

PLEASE NOTE: All members of the Board of Trustees are invited to attend this meeting.

ST. JOSEPH PUBLIC LIBRARY
Board of Trustees Budget/Personnel Committee Meeting
January 27, 2020, **4:45 pm, Washington Park Library**

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
- A. December 17, 2019 Budget/Personnel Committee minutes **VOTE**
- IV. OLD BUSINESS
- A. Expense and revenue comparison tables
- B. Other
- V. NEW BUSINESS
- A. Financial reports submitted by Leichti, Franken & Young LLC to present to the full Board of Trustees **VOTE**
- B. December Journal Entries **VOTE**
- C. Paid Time Off Discussion
- D. Request to remove bills related to VHS & cassettes on patron accounts **VOTE**
- E. Other
- VI. PUBLIC COMMENT
- VII. NEXT MEETING: Monday, February 24, 2020, 4:45 p.m., Carnegie Library
- VIII. ADJOURNMENT **VOTE**

2020 JAN 22 PM 3:20

CITY CLERK

THIS MEETING IS OPEN TO THE GENERAL PUBLIC
PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS TO
PARTICIPATE IN THIS MEETING SHOULD CONTACT THE
ADA COORDINATOR AT 232-4038.

*Committee Members are: Aaron Powell, chair, Rosetta Ballew-Jennings, Alison Schieber, Kyla Ward, and Ingrid Woodbury, ex officio.

ST. JOSEPH PUBLIC LIBRARY
Meeting of the Board of Trustees
January 27, 2020, 5:00 p.m., **Washington Park Library**

A G E N D A

- | | | |
|-------|---|--------------------|
| I. | CALL TO ORDER | |
| II. | ROLL CALL AND INTRODUCTIONS | |
| III. | APPROVAL OF THE MINUTES | |
| | A. December 17, 2019 Board of Trustees minutes | <u>VOTE</u> |
| IV. | APPROVAL OF MONTHLY EXPENDITURES | |
| | A. Approval of checks #31792 through #31831, December electronic withdrawals, payroll checks #10969 through #10982 & December direct deposits | <u>VOTE</u> |
| V. | FINANCIAL ISSUES | |
| | A. Financial Reports | <u>VOTE</u> |
| | B. December Journal Entries | <u>VOTE</u> |
| | C. Paid Time Off Discussion | |
| | D. Request to remove bills related to VHS and cassettes on patron accounts | <u>VOTE</u> |
| | E. Other | |
| VI. | REPORT OF THE DIRECTOR | |
| | A. Monthly Report | |
| VII. | REPORTS OF COMMITTEES | |
| VIII. | OLD BUSINESS | |
| | A. Update on Buildings & Grounds | |
| | B. Strategic Plan | |
| | C. Other | |

CITY CLERK
2020 JAN 22 PM 3:19

IX. NEW BUSINESS

A. Snow and ice removal discussion

B. Karen Schultz, Branch Manager, Washington Park Library

C. Other

X. PUBLIC COMMENT

XI. NEXT MEETING DATE AND TIME: Monday, February 24, 2020, 5:00 p.m.,
Carnegie Library

XII. ADJOURNMENT

VOTE

THIS MEETING IS OPEN TO THE GENERAL PUBLIC
PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS
TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE
ADA COORDINATOR AT 232-4038