

ST. JOSEPH PUBLIC LIBRARY
Budget/Personnel Committee Meeting
January 24, 2017, 4:45 p.m., Carnegie Library

CITY CLERK
2017 JAN 26 AM 8:12

MINUTES

The Budget/Personnel Committee of the Board of Trustees of the St. Joseph Public Library met on January 24, 2017 at 4:45 p.m. in the Carnegie Library. Committee members in attendance were Jason Tindol, chair, Alison Schieber, John Welch and Dan Mefford. Brad Weil was absent. Barbara Maxwell was present from the Board of Trustees. Deloris Foster and Mary Beth Revels were present from the staff. Dana Mefford was present from the public. No one attended from the media.

Dr. Tindol called the meeting to order and the roll call was taken.

Under approval of the minutes, **Mr. Welch moved, Mr. Mefford seconded to approve the minutes of the December 27, 2016 meeting as presented. All Committee members in attendance voted "yes." The motion carried.**

Under old business, Ms. Revels presented expense and revenue comparison tables.

There was no other old business.

Under new business, Ms. Revels presented the financial reports submitted by Liechti, Franken & Young, LLC. She met with the accountant the previous week. There were no anomalies and the report now includes year-to-date expenses by branch and department. **Mr. Mefford moved and Mr. Welch seconded to recommend to the full Board the approval of the financial reports as prepared by the office of Liechti, Franken & Young, LLC. All Committee members in attendance voted "yes." The motion carried.**

Ms. Revels reported she issued a Request for Proposal for audit services on January 10th with a due date of February 17, 2017.

There was no other new business.

The next meeting of the Budget/Personnel Committee is scheduled for February 28, 2017, at 4:45 p.m. at the East Hills Library.

There being no further business, **Mr. Welch moved and Ms. Schieber seconded to adjourn the meeting. Motion carried.**

Alison Schieber
Secretary