



NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, January 13, 2020 – 7:00 p.m.
Council Chamber – City Hall – 1100 Frederick Avenue

AGENDA

COUNCIL SEATING ARRANGEMENT

J. Bruce Woody
City Manager

Bill McMurray
Mayor

Paula Heyde
City Clerk

MANAGER'S STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

*City Attorney Bryan Carter, Interim Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Human Resources Director Sari Maple, Planning & Community Development Director Clint Thompson, and Public Works & Transportation Director Andrew Clements.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held December 16, 2019, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON ORDINANCE FOR REZONING AND CONDITIONAL USE PERMITS:

2. A Bill (#625-18) sponsored by Councilmember O'Dell redistricting the property located at 1112 North 26th Street from R-1A, Single Family Residential District to C-3, Commercial District as requested by Steven Craig.

CONSENT AGENDA:

Nominations and Appointments:

3. Filed 12/17/19: Councilmember Kovac nominates Gregg (Lynn) Mrkvicka, 2712 Patee Street, to serve as a member of the Tree Board for a term expiring January 3, 2023; he is being reappointed.
4. Filed 12/17/19: Councilmember Kovac nominates Mechelle Cox, 3119 Lafayette Street, to serve as a member of the Tree Board for a term expiring January 13, 2023; she is replacing Douglas Stanton, whose term expired on January 3, 2020.
5. Filed 12/17/19: Councilmember Kovac nominates Faith Williams, 2306 Sycamore Street, to serve as a member of the Tree Board for a term expiring January 6, 2023; she is replacing John Holland, whose term expired on January 6, 2020.

CONSENT AGENDA: Nominations and Appointments: (Cont'd)

6. Filed 12/18/19: Councilmember Moore nominates Diana Slater, 3401 N. 36th Terrace, to serve as a member of the Personnel Board for a term expiring the third Monday in January, 2025; she will be replacing Lanny Ellis whose term will expire on January 20, 2020.

7. Filed 1/6/20: Councilmember O'Dell nominates Tama Wagner, 2316 N. 22nd Street, to serve as a member of the Land Bank Advisory Committee for a term expiring October 7, 2021; she is filling a vacancy on the committee.

Bills for Passage:

8. A Bill (#626-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund to allocate insurance proceeds received in the amount of \$6,641.00 for damages to a patrol vehicle.

9. A Bill (#631-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund to appropriate the amount of \$10,482.00 from fund balance to be used to purchase Windows Server and Windows Sequel Server licenses for the Police Department.

10. A Bill (#629-18) sponsored by Councilmember Davis authorizing the submission and execution of three (3) Missouri Highways and Transportation Commission (MHTC) Section 5310 Capital Assistance Grant Agreements for ADA Accessible Bus Stop Improvements, ADA Accessible door mechanisms, real time customer information system application and authorizing the submission and execution of a Missouri Highways and Transportation Commission (MHTC) Section 5310 Operating Assistance Grant Agreement for expanded weekend services all in a total amount not to exceed \$520,123.00.

Resolutions for Adoption:

11. A Resolution (#637-18) establishing a Citizens Public Service Activities Committee for Fiscal Year 2020/2021.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

12. A Resolution (#638-18) authorizing the execution of a Sanitary Sewer Reimbursement Agreement with St. Joseph Missouri I, LLC in an amount not to exceed \$273,229.09 for a Sanitary Sewer Line Extension Project at 5002 Gene Field Road to upgrade sanitary sewers serving the area.

13. A Resolution (#640-18) authorizing the issuance of Work Order Number SPR20-04 in an amount not to exceed \$331,010.00 for the replacement of manholes for the Riverside SSES Project utilizing the Master Agreement with Sprague Excavating Co., Inc.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILLS FOR PASSAGE:

14. An Emergency Bill (#643-18) sponsored by Mayor McMurray amending Chapter 17 “Health and Sanitation” and Chapter 20 “Offices and Miscellaneous Provisions” of the Code of Ordinances to change the age of those purchasing tobacco products from 18 years of age to 21 years of age and to adopt restrictions against sale of electronic cigarettes to individuals who are under 21 years of age.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

15. A Bill (#633-18) sponsored by Councilmember Roach amending Chapter 28, Article VI, “Vehicle towing and tow trucks”, of the Code of Ordinances to enact a new Section 28-264 titled “Obstructing water meters and water supply valves”, prohibiting parking vehicles or placing other obstructions over water supply meters and valves and authorizing such vehicles to be towed.
16. A Bill (#634-18) sponsored by Councilmember Davis authorizing the execution of Amendment Number Two (2) to a State Block Grant Agreement with the Missouri Highway and Transportation Commission (MHTC) to extend the project time period to allow for completion of work for the Apron and Barrel Hangar Rehabilitation Project at Rosecrans Memorial Airport.
17. A Bill (#635-18) sponsored by Councilmember Davis authorizing an amendment to the Aviation Fund budget in the amount of \$44,537.00 and the execution of an Airport Aid Agreement with the Missouri Highways and Transportation Commission (MHTC) to provide financial assistance for an Airport Business Plan for Rosecrans Memorial Airport.
18. A Bill (#636-18) sponsored by Councilmember Davis authorizing an amendment to the budget to transfer the amount of \$20,114.00 from the Capital Projects Fund to the Aviation Fund and the execution of Change Order Number Three with Midwest Heavy Construction, LLC, in the amount of \$20,113.52 for changes to the contract for the Apron Reconstruction and Barrel Hangar Pavement Rehabilitation Project at Rosecrans Memorial Airport.
19. A Bill (#639-18) sponsored by Councilmembers Davis and Roach accepting a Deed of Gift for constructed street, sanitary sewer and storm sewer infrastructure located in Greystone Subdivision Plat 8 from Greystone Partners Land Development, LLC.
20. A Bill (#641-18) sponsored by Councilmember Davis authorizing the execution of a Consultant Agreement with Jviation, Inc., in an amount not to exceed \$149,486.06 for assisting Rosecrans Memorial Airport in developing an Airport Business Plan.
21. A Bill (#642-18) sponsored by Councilmember Novak authorizing an amendment to the General Fund Vacant Structure Stabilization Program budget to roll over unspent funds in the amount of \$50,000.00 to be used for demolition and stabilization projects.

REPORTS OF BOARDS & COMMISSIONS:

22. Filed 12/26/19: Minutes of the Library Board Budget/Personnel Committee meeting held December 17, 2019, at 4:45 p.m., at the East Hills Library, 502 N. Woodbine Road.
23. Filed 12/26/19: Minutes of the Library Board of Trustees meeting held December 17, 2019, at 5:00 p.m., at the East Hills Library, 502 N. Woodbine Road.
24. Filed 12/26/19: Minutes of the Land Bank Board meeting held December 23, 2019, at 1:00 p.m., in the 4th Floor Conference Room at City Hall.
25. Filed 12/26/19: Minutes of the Land Bank Advisory Committee meeting held November 18, 2019 at 1:00 p.m., in the 4th Floor Conference Room at City Hall.
26. Filed 1/2/20: Minutes of the Museum Oversight Board meeting held December 19, 2019, at 11:40 a.m., at St. Joseph Museums, 3406 Frederick Avenue.
27. Filed 1/3/20: Minutes of the Aviation Board meeting held December 4, 2019, at 11:30 a.m., in the Conference Room at Rosecrans Memorial Airport, 100 B NW Rosecrans Road.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

28. Filed 12/18/19: Minutes of the Council Work Session held December 4, 2019, at 5:00 p.m., in the 4th Floor Conference Room at City Hall.
29. Filed 12/27/19: Minutes of the Council Work Session held December 16, 2019, at 5:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

30. Filed 12/19/19: Memorandum in re: Acting City Manager (December 20, 2019).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

31. Filed 12/12/19: Social Welfare Board activities, November 2019.
32. Filed 12/12/19: Minutes of the St. Joseph Museums Bi-Monthly Board meeting held November 21, 2019, at 4:00 p.m., at the St. Joseph Museums, 3406 Frederick Avenue.
33. Filed 12/12/19: Memorandum from Clint Thompson, Planning and Community Development Director, in re: Customer Service Survey.

COMMUNICATIONS: (Cont'd)

34. Filed 12/12/19: City Link, December 12, 2019.
35. Filed 12/12/19: Letter from David M. Grothaus, Executive Director, Missouri Gaming Commission, in re: State/Local Allocation of Gaming Revenues for the period 11/1/19 through 11/30/19.
36. Filed 12/13/19: Social Welfare Board Annual Newsletter, Winter 2019.
37. Filed 12/16/19: Minutes of the Mayor's Blue Ribbon Crime Advisory Committee meeting held September 16, 2019, at 12:30 p.m., at the Missouri State Highway Patrol, Troop H, 3525 N. Belt.
38. Filed 12/16/19: Meeting Notes of the Downtown Parking Committee meeting held December 4, 2019, at 5:00 p.m., in the 1st Floor Conference Room at City Hall.
39. Filed 12/16/19: Minutes of the Mayor's Blue Ribbon Audit Advisory Committee meeting held December 11, 2019, at 12:00 p.m., in the 4th Floor Conference Room at City Hall.
40. Filed 12/16/19: Memorandum from James R. McQuerrey, Supt. Of Solid Waste/Recycling, in re: Recycling Center Report for October 2019.
41. Filed 12/16/19: Health Department Monthly Statistical Report, November 2019.
42. Filed 12/16/19: Employee Suggestions, November 2019.
43. Filed 12/16/19: Encumbrances \$5,000 to \$25,000, November 2019.
44. Filed 12/16/19: Email from Nikki Poirier, 2101 Faraon Street, in re: Resignation from the Land Bank Advisory Committee.
45. Filed 12/17/19: Police Department Monthly Activity Report Highlights, November 2019.
46. Filed 12/18/19: Minutes of the Police Pension Board meeting held November 20, 2019, at 4:00 p.m., in the 1st Floor Conference Room at City Hall.
47. Filed 12/19/19: City Link, December 19, 2019.
48. Filed 12/20/19: Memorandum from Clint Thompson, Planning & Community Development Director, in re: Recent Sign Code enforcement.
49. Filed 12/26/19: Minutes of the St. Joseph Museums Black Archives Museum Committee meeting held December 3, 2019, at 5:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
50. Filed 12/26/19: Memorandum from Clint Thompson, Planning and Community Development Director, in re: Transient guest tax – City application.
51. Filed 12/31/19: Social Welfare Board The Clinic Beat, November 2019.

COMMUNICATIONS: (Cont'd)

52. Filed 1/2/20: Minutes of the Sustainable Environment Advisory Committee meeting held December 18, 2019, at 5:00 p.m., in the 1st Floor Conference Room at City Hall.
53. Filed 1/2/20: Human Resources Department Monthly Activity Report, December 2019.
54. Filed 1/3/20: Parks, Recreation and Civic Facilities Department Monthly Update, November 2019.
55. Filed 1/3/20: Minutes of the St. Joseph Museums Fundraising Committee meeting held December 14, 2019, at 4:04 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
56. Filed 1/3/20: City Link, January 2, 2020.
57. Filed 1/3/20: Letter from Brad Ayers, Senior Director, Government Affairs, SuddenLink in re: Changes to video rates.
58. Filed 1/3/20: Commendations regarding Police Department staff.
59. Filed 1/6/20: Encumbrances \$5,000 to \$25,000, December 2019.
60. Filed 1/6/20: St. Joseph Museums Membership Committee meeting held October 10, 2019, at 11:00 a.m., at St. Joseph Museums, 3406 Frederick Avenue.
61. Filed 1/7/20: Municipal Division Reporting Summary, December 2019.
62. Filed 1/7/20: Memorandum from Judy Hovey, Finance & Revenue Associate Director, in re: Disposition List.
63. Filed 1/8/20: Social Welfare Board The Clinic Beat, December 2019.

OTHER BUSINESS:

64. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.