

**Parks & Recreation Board**  
**Meeting Minutes – June 21, 2018 – 4:00pm**  
**Fairview Golf Course**

**Members Present:** Wonda Berry, Larry Douglas, Karen Foley, Darrell Grace, Keeran King, Jerry Wilkerson

**Members Absent:** Valerie Brandt, Bob Hatten, Joe Houts

**City Staff Present:** Chuck Kempf, Director Parks, Recreation & Civic Facilities

**Call to Order:** Meeting called to order

**Approval of Minutes:** Minutes reviewed, no changes, approved.

**Updates:**

<b>Bartlett Park Improvement Projects</b>	Playground has a couple of parts on order we are waiting to come in. As soon as they have been received they will be installed. Restroom will start as soon as the special order bricks and fixtures arrive, hopefully within the next two weeks. The contract will then have 45 days for completion. We are pouring the sidewalk on the west side to Duncan St and a couple of other areas to re-work and landscape. Heavy duty decorative fencing has been ordered and will be installed for safety barriers and decorative. Aiden McVicker Foundation donated \$10,000 of which the Firefighters Local 77 contributed \$5,000. United Way will be putting in a play path from treehouse around playground. Disc golf we will within the next couple of weeks do small areas at a time. We will start with 3 holes going south to Rec Center. We have 4 to 6 benches in immediate playground area. We will be installing signage with a Welcome and Rules. Plan on having an opening ceremony before fall.
<b>Tennis Court Renovation Update</b>	We have \$140,000 per location – Hyde and Northside. We will be repairing and painting fences before August 1. Noyes all of the design specs are done and ready to go out for bid. Planning and USTA will review and hope they come back with no changes. We plan on applying for grants from USTA. October 2018 Noyes hopefully will be started. High school girls should be able to play and hopefully be complete by the spring. Boys tennis will probably be affected. Noyes will have fences, nets, and tennis court surfaces replaced. Ground work and sidewalk repairs in some areas will need to be worked on as well.
<b>Missouri Theater</b>	They are trying to get the street back open by the end of July. Has been a few delays.
<b>Park Department Supplemental Budget Items</b>	Approved \$387,213 in Supplementals, however we will not be able to begin spending funds for about 6 months. After 6 months we will be notified if we can proceed. We have a couple of exceptions, one is the Zamboni battery replacement \$10,000, and the HVAC, Backup system for Nature Center \$25,000.
<b>Asset Management &amp; Maintenance Software</b>	We will finally be getting sometime in the fall. The system will track maintenance. One benefit is that we can enter all of the maintenance that has to be done due to vandalism. It will also assist in better planning for staffing needs.
<b>National Parks &amp; Recreation Month</b>	July is National Parks & Recreation Month. July 2 <sup>nd</sup> Council meeting a proclamation proclaiming July as National Parks & Recreation month in St. Joseph. An invite/reminder will be sent out to Board members. Each of our facilities/programs will be having some fun events and get our name out there as fun things to do.

CITY CLERK  
2018 SEP 20 AM 9:42

**Letter from  
Springs Family  
Regarding Krug  
Park**

Councilmember Madison Davis received the letter and was asked to share with the Park Board.

1. Concerns – some are valid – groups of unruly people that are verbally abusive, police having to be called. They normally scatter before they arrive and are unable to catch them. Some have been wearing weapons.
2. We need staff at all time – this is not practical. We will have security system up in the next couple of months. We are working the logistics and challenges. Hopefully these will be beneficial and will spark interest in other areas.
3. Playground at Castle – this is not coming back due to ADA compliance and cost prohibitive. There are 2 new playgrounds in the area, one just a few feet across the park and the other a block over. Renovation to the children’s circus area is in the next CIP and should be address.
4. Northside area – nothing done and looks ugly – most of the area is the progress of the blacksnake project. The area will be put back together and better than before.

Response had been sent – Chuck will forward to the Board.

**Aquatic Update**

Numbers are up, which has increased revenue. We did have one contamination day and a weather closure. Overall going pretty well.

**Allied Arts –  
Sculpture Walk  
Downtown**

Our department assists the artists in getting the sculptures installed. All of the new sculptures this year have been installed.

**Upcoming Events:**

List of upcoming events was distributed along with minutes to members.

**Open Discussion:**

**Miscellaneous** Land & Water Conservation Legacy Grant – \$250,000 to \$750,000 matching grant to previously grant funded locations. Riverfront, Hyde, Noyes, Northside, Bartlett. With the 2019 CIP we would have no issue in matching. Homework - We need the board’s opinion of the best location to apply. We can only apply for one location. Bartlett should be out, since we wouldn’t be able to come up with enough of a project for the funding. Northside maybe, but will see the improvements with the blacksnake project.

Current CIP Projects – there are some extra discretionary funds that can be used. We were able to the tennis courts at Hyde and Northside with the extra funds. The 2019 CIP has contingency plans built in for any extra funds.

Sports Commission – Convention & Visitors Bureau is working on reviving the commission. The commission’s purpose is to bring sporting events to St. Joseph.

2019 CIP – Karen Foley asked if anyone would be able to put yard signs up for the campaign.

**Adjournment:**

Meeting was adjourned at 5:10 pm.

**Next Meeting:**

July 19, 2018, 4:00pm, TBA

Respectfully submitted – Lori Frederick, Administrative Specialist, Parks, Recreation & Civic Facilities Department