



Social Welfare Board

Patee Market Health Center
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James McMillen, MD
Medical Director

Linda Judah
Executive Director

Deborah Borchers
Operations Director

Serving the healthcare needs of the underserved of the City of St. Joseph and Buchanan County since 1913.

Celebrating our heritage of more than 100 years!

Social Welfare Board Board of Directors Minutes August 28, 2018

Social Welfare Board Members

Robert Stuber, MD, President
Jo Eyberg, Secretary and
Treasurer

Nancy Potter
Tim Curry, DDS
Sheryl Gossett
Rex Robinson

Ad Hoc:
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Commissioner

Bill Falkner, St. Joseph City
Mayor

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Jimmy Albright, Vice-
President
Patty Ziesel, Treasurer
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Karen Corder
Eileen Duty
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Suzanne Kissock
Janet Kropp
Gail McMillen
Marsha Rosenthal
Tom Russell
Deborah Weems, MD
Ashley Wheeler
Rachael Wilson
Denise Young

The August 28, 2018 board meeting was called to order by Dr. Stuber at 2:30 pm.

Board members present: Dr. Robert Stuber, Dr. Tim Curry, Rex Robinson, and Jo Eyberg

Board members absent: Tom Russell, Nancy Potter

Staff present: Linda Judah and Deborah Borchers

I. Minutes: The minutes of the June 26, 2018 meeting were reviewed and stood as presented.

II. Old business:
Linda shared the Strategic Planning dashboard with the board a tool that will help the agency track the plan's progress.

III. New Business:

Director Reports:

a. Director of Operations'

ii. Financials

The financials for June and July were presented. Jo Eyberg moved to accept the financial reports and Dr. Stuber seconded the motion. The financials were filed for audit. Deborah also presented the June and July income statements for the Westside Clinic. At the end of the fiscal year 2017-2018, Westside had a net income of \$58,310.59. For the first month of the new fiscal year 2018-2019, Westside had a net income of \$2,030.93.

Statistics

Statistics for June were presented as follows:

| | June 2017 | June 2018 | Variance |
|---------------------------------------|-----------|-----------|---------------|
| Total Patient visits for rolling year | 16,950 | 16,174 | 4.6% decrease |
| Prescriptions | 2,581 | 2,682 | 3.9% increase |
| Number of medical visits | 10,555 | 9,529 | 9.7% decrease |
| Number of dental visits | 3,814 | 3,963 | 4% increase |



Recognized by the NCQA for our quality of patient care.

Statistics for July were presented as follows:

| | July 2017 | July 2018 | Variance |
|---------------------------------------|-----------|-----------|----------------|
| Total Patient visits for rolling year | 16,950 | 16,174 | .03% decrease |
| Prescriptions | 1,645 | 2,326 | 41.4% increase |
| Number of medical visits | 10,537 | 9,738 | 7.6% decrease |
| Number of dental visits | 3,872 | 3,985 | 3% increase |

| Center referrals | January | Feb | March | April | May | June |
|---|---------|--------|--------|--------|--------|--------|
| Number of SWB sessions/patients Scheduled | 134/67 | 123/62 | 110/63 | 100/58 | 118/60 | 108/63 |
| Number of actual sessions | 29 | 36 | 58 | 50 | 44 | 41 |
| Number of referrals | 8 | 8 | 8 | 11 | 18 | 31 |

Linda Judah, Executive Director's report contained the following information:

Personnel:

- Hired Office manager
- Hired RN
- Hired intake specialist

Initiatives:

- LACIE and MDR working on connectivity testing; amended patient rights document
- Civil surgeon designation for Dr. Mulder

Grants: receive \$15,000 from Mesick for development position; \$1,000 from the Blacks

Westside:

- Working with attorney/leadership regarding Grant City clinic – launched in July; developed marketing material
- Submitted change in scope with Title X
- Title X grant awarded
- Preparing for Title X audit; created score card
- Rolled out Just Say No brochure
-
- Wise Woman In-kind services \$56,590

HEALTH:

- Transitioning to CAPSTJO
- Created Press Release, letter to patients, summary document for the transition, business agreement and confidentiality statements for CHW's
- Interviewed by press

Miscellaneous:

- Working with Digital Guarantee on 4 clinic videos – pending
- Working with AmeriCares on the Roadmap to healthcare committee (HOW) group... an initiative to establish coordinated outcomes for all Free Clinics throughout the U.S.
- Working with the Public Health Department on a joint Evidenced Based Public Health initiative... subject to be determined.
- Working to split Medical and Westside to each have unique NPI numbers for billing purposes.
- Submitted Diabetes initiative update to the United Way
- Working to revitalize the Missouri Association of Free Clinic Association – held meeting in St. Louis
- Arranging staff retreat for October 25, 2018 at the Gallery
- Mosaic's library (Cindi Kerns)
- Attended Medicaid webinar for new managed care initiative
- CLIA waived certificate obtained
- NW MO CIT Council meeting 8/8

Community events: 8/9/2018 Salvation Army Back to School Fair; 7/26/2018 Youth Alliance annual meeting; NW MO CIT Council meeting 8/8

Operations: Staff meetings: July 10th, August 7, 2018 ; provider meeting 7/11 and 8/16; Westside 7/18 and 8/15; Health 8/21/18

FOFC: Working with FOFC on revising investment/spending policy as well as creating a Marketing and fundraising plan for 2018.

IV. Operations:

Linda noted she and Deborah are preparing for the County's allocation request. Jo moved to include a 5% increase in the amount asked, motion seconded by Dr. Stuber.

V. Clinic reports:

Medical – Staff continue to meet regarding action step discussion for strategic plan. Agency polices are under review.

Westside – clinic surpassed target with patient numbers for Title X by 8 patients. **Congratulations Westside!**

HEALTH - The program is on target to move to CAPSTJO effective September 4th.

Dental - Linda reported she asked Deborah if she would like to participate in AmeriCares Charitable Dental Clinic Leadership Institute. Deborah is excited to apply.

FOFC – Next meeting 9/11/2018

Meeting adjourned at 3:30 p.m.

Next meeting scheduled August 17, 2018

Dr. Robert Stuber, Board President

Linda C. Judah, Executive Director