
NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, April 19, 2021 – 5:30 p.m.
City Hall – 1100 Frederick Avenue

For protection of members of the City Council and the public, comments submitted in written form may be shared by members of the public if provided to the City Clerk's office by 3:00 p.m. on the day of the City Council meeting. Those comments will be forwarded to the City Council.

AGENDA

COUNCIL SEATING ARRANGEMENT

Bryan Carter
Interim City Manager/
City Attorney

Bill McMurray
Mayor

Paula Heyde
City Clerk

MANAGER'S STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

*Interim Administrative Services Director Tom Mahoney, Police Chief Christopher Connally, Fire Chief Michael L. Dalsing, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Human Resources Director Amy Cohorst, Planning & Community Development Director Clint Thompson, Public Works & Transportation Director Andrew Clements.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held April 5, 2021, at 5:30 p.m., and the special meeting held April 12, 2021, at 5:45 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. Proclamation - St. Paul Lutheran School 25th Anniversary

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON THE CONSOLIDATED ANNUAL PLAN:

3. The City Council of the City of St. Joseph will hold a public hearing on Monday, April 19, 2021, at 5:30 p.m., in the Council Chamber at City Hall, on the City's Consolidated Second Year Annual Plan for the use of any Community Development Block Grant and HOME Investment Partnership funds the City may receive in Fiscal Year 2021/2022.

The public hearing is to give residents, especially low- and moderate-income individuals, and community organizations, the opportunity to review and comment on the City of St. Joseph's strategic use of available Community Development Block Grant (CDBG) and HOME funds. These federal funds are intended to principally address the economic, housing and non-housing needs of low- and moderate-income residents and the areas in which they live. The City of St. Joseph receives these funds through the U.S. Department of Housing and Urban Development (HUD).

The following is a brief overview of each program:

Community Development Block Grant (CDBG) Program: The goals of the CDBG Program are:

Provide public services opportunities: Provide access to low-to-moderate individuals for services such as: latch key programs, food banks, mental health services, shelter for women and children who are homeless and/or victims of domestic violence, counseling for children who are victims of abuse, integration and advocacy for children with disabilities and dental care.

Provide decent housing by: Assisting homeless persons in obtaining appropriate housing and by assisting those at risk of homelessness; retaining the stock of affordable housing; increasing the availability of permanent housing for low-income residents; increasing the supply of supportive housing and services to enable persons with special needs to live with dignity.

PUBLIC HEARING ON THE CONSOLIDATED ANNUAL PLAN: (Cont'd)

Provide a suitable living environment by: Improving the safety and livability of neighborhoods; increasing access to quality facilities and services; reducing isolation of income groups within an area through deconcentrating of housing opportunities and revitalization of deteriorating neighborhoods; restoring and preserving properties of special value for historic, architectural or aesthetic reasons; conserving energy resources.

HOME Program:

The HOME Program is a special housing program designed to expand the supply of decent, safe, sanitary, and affordable housing for very low- and low-income residents. The HOME Program is structured to promote the development of partnerships among the federal government, state and local government, private industry, and non-profit organizations. The housing can be single or multi-family. Further, the housing unit can be permanent or transitional and includes permanent housing for disabled homeless persons and single-room occupancy housing. Activities eligible under the HOME Program include acquisition of real property for housing purposes and rehabilitation or new construction of housing.

Residents will be given an opportunity to express their views on the Consolidated Annual Plan at this time. (See Item #29, Bill #1086-18.)

CONSENT AGENDA:

Nominations and Appointments:

4. Filed 4/12/21: Councilmember Roach nominates Don F. Daffron, 35 Stonecrest, to serve as a member of the Administrative Violation Review Board, subject to the concurrence of the City Council for a term expiring on April 29, 2026; he is being reappointed.

5. Filed 4/12/21: Councilmember Blessing nominates Isobel McGowan, 809 Hall Street, to serve as a member of the Landmark Commission, subject to the concurrence of the City Council for a term expiring October 27, 2023; she is filling a vacancy on the Commission.

Bills for Passage:

6. A Bill (#1071-18) sponsored by Councilmember Moore authorizing an amendment to the Public Health Department budget in the General Fund to appropriate funds from fund balance in the amount of \$23,058.00 and to authorize the purchase of a 2021 Hyundai Sonata SE sedan from Reed Dodge, Jeep, Hyundai to replace an existing sedan.

CONSENT AGENDA: Bills for Passage: (Cont'd)

7. A Bill (#1065-18) sponsored by Councilmember Roach authorizing the purchase of the “School’s Out” sculpture from the Allied Arts Council and an amendment to the General Fund Cell Phone Program budget to provide funds in the amount of \$11,250.00 for said purchase.

8. A Bill (#1068-18) sponsored by Councilmember Kovac authorizing execution of an Agreement with St. Joseph Disc Golf Club for the use of the Bartlett Parkway Disc Golf Course located at 1700 Southwest Parkway.

9. A Bill (#1072-18) sponsored by Mayor McMurray authorizing an amendment to the Capital Projects Fund budget and execution of a lump sum contract with Schneider Electric Buildings Americas, Inc. both in the amount of \$1,208,359.00 for the completion of a design-build, energy and operational improvement project for the Horace Mann and Bartlett Center facility.

Resolutions for Adoption:

10. A Resolution (#1073-18) sponsored by Mayor McMurray canceling the regularly scheduled meeting of the St. Joseph City Council on December 27, 2021, at 5:30 p.m.

11. A Resolution (#1087-18) authorizing execution of a contract with Moffet Nurseries, Inc. for the purchase and installation of a variety of trees, shrubs, plants and planting materials for site landscaping for the new splash park at Hyde Park in the amount of \$36,978.00.

12. A Resolution (#1088-18) of support for designating an official name for the City’s new disc golf course as the “Bartlett Parkway Disc Golf Course.”

13. A Resolution (#1089-18) of support for designating an official name for the City’s new trails as the “River Bluff Trails Park.”

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

14. A Resolution (#1090-18) of support for designating an official name for the City's new splash park in Hyde Park as "Liberty Oak Splash Park at Hyde Park."

15. A Resolution (#1092-18) ratifying and authorizing execution of a Consulting Agreement for Preliminary Services with ASM Global, LLC for preliminary consulting services in connection with the Krug Park Amphitheater Project.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

16. A Bill (#1052-18) sponsored by Councilmember Roach repealing Special Ordinance Numbers 7217 and 8236 and discontinuing the Sewer Backup Reimbursement Policy.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

17. A Bill (#1074-18) sponsored by Councilmember Kovac authorizing the execution of a Lease Agreement with the Community Action Partnership for space in the Horace Mann Community Center.
18. A Bill (#1075-18) sponsored by Councilmember Moore authorizing execution of a Cooperative Agreement with the St. Joseph School District for fire protection services for the Bessie Ellison Elementary School facility from March 29, 2021 through March 29, 2026.
19. A Bill (#1076-18) sponsored by Councilmember O'Dell redistricting the property located at 514 North 22nd Street from R-1A, Single Family Residential District and R-2, Two Family Residential to C-1, Neighborhood Shopping District, as requested by Ben Byrd on behalf of the St. Joseph School District Foundation.
20. A Bill (#1077-18) sponsored by Councilmember O'Dell approving the final plat entitled "U-Haul," a major subdivision consisting of an unplatted tract of land that includes the property located at 903 North 36th Street, as requested by Chad Howerton.
21. A Bill (#1078-18) sponsored by Councilmember O'Dell approving the preliminary plat entitled "St. Florian's Subdivision," a major commercial subdivision consisting of one (1) lot proposed for the property located at 4500 Mitchell Avenue, as requested by the City of Saint Joseph.
22. A Bill (#1079-18) sponsored by Councilmember O'Dell approving the preliminary plat entitled "Mitchell Woods East Plat 3," a major commercial subdivision consisting of one (1) lot that is a replat of Lot 1A Mitchell Woods East Plat proposed for the property located on Corporate Drive identified as Parcel Number 07-4.0-17-003-000-006.002, as requested by Shawn Duke on behalf of Steven Craig.
23. A Bill (#1080-18) sponsored by Councilmember Moore authorizing an amendment to the General Fund Animal Control and Rescue Program budget and acceptance of a grant from Pets for the Elderly Foundation all in the amount of \$15,000 to be used to discount animal adoptions for senior citizens.
24. A Bill (#1081-18) sponsored by Mayor McMurray abating administrative penalties totaling \$6,500.23 on the property located at 1213 Isadore Street to allow St. Joseph Land Bank to acquire and market property for redevelopment.

BILLS FOR FIRST READING: (Cont'd)

25. A Bill (#1082-18) sponsored by Mayor McMurray authorizing abatement of administrative penalties totaling \$1,902.13 on the property located at 5908 Lookout Street to allow St. Joseph Land Bank to acquire and market property for redevelopment.
26. A Bill (#1083-18) sponsored by Mayor McMurray abating administrative penalties totaling \$8,641.53 on the property located at 1201 Corby Street to allow St. Joseph Land Bank to acquire and market property for redevelopment.
27. A Bill (#1084-18) sponsored by Mayor McMurray abating administrative penalties totaling \$11,243.31 on the property located at 518 South 12th Street to allow St. Joseph Land Bank to acquire and market property for redevelopment.
28. A Bill (#1085-18) sponsored by Mayor McMurray authorizing abatement of administrative penalties totaling \$2,873.96 on the property located at 204 North 17th Street to allow St. Joseph Land Bank to acquire and market property for redevelopment.
29. A Bill (#1086-18) sponsored by Councilmember Novak authorizing the submittal of the Second Year Annual Plan for the use of FY2021/2022 Community Development Block Grant and HOME Program funds to the Department of Housing and Urban Development (HUD).
30. A Bill (#1091-18) sponsored by Councilmember Myers authorizing execution of a Sewer Billing Agreement with Countryside Mobile Home Estates and a sewer billing credit in the amount of \$89,932.72 for estimated amounts that were billed although the discharge did not enter the sewer system.
31. A Bill (#1093-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the Public Safety Tax Fund and acceptance of a bid from Don Brown Chevrolet for the purchase and setup of five new unmarked police all-wheel drive Chevrolet Equinox vehicles for the St. Joseph Police Department all in the amount of \$122,655.00.

REPORTS OF BOARDS & COMMISSIONS:

32. Filed 4/5/21: Minutes of the Museum Oversight Board meeting held March 19, 2021, at 9:20 a.m., at St. Joseph Museums, 3406 Frederick Avenue.
33. Filed 4/7/21: Minutes of the Landmark Commission meeting held March 2, 2021, at 5:30 p.m., at City Hall via video conferencing.
34. Filed 4/8/21: Minutes of the Administrative Violation Review Board meeting held March 3, 2021, at 2:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS OF BOARDS & COMMISSIONS: (Cont'd)

35. Filed 4/13/21: Minutes of the Plumbers Examining and Appeals Board meeting held April 8, 2021, at 4:00 p.m., in the 1st Floor Conference Room at City Hall.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

36. Filed 4/6/21: Minutes of the Council Work Session held April 5, 2021, at 4:30 p.m., in the Council Chamber at City Hall.
37. Filed 4/14/21: Minutes of the Council Work Session held April 12, 2021, at 4:30 p.m., in the Council Chamber at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

38. Filed 4/6/21: Memorandum in re: Acting Interim City Manager and Acting City Attorney.
39. Filed 4/9/21: Memorandum in re: Sewer Backup Reimbursement Policy.
40. Filed 4/14/21: Memorandum in re: Landfill staffing increases.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

41. Filed 4/1/21: Encumbrances \$5,000 to \$25,000 report, March 2021.
42. Filed 4/1/21: Duplex Housing Rental Property Licenses, March 2021.
43. Filed 4/1/21: Single Family Rental Property Licenses, March 2021.
44. Filed 4/1/21: Apartment House Rental Property Licenses, March 2021.
45. Filed 4/1/21: Business Licenses, March 2021.
46. Filed 4/1/21: Building Permits Issued, March 2021.
47. Filed 4/1/21: City Link, April 1, 2021
48. Filed 4/5/21: Minutes of the St. Joseph Museums Membership Committee meeting held February 11, 2021, at 3:15 p.m. at St. Joseph Museums, 3406 Frederick Avenue via video conferencing.

COMMUNICATIONS: (Cont'd)

49. Filed 4/6/21: Minutes of the St. Joseph Museums Black Archives Museum Committee meeting held March 2, 2021, at 3:12 p.m. at St. Joseph Museums, 3406 Frederick Avenue.
50. Filed 4/6/21: Correspondence from Amanda Hutchison, 604 N. Noyes Blvd., in re: Resignation from Landmark Commission.
51. Filed 4/6/21: Municipal Division Summary Reporting, March 2021.
52. Filed 4/7/21: Health Department Monthly Statistical Report, March 2021.
53. Filed 4/7/21: Human Resources Department Monthly Activity Report, March 2021.
54. Filed 4/8/21: City Link, April 8, 2021.

OTHER BUSINESS:

55. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.