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# NOTICE OF MEETING

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## CITY COUNCIL

*Regular Meeting – Monday, July 13, 2020 – 5:30 p.m.*  
City Hall – 1100 Frederick Avenue

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## AGENDA

### COUNCIL SEATING ARRANGEMENT

Christopher Connally  
Interim City Manager

Bill McMurray  
Mayor

Paula Heyde  
City Clerk

#### MANAGER'S STAFF\*

#### COUNCILMEMBERS

#### COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

\*City Attorney Bryan Carter, Interim Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Human Resources Director Amy Cohorst, Planning & Community Development Director Clint Thompson, Public Works & Transportation Director Andrew Clements and Acting Police Chief Eric Protzman

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PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held June 29, 2020, at 5:30 p.m., and the special meeting held July 1, 2020, at 4:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. Special Recognition - Larry Buck

ACCEPTANCE OF AGENDA:

CONSENT AGENDA:

Bills for Passage:

3. A Bill (#793-18) sponsored by Councilmember Roach authorizing an amendment to the Landfill Fund budget and the purchase of sand from Holiday Sand & Gravel Company to construct the leachate drainage layer in Area 3, Stage 7A at the St. Joseph Sanitary Landfill all in an amount not to exceed \$117,160.00.
4. A Bill (#797-18) sponsored by Councilmember Davis authorizing execution of Change Order No. 1 to the Missouri Air National Guard Box Culvert Extension Contract with M-Con, LLC, for box culvert design modifications and extension of contract completion time and an amendment to the Aviation Fund budget all in an amount not to exceed \$50,775.00.
5. A Bill (#798-18) sponsored by Councilmember Myers authorizing execution of a Lease Agreement – Downtown Concessions with Dillon Cox for use and management of the concession facility located at 7th Street and Felix Street.

CONSENT AGENDA: (Cont'd)

Resolutions for Adoption:

6. A Resolution (#802-18) authorizing the execution of a contract with the St. Joseph Chamber of Commerce for economic development services for the total sum of \$169,000.00.
  
7. A Resolution (#803-18) sponsored by Councilmember Davis stating the City Council's interpretation of Section 3.6(B), titled Forfeiture of Office, of the Charter of the City of St. Joseph, as such section was amended by approval of the voters on June 2, 2020.
  
8. A Resolution (#805-18) authorizing the renewal of the agreement with the St. Joseph School District for the use of Noyes Complex ball field for an additional one-year term.
  
9. A Resolution (#806-18) approving the appointment of three board members to the American Electric Lofts Community Improvement District.
  
10. A Resolution (#807-18) authorizing execution of a contract with Action Electric Corporation for the Whitehead Pump Station electrical reliability improvements in the amount of \$146,455.00.
  
11. A Resolution (#809-18) expressing the City Council's support of an application for a St. Joseph Missouri Main Street – Community Empowerment Grant to provide technical assistance towards downtown development.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

12. A Bill (#804-18) sponsored by Councilmember Roach authorizing execution of a Use Agreement with the Bishop LeBlond High School for the use of various athletic facilities for a term of three years.
13. A Bill (#808-18) sponsored by Councilmember Davis authorizing the acceptance of a proposal from U.S. Bank for investment management and custodial trustee services for Mass Transit Defined Benefit Pension Plans, for a period of three years in the total amount of \$10,000.00 per year.

REPORTS OF BOARDS & COMMISSIONS:

14. Filed 6/29/20: Minutes of the Social Welfare Board meeting held May 26, 2020 at 2:32 p.m. via the Zoom platform.
15. Filed 6/29/20: Minutes of the Library Board Budget/Personnel Committee meeting held June 22, 2020, at 4:45 p.m. via Zoom/YouTube.
16. Filed 6/29/20: Minutes of the Library Board of Trustees meeting held June 22, 2020, at 5:00 p.m. via Zoom/YouTube.
17. Filed 6/30/20: Minutes of the Planning Commission meeting held June 25, 2020, at 7:00 p.m., in the Council Chamber at City Hall.
18. Filed 7/6/20: Minutes of the Human Rights Commission meeting held June 16, 2020, at 5:30 p.m., in the 4th Floor Conference Room at City Hall.
19. Filed 7/6/20: Minutes of the Housing Authority meeting held May 21, 2020, at 4:00 p.m., via Zoom.

REPORTS OF BOARDS & COMMISSIONS: (Cont'd)

20. Filed 7/8/20: Minutes of the Landmark Commission meeting held May 5, 2020, at 7:00 p.m., at City Hall via Zoom.
21. Filed 7/8/20: Minutes of the Landmark Commission meeting held June 2, 2020, at 7:00 p.m., at City Hall via Zoom.
22. Filed 7/8/20: Minutes of the Special Planning Commission meeting held July 7, 2020, at 12:00 p.m., in the Council Chamber at City Hall.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

23. Filed 7/2/20: Minutes of the Council Work Session held June 25, 2020, at 4:00 p.m., at City Hall via video conferencing.
24. Filed 7/7/20: Minutes of the Council Work Session held July 2, 2020, at 4:00 p.m., at City Hall via video conferencing.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

None.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

25. Filed 6/23/20: Letter from Mary Baack-Garvey, Buchanan County Clerk/Election Authority, in re: Refund of \$3,582.03 for April 7, 2020 (held on June 2, 2020) General Municipal Election costs.
26. Filed 6/25/20: City Link, June 25, 2020.
27. Filed 6/29/20: Email from Pat Dillon, 2731 Frederick Avenue, in re: Resignation from Downtown Review Board.
28. Filed 6/29/20: Health Department Monthly Statistical Report, May 2020.
29. Filed 6/29/20: Memorandum from Debra Bradley, Health Director, in re: Testing questions.
30. Filed 6/30/20: Minutes of the St. Joseph Museums Black Archives Museum Committee meeting held June 2, 2020, at 5:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
31. Filed 7/1/20: Minutes of the St. Joseph Museums Programming Committee meeting held June 2, 2020, at 1:30 p.m., via Zoom video conferencing.

COMMUNICATIONS: (Cont'd)

32. Filed 7/1/20: Memorandum from Debra Bradley, Health Director, in re: Mandatory Face Covering.
33. Filed 7/6/20: Postcards sent to Mayor McMurray regarding the Police Department.
34. Filed 7/6/20: Results of the East Hills Community Improvement District Board of Directors election held June 30 by mail- in ballot.
35. Filed 7/6/20: City Link, July 2, 2020.
36. Filed 7/6/20: Municipal Division Summary Reporting, June 2020.
37. Filed 7/7/20: Minutes of the St. Joseph Museums Membership Committee meeting held June 11, 2020, at 3:00 p.m., via Zoom.
38. Filed 7/7/20: Apartment House Rental Property Licenses, June 2020.
39. Filed 7/7/20: Building Permits Issued, June 2020.
40. Filed 7/7/20: Business Licenses, June 2020.
41. Filed 7/7/20: Duplex Housing Rental Property Licenses, June 2020.
42. Filed 7/7/20: Single Family Rental Property Licenses, June 2020.

OTHER BUSINESS:

43. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.