

CITY CLERK

2018 JUL 12 AM 9:21

LANDMARK COMMISSION MINUTES

WORK SESSION

Tuesday, June 5, 2018, 6:00 P.M.

Council Chambers

1100 Frederick Avenue (City Hall)

St. Joseph, Missouri

	<u>Name</u>	<u>Attendance</u> (mtgs attended-mtgs absent)	<u>Terms of Office</u>
MEMBERS PRESENT:	Ted Hauser	(31-08)	02/22/19
	Roger Martin	(26-05)	06/25/18
	Isobel McGowan	(47-02)	06/25/18
	Lisa Rock	(38-00)	09/25/20
	Pat Squires	(30-08)	10/27/20
	Cole Woodbury	(15-00)	10/10/19
MEMBERS ABSENT :	Ron Auxier	(20-15)	01/25/19
	Marci Bennett	(37-12)	06/25/18
	Nigh Johnson	(32-08)	08/04/20

Staff Present: Nic Hutchison, City Planner
Lauren Manning, Recording Secretary

McGowan called the meeting to order at 6:07 p.m.

1. Roll Call:

Auxier - absent, Bennett –absent, Hauser – here, Johnson – absent, Martin – here, McGowan – here, Rock – here, Squires – here, Woodbury – here. Six (6) members were in attendance, quorum present.

2. Approval of Agenda:

Rock moved to approve the agenda as amended; Hauser seconded.

VOTE: Hauser – aye, Martin – aye, McGowan – aye, Rock – aye, Squires – aye, Woodbury – aye. Six (6) ayes; Zero (0) Nays MOTION PASSES

3. Approval of Minutes

a. May 1, 2018 L. C. Work Session Minutes

Martin moved to approve the minutes; Woodbury seconded.

VOTE: Hauser – aye, Martin – aye, McGowan – aye, Rock – aye, Squires – aye, Woodbury – aye. Six (6) ayes; Zero (0) Nays MOTION PASSES

b. May 11 2018 L. C. Work Session Minutes

Squires moved to approve the minutes; Woodbury seconded.

VOTE: Hauser – aye, Martin – aye, McGowan – aye, Rock – aye, Squires – aye, Woodbury – aye. Six (6) ayes; Zero (0) Nays MOTION PASSES

4. Old Business

- a. Discuss the 2018/2019 SOHG Application Rating Form
 - i. After discussion, Manning will bring revisions to Des Planques.
- b. Discuss mid-June Work Session with Mayor and City Council.
 - i. Woodbury suggested bringing visual aides to the meeting. Manning will double check starting time and forward to commissioners.
- c. Discuss Public Awareness and Outreach. McGowan, Woodbury and Rock report on enhancing public awareness and outreach.
 - i. The committee has not met.
 - ii. Manning did forward them ideas about workshops that other cities are hosting.
 - iii. Squires suggested speaking to high schools about preservation.
 - iv. McGowan suggested getting a video made with the education budget passed for FY 2018/2019.
 - v. Woodbury suggested hosting something like a "History Day," like a science fair for local students.
- d. Squires report on letter regarding Humboldt school to send to the SJSD.
 - i. Squires and McGowan will meet to address revisions to the letter.
- e. Rock report on follow up with the Buchanan County's Recorder of Deeds to see what the next steps are to get Chapter 31, Sec. 179 Certificates of Appropriateness as well as L. C. Design Guidelines recorded.
 - i. Rock said that she has spoken with the county and the Recorder of Deeds but they suggested talking to the city to talk to where they find liens on buildings. Rock will try and talk with the City Clerk's office.
 - ii. Hutchison arrived during discussion.
 - iii. Hutchison suggested that Museum Hill should do it at the neighborhood level. He also offered to look into things.
- f. Commissioner's recommendations for next month's agenda items.
 - i. Nothing to add.

5. Public Comment

6. Adjournment

- a. Hauser moved to adjourn. Squires seconded. Meeting adjourned at 7:00 pm.

Action Items:

Manning will take SOHG rating form revisions to Des Planques.

Manning will double check starting time for Work Session with new Mayor and Council and forward to commissioners.

Squires and McGowan will meet to address revisions to the SJSD letter.

Rock & Hutchison will continue working on Design Guidelines within local districts.