



Social Welfare Board

Patee Market Health Center
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St. Joseph, MO 64503

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James McMillen, MD
Medical Director

Linda Judah
Executive Director

Deborah Borchers
Operations Director

Serving the healthcare needs of the underserved of the City of St. Joseph and Buchanan County since 1913.

Celebrating our heritage of more than 100 years!

Social Welfare Board
Board of Directors Minutes
January 23, 2018

Social Welfare Board Members

Robert Stuber, MD, President
Jo Eyberg, Secretary and
Treasurer
Tim Curry, DDS
Nancy Potter
Rex Robinson
Tom Russell

Ad Hoc:
Ron Hook, Buchanan County
Commissioner

Bill Falkner, St. Joseph City
Mayor

FOFC Board Members

Sidney Breese, President
Jimmy Albright, Vice-
President
Patty Ziesel, Treasurer
Kristie Arthur
Barbara Braznell
Merry Burtner
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Eileen Duty
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Janet Kropp
Gail McMillen
Marsha Rosenthal
Deborah Weems, MD
Ashley Wheeler
John Wilson
Rachael Wilson
Denise Young

The January 23, 2018 board meeting was called to order by Dr. Stuber at 2:30 pm.

Board members present: Rex Robinson, Dr. Tim Curry, Dr. Bob Stuber
Board members present by phone: Jo Eyberg and Nancy Potter
Staff present: Linda Judah, Deborah Borchers and Dr. McMillen.
Board members absent: Sheryl Gossett

Minutes: The minutes of the November 28, 2017 meeting were reviewed and stood as presented.

Old business: The **HOME Unit** moved to Northwest Health Services' new site 503 S. 6th on 12/13/2017. The **United Way's** auditor provided the Social Welfare Board's auditor with additional questions regarding how the SWB's budget ties to the Friends of the Free Clinic. Deborah presented the third amended budget to the board. Jo Eyberg moved to accept the amended budget and Dr. Tim Curry seconded the motion.

I. New Business:

Director Reports:

a. Director of Operations'

ii. Financials

The financials for December were presented. Jo Eyberg moved to accept the financial report and Dr. Tim Curry seconded the motion. The financials were filed for audit. Deborah also presented the December income statement for the Westside Clinic. Fiscal year to date, Westside has a net income of \$59,412.

The November financial statements for the Friends of the Free Clinic were presented to the board for review.

Statistics

Statistics for December were presented as follows:

	December 2016	December 2017	Variance
Total Patient visits for rolling	20,998	19,086	9% decrease



Recognized by the NCQA for our quality of patient care.

2018 FEB 28 AM 8:49

CITY CLERK

year			
Prescriptions	1,848	2,202	19.1% increase
Number of medical visits	10,482	9,667	8% decrease
Number of dental visits	3,810	3,929	3.1% increase
Number of HOME Unit visits (HOME Unit only worked thru 12/14)	5,158	3,487	32% decrease

Referrals to the Center: 13 December referrals

Linda Judah, Executive Director's report contained the following information:
Personnel

- Hired an RN (.5 FTE) and NP (.4 FTE)
- Reworking medical work flows
- Developed LCSW proposal

Initiatives:

- Healthy Beginnings course postponed to March 5, 2018 (Reducing chances of becoming diabetic)
- LACIE-.contracts have been signed and scheduled to roll out in Feb 2018
- CARE Message postponed until February 2018

Westside:

- Tri-County Health Department initiative beginning on 1/25/18 with a scheduled clinic the last Thursday of each month thereafter. Met with Albany medical center
- Title X grant pending
- Home unit moved out 12/13/17; Westside moved to home unit space on 12/29/17
- Arranged for the installation of a recess specimen window

Miscellaneous:

- NCQA 2014 results pending
- Agency newsletter distributed 11/29/2017
- Thank you letters sent to all doctors who assist with SWB patients
- Finalized vision schedule
- Mutual of America: they agreed to supply agency with two Plan review books; expense analysis and competitive market report; plan review scheduled for January
- Phone tree updated
- Patient handbook rolled out
- Served on Chamber's mentor team for the Women's Leadership group

- Met with the Center's executive director...The Center is rolling out an updated score card that is more reflective of the services they perform for the Social Welfare Board's patients.
- Received copy of auditor's reconciliation letter to the United Way.

Operations:

- Preparing for Agency video involving patients sharing their stories/medical director(s)- draft due end of December
- Staff meetings: All Staff meeting December 5, 2017 and 1/9/18 Westside 12/6//17 and 1/10/18; medical 12/21/17 and 1/11/18

MDR: Weekly clinic meetings.

II. Operational needs:

2018 strategic planning session scheduled for 2/12/2018 at the Community Foundation, 12 – 4. Linda distributed SWOT analysis questions and work sheets to be completed beforehand.

Linda informed the board that the CDBG RFP has been released. Dr. Curry moved to authorize Linda to conduct contractual responsibilities on behalf of the board and the clinic's ask remain the same as last year's award of \$85,000. Rex seconded the motion.

Board positon – Linda announced that Sheryl Gossett informed her this date that effective immediately she would have to resign from the board due to her grand parenting babysitting responsibilities.

Clinic reports:

Medical – NCQA application is pending

Westside – Title X grant application is pending

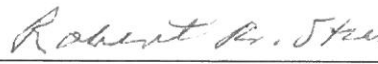
Dental - CDBG RFP released

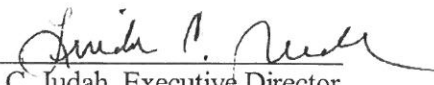
HEALTH: United Way's community investment fund application for a CHW worker at Carden Park has been tabled to late spring.

Friends of the Free Clinic – LifeChangers event scheduled for April 17th at the St. Joseph Casino from 11:30 -1.

Meeting went into closed session at 3:50 to discuss personnel issue.

Meeting adjourned at 4:06


Robert R. Stuber, MD, Board Chair


Linda C. Judah, Executive Director

Next meeting scheduled February 27, 2018.