



Social Welfare Board

Patee Market Health Center
904 South 10th Street, Ste. A
St. Joseph, MO 64503

Main 816-233-5188
Fax 816-233-5296

CITY CLERK
2017 MAR -2 PM 2:02

James McMillen, MD
Medical Director

Linda Judah
Executive Director

Deborah Borchers
Operations Director

Serving the healthcare needs of the underserved of the City of St. Joseph and Buchanan County since 1913.

Celebrating our heritage of more than 100 years!

Social Welfare Board Members

Robert Stuber, MD, President
Jo Eyberg, Secretary and
Treasurer

Nancy Blake
Tim Curry, DDS
Sheryl Gossett
Rex Robinson

Ad Hoc:
Ron Hook, Buchanan County
Commissioner

Bill Falkner, St. Joseph City
Mayor

FOFC Board Members

Sidney Breese, President
Jimmy Albright, Vice-
President

John Watson, Secretary
Patty Ziesel, Treasurer
Barbara Braznell

Merry Burtner
Karen Corder
Eileen Duty

Karen Foley
Scott Hinde
Amanda Johnson-Sollars

Chet Lake
Kathy Orf
Marsha Rosenthal

Tom Russell
Mary Shuman
Deborah Weems, MD

Ashley Wheeler
Rachael Wilson
Denise Young

Social Welfare Board Board of Directors Minutes January 24, 2017

The January 24, 2017 board meeting was called to order by Dr. Bob Stuber at 2:30 pm.

Board members present: Rex Robinson, Dr. Tim Curry, Sheryl Gossett and Nancy Potter. Staff present: Linda Judah, Deborah Borchers

Minutes: the minutes of the *November 22, 2016* minutes were reviewed and stood as presented.

- I. Old business
- II. New Business:

Director Reports:

- a. Director of Operations'

Financials

The financials for November and December were presented. Sheryl moved to accept the financial report and Nancy seconded the motion. The financials were filled for audit.

Statistics

Statistics for November and December were presented. A summary follows:

	11/ 2015	11/ 2016	Variance	12/ 2015	12/ 2016	Variance
Total Patient visits	1040	1097	5.5%	1168	1031	-12%
Prescriptions	823	1653	50%	843	1432	49%
Number of medical visits	891	796	-11%	852	757	-11%
Number of dental visits	149	301	-102%	316	274	-13%
Number of HOME Unit visits	399	298	-25%	308	303	-1.6%



Recognized by the NCQA for our quality of patient care.

Referrals to the Center: November = 22 and December = 19

- b. Linda Judah, Executive Director report contained the following information:

Personnel:

Laura George, NP began employment signed contracts, job description and collaborative agreement
Karen McCoy, NP (Home Unit) submitted resignation; replacement hired
LCSW (HOME Unit) – began 12/2016
Agency is working with multiple students: BSN (MWSU), BS and medical assistant students

Grants/Reports

- Title X decision pending Submitted RFP with Junior League
- Komen decision pending CDBG due 2/10/2017

Risk Management:

- Leadership arranged for 10 panic buttons to be activated for the clinic; Policy written
- Met with Public Health Department’s leadership to arrange SWB to participate in building wide drills.
- Pioneer Materials to install double door in dispensary

Community initiatives:

- Continuing to work with Ameri-Cares for pre-diabetic study and program;
- Go Click Give Campaign – raised \$1275
- Patient advocate with Mosaic working well; as well as Care Management position
- Sent letter to Attorney General’s office regarding LEF coverage for the civil service exams
- Gave tour to Commissioner Scott Burnham
- Met with Marcy George and Joey Austin to discuss marketing with the Community Connect initiative

Westside:

- Staff meetings 12/7 and 1/12/2017 / Working on video with Digital Guarantee

Operations:

- Met with Mosaic’s Centralized scheduling to discuss new process
- Contacted Triumph to schedule patient access meeting
- Finalized vision schedule with optometrist and ophthalmologist
- Thus far clinic has enrolled in one of three managed care programs ‘Mo Care’
- Updated poverty guidelines for 2017

HEALTH: Participating in Bi-weekly CHW meetings and monthly steering committee and oversight meetings; participated in the HEALTH summit

MDR: Weekly clinic meetings

Technology work: Submitted social calendar to Guarantee Digital

Staff meetings: December 6, 2016 January 10, 2017

III. Operational needs:

- Linda reported Mosaic's patient advocate is providing a very valuable financial application service for the patients accessing the SWB and HOME unit. In addition to processing financial assistance applications she is also processing Medicaid and disability applications
- The board discussed the pros and cons of doing business on August 21, 2017 the date of the 'Solar Eclipse.' After much thoughtful discussion Dr. Stuber moved to close the agency for the day and Dr. Curry seconded the motion.

IV. clinic reports:

Medical – New .80 FTE NP being trained for medical under the direction of Dr. McMillen and is going well.

Westside- FTE's for Nurse Practitioners is being reduced from 1.25 to 1.5 due to lack of patient volume or 59% capacity. Clinic is working on marketing plan to increase patient volumes.

Dental- The application for the CDBG application is due February 10, 2017. Nancy moved to give Linda permission to have contractual privileges on behalf of the board; Sheryl seconded the motion. The board supported the amount for the CDBG application in the amount of \$90,000.00. Linda noted the dentist's concerns of not having enough oral surgeons to refer patients to for difficult oral surgeries. The board suggested Linda to reach out to the entire dental community to seek suggestions and opportunities for involvement.

Home Unit – Karen McCoy, NP has submitted her resignation; Sonya Roe, NP hired. Northwest also approved an 8% budget increase which will allow the HOME Unit to add a medical assistant to their team.

Friends of the Free Clinic: Fundraiser/celebration scheduled for March 17, 2017 at the Casino. All board members asked to submit 10 names for the invitation list. The FOFC raised \$1275 through the Go Click Give campaign arranged by CAP St. Joe.

Meeting adjourned 4:00.

Next meeting scheduled of 2/28/2017



Robert R. Stuber, MD, Board Chair



Linda C. Judah, Executive Director