 Annual Budget
 - C. Director Review
 - D. Other
- V. NEW BUSINESS
 - A. Financial reports submitted by Leichti, Franken & Young LLC to present to the full Board of Trustees **VOTE**
 - B. June Journal Entries **VOTE**
 - C. Other
- VI. PUBLIC COMMENT
- VII. NEXT MEETING: August 27, 2019 4:45 p.m.; East Hills Library
- VIII. ADJOURNMENT **VOTE**

THIS MEETING IS OPEN TO THE GENERAL PUBLIC
PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS TO
PARTICIPATE IN THIS MEETING SHOULD CONTACT THE
ADA COORDINATOR AT 232-4038.

*Committee Members are: Dan Mefford, chair, Aaron Powell, Alison Schieber, Kyla Ward, Brad Weil, and Ingrid Woodbury, ex officio.

X7-18-19

ST. JOSEPH PUBLIC LIBRARY
Meeting of the Board of Trustees
July 23, 2019, 5:00 p.m., **Carnegie Library**

CITY OF ST. JOSEPH
2019 JUL 18 AM 11:20
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AGENDA

ANNUAL MEETING

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. Approval of the July 24, 2018 annual meeting of the Board of Trustees

VOTE

IV. REPORT OF THE NOMINATING COMMITTEE

A. Election of officers

VOTE

- President - Ingrid Woodbury
- Vice President - Mike Cadden
- Treasurer - Brad Weil
- Secretary - Elizabeth Latosi-Sawin

V. ADJOURNMENT

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X7-18-19

ST. JOSEPH PUBLIC LIBRARY
Meeting of the Board of Trustees
July 23, 2019, 5:05 p.m., **Carnegie Library**

2019 JUL 19 AM 11:23
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AGENDA

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
 - A. June 25, 2019 Board of Trustee minutes **VOTE**
- IV. APPROVAL OF MONTHLY EXPENDITURES
 - A. Approval of checks #31366 through #31430, payroll checks #10853 through #10876 & June direct deposits **VOTE**
- V. FINANCIAL ISSUES
 - A. Financial Reports **VOTE**
 - B. June Journal Entries **VOTE**
 - C. Compensation Study Update
 - D. Other
- VI. REPORT OF THE DIRECTOR
 - A. Monthly Report
- VII. REPORTS OF COMMITTEES
 - A. Buildings & Grounds Committee
 - B. Materials and Services Committee
 - 1. Edit & Renaming of "The Collections of SJPL" **VOTE**
 - 2. Edit & Renaming "Guidelines for Petitioning and Distribution of Literature on Library Property" **VOTE**
 - 3. "Policy on Harassment and Discrimination" **VOTE**

4. "Customer Service Standard"

VOTE

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. Appointments to Library Foundation Board

VOTE

B. Committee Assignments for 2019-2020

C. Audrey Sheets, Branch Manager, Carnegie Library

D. Other

X. PUBLIC COMMENT

XI. NEXT MEETING: August 27, 2019, 5:00 p.m., East Hills Library

XII. ADJOURNMENT

VOTE

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