

**ROSECRANS MEMORIAL AVIATION BOARD MINUTES  
JUNE 5, 2019 – 11:30 AM IN THE AIRPORT TERMINAL CONFERENCE ROOM**

<u>Name</u>	<u>Member's Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
<b>MEMBERS PRESENT:</b>		
Lute Atieh	(1/2)	April 20, 2023
Michael Grimm	(1/2)	December 21, 2020
Colin Hoffman	(2/1)	August 29, 2021
Captain Matt Neil	(3/0)	Pleasure of the Guard
Greg Starkel, Chair	(3/0)	April 20, 2023
<b>MEMBERS ABSENT:</b>		
Christel Gollnick	(2/1)	August 10, 2019
Larry Lee, Vice-Chair	(0/3)	April 10, 2022
Tracy Norcross	(2/1)	October 8, 2023
Bill Severn	(0/3)	October 8, 2023
<b>STAFF PRESENT:</b>		
Abraham Forney, Airport General Manager		
Adam Freeman, Airport Operations Manager		
Roxanne Patton, Recording Administrator		
Brady McKinley, Assistant Director, Public Works/Transportation		

**CALL TO ORDER**

Chairman Starkel called the regular meeting of the Aviation Board to order at 11:33am, June 5, 2019.

**WELCOME / INTRODUCTIONS / OTHERS IN ATTENDANCE**

Chairman Starkel welcomes all to the meeting and introductions were made. Guests include John Cox, former Airport Manager. Mr. Cox is Business Development Manager for Garver, which is an engineering, planning, architectural and environmental service firm with focus on aviation, construction, facilities design, transportation, survey and water products.

**ITEM #1 – Approval of minutes**

Member Grimm made a motion to approve the minutes of the April 10, 2019. Second by Member Atieh. Motion carries Ayes -- 5 Nays -- 0

**ITEM #2 – Airport Business**

Missouri River crested to 32.21 feet compared to 32.01 feet in 1993. Waters continue to be released at Gavin's Point at the rate of 75,000cfs in concert with continuous water runoff from snow melt from northwest area which is the cause of water levels rising. Water did reach to the level of the railroad river bridge. The levee has not breached. The placements of barriers and sandbags have supported the levee. Aid from a relief well helped prevent sand boils eating away at the levee. Browning Lake is being pumped daily by using two large pumps. Pumps are fueled twice a day, running 24/7 and have been since the beginning of the flood event. Normal airport operations continue; however, we are still monitoring the river and levee.

(April 3, 2019, Airport Board meeting Continued)

The Corps of Engineers has been on site monitoring water levels. Airport tenants have been and will continue to be kept apprised by the Airport Manager of the levee situation.

Airport apron project is on its way to completion. Replacement of several damaged concrete panels were recently completed, along with crack sealing and beveling.

Wildlife Fence project will be completed once a punch list for remaining items has been performed and the one-year warranty is in place.

**ITEM #3 - Military Updates**

Communications Building construction that will house computer and internet technology equipment will be awarded this summer.

Military apron project is in its initiation stage for military's transition from south to north end of field at an estimated cost between 17M to 18M dollars. Existing military buildings, when vacated, will be negotiated between the City and MoANG.

C-130 engine and prop issues are being addressed, i.e., number of hours on certain props.

**ITEM #4 – Action Items**

Gary Patterson, President of Express Flight, submitted in writing his request to renew the present lease for the Fixed Base Operator (FBO). The current lease will expire January 31, 2020. An ordinance is being prepared for submittal to the City Council. The new lease agreement would be for a term of 5-years commencing on February 1, 2020 and continuing through January 31, 2025, with the option to extend for a second additional 5-year term expiring January 31, 2030. Said lease shall be adjusted per current Consumer Price Index (CPI) annually. Airport Manager asked for a recommendation from the board approving said lease agreement by ordinance. Member Atieh made the motion for recommendation. Second by Member Hoffman.

Motion carries Ayes—5 Nays – 0

Airport Manager attended a meeting with MoDOT on June 3, 2019 to discuss a business plan for Rosecrans Airport. MoDOT has agreed to fund a grant for the cost of said plan. This grant will be a 90/10 cost share, with 10% coming from a local match. This business plan would help market and generate additional revenue for the airport and can be tailored to what needs the airport requires, i.e. south end transition to the north end of airfield. I-229 Bridge is under consideration for replacement/reconstruction for an additional crossing to/from Rosecrans Airport by having an added bridge access over the Missouri River situated north of current bridge access from 36 Highway through Kansas.

The business plan would consist of bidding for and acquiring a Request for Qualifications (RFQ). Currently, Jviation is the airport's on-call consultant.

**ITEM #5 – New Business**

No new business was discussed

(April 3, 2019, Airport Board meeting Continued)

**ITEM #6 - Airport Tenants/Organization Activities**

EAA: A makeup date will be forthcoming for a Young Eagles Rally because of weather conditions that occurred on May 18, 2019.

The Tuskegee Eagles continues work on building their plane, which is coming together nicely. First flight is planned at the end of this summer.

Life Net: The City Council approved a Life Net lease agreement on May 20, 2019. The new Life Net lease will become effective July 1, 2019.

**ITEM #7 - Capital Improvement Program -2019-2023**

Construction of Taxiway Hot Spot 1 (Taxiway Delta) is on the city's CIP plan for next fiscal year (2020). Funding sources will come from Federal, Military, and local shares.

**ITEM #8 - Information Items**

Arresting gears will soon be installed at Rosecrans in support of two airshows in the Kansas City area. Pilots need to be aware of any and all NOTAMS during this time. Tear down of arresting gears is planned in July.

**ITEM #9 - Other Business**

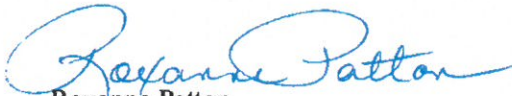
Board member Christel Gollnick's term will expire August 2019. She was appointed to complete the term of former member Susan Yeager, who resigned due to moving out of state. Ms. Gollnick has indicated she would like to remain as a member of the Aviation board. Board members agree Ms. Gollnick should remain on the Aviation board as a member to serve a 5-year term. Airport Manager will notify the City Clerk of this matter.

Chairman Starkel said there have been pilots who apparently are not familiar with after-hour tower operations. Pilots are not cognizant of common traffic advisory frequency (CTAF); VHF radio frequency used for air-to-air communications.

**ITEM #10 - Adjourn**

The meeting adjourned at 12:20p.m.

Minutes respectfully submitted,



Roxanne Patton

Airport Administrative Assistant