

**ST. JOSEPH LANDMARK COMMISSION  
WORK SESSION MINUTES**

Tuesday, July 10th, 2018, 6:00 P.M.  
1100 Frederick Ave., 3<sup>rd</sup> Floor Council Chambers, City Hall  
St. Joseph, Missouri

	<u>Name</u>	<u>Attendance</u> (mtgs attended-mtgs absent)	<u>Terms of Office</u>
<b>MEMBERS PRESENT:</b>	Ron Auxier	(20-15)	01/25/19
	Nigh Johnson	(32-08)	08/04/2
	Greg Hall	(01-00)	06/25/21
	Ted Hauser	(31-08)	02/22/19
	Lisa Rock	(38-00)	09/25/20
	Pat Squires	(30-08)	10/27/20
	Cole Woodbury	(15-00)	10/10/19
<b>MEMBERS ABSENT :</b>	Joe Ann Brott	(00-01)	06/25/21
	Roger Martin	(26-05)	06/25/21

**Staff Present:** Scott Des Planques, City Planner  
Lauren Manning, Recording Secretary

1. ROLL CALL:  
Welcome New Commissioners
2. APPROVAL OF AGENDA
  - a.
3. APPROVAL OF MINUTES
  - a) June 5th, 2018 L. C. Work Session Minutes
4. OLD BUSINESS
  - a. Discuss how the L. C. is going to proceed with updating its old Bylaws.
    - a. Des Planques reported that staff would review the Bylaws and bring a draft to the commissioners.
  - b. Discuss the new 2019 L. C. Budget items.
    - a. Squires and Johnson congratulated former chair, Isobel McGowan, on her efforts in increasing the budget.
    - b. Isobel McGowan, 809 Hall Street, questioned how the money was to be decided on and spent. Squires responded by saying that once the bylaws are updated, those things would be decided upon.
      - i. Des Planques said that that may not be necessary since the funds may not come back future years.
    - c. Johnson suggested adding this to August's agenda in order to appoint a committee.
  - c. Discuss the Amended 2018/2019 SOHG Application Rating Form.
    - a. Hall questioned about the restrictions placed upon the fact that the funds were only for historic districts.
    - b. Auxier made a motion to tabling the matter to allow staff to review.

**VOTE: Auxier – aye, Johnson – aye, Hall – aye, Hauser – aye, Rock – aye, Squires – aye, Woodbury – aye. Seven (7) ayes; Zero (0) Nays MOTION PASSES**

2018 AUG - 8 AM 9:48  
CITY CLERK

- d. Discuss June 11<sup>th</sup> Work Session with the new mayor and City Council.
    - a. Squires invited McGowan from the public to report about the work session.
      - i. McGowan reported that the group discussed the SOHG and Preservation Awards, and that the new council would rely on the Landmark Commission for advice.
      - ii. Hauser added that it shows in their budget approval.
  - e. Discuss Public Awareness and Outreach. Woodbury and Rock report on enhancing public awareness and outreach.
    - a. Woodbury reported that they had yet to meet.
    - b. Rock said that other things had happened though.
    - c. Hall added that he commended Rock for the recent historic window workshop.
      - i. Rock stated that Manning scheduled it. Kelsie Gray from Kentucky taught the workshop and two people from Texas attended, as well as two people from Kansas City came. The windows were 152 years old.
  - f. Squires report on letter regarding Humboldt school to send to the SJSD.
    - a. Squires allowed everyone to read the draft to be discussed at the meeting. He emphasized that the school is one of the oldest in the city and needs to be preserved.
  - g. Rock report on follow up with the Buchanan County's Recorder of Deeds to see what the next steps are to get Chapter 31, Sec. 179 Certificates of Appropriateness as well as L. C. Design Guidelines recorded.
    - a. Rock did not follow up with the City Clerk's office yet. She will speak with both the Clerk and the Recorder of Deeds for August.
  - h. Update from Preservation Plan Committee.
    - a. Hauser reported that efforts have been focused on the Historic Frederick Avenue District at this time.
  - i. Report from Preservation Awards Committee.
    - a. Rock reported that she had received numerous compliments about the location and the overall event. It was a full crowd, Tim Doyle presented about the transformation of the building.
      - i. Manning suggested having another meeting to address how to distribute the plaques.
        - 1. Johnson added that it could be for with the public awareness
  - j. Update on FY 2018/2019 SOHG
    - a. Des Planques reported that there were only two applications this year.
      - i. Rock added that she has heard complaints about how difficult it is to apply. She also mentioned that it should be a year-long program.
        - 1. Squires and Des Planques stated that they would rather the process consist of rounds of applications.
        - 2. Squires suggested having applicants address the council or the commission.
        - 3. Des Planques said that applicants could contact him for assistance as well.
        - 4. Hutchison added that staff needs to look at the previous resolution that was set in 2015.
5. PUBLIC COMMENT
- a. Jordan Reilly 1219 Felix, stated that he has applied to the SOHG numerous times. Previously in 2008, he was able to apply with the work going forward to count as the matching funding. When the rules were changed in 2015, and the match was required up front, it changed everything and that's when he and multiple other individual homeowners quit applying.
    - a. Johnson said that that was changed due to the potential for fraud. He said that more and more people kept coming forward
6. ADJOURNMENT
- Auxier moved to adjourn; Woodbury seconded.  
Meeting adjourned at 7:01 pm