

COUNCIL WORK SESSION MINUTES

January 4, 2021 – 4:00 p.m.
City Hall (via video conferencing)

A Council work session was held via video conferencing to discuss the following issues: 1) Report on the status of the City's CARES Act funds; and 2) Goals for 2021.

Attending: Mayor Bill McMurray and Councilmembers Brenda Blessing, Madison Davis, Russell Moore, Brian Myers, Marty Novak, Kent O'Dell and Gary Roach.

Gary Edwards, City Manager; Bryan Carter, City Attorney; Amy Cohorst, Human Resources Director; Tom Mahoney, Interim Administrative Services Director; Chuck Kempf, Parks, Recreation & Civic Facilities Director; Mike Dalsing, Fire Chief; Clint Thompson, Planning & Community Development Director; Andy Clements, Public Works & Transportation Director; Mary Robertson, Asst. to the City Manager/Communications & Public Relations Manager; Kitty Karr, Accountant; Paul Flury, Network Administrator; Dawn Lanning, Systems Support Specialist; Ed Schilling, Multimedia Planner; and Paula Heyde, City Clerk.

Mayor Bill McMurray called the meeting to order.

Agenda Item #1 – Report on the status of the City's CARES Act funds. Clint Thompson, Planning & Community Development Director, reviewed his Memorandum dated December 17, 2020, in re: Update on St. Joseph HUD Cares Act fund appropriation. He said no funds have been disbursed at this point. Funds have been committed and they are waiting for the paperwork to follow up with agencies with funding agreements and obtain HUD's approval. Part of staff's due diligence is making sure that the funds are being expended on eligible projects and expenses in order to ensure there will not be a penalty of repaying the funds from nonfederal funding sources.

There was discussion on getting the information to the public about the availability of the CARES Act funds and how CARES Act funds have been used for Mass Transit.

Councilmember Marty Novak said he would like to see the advertisement, promotions, etc. prior to them being released.

Agenda Item #2 – Goals for 2021. Mayor McMurray asked the city manager to update the City Council on the Krug Park project which, in his opinion, should be one of the City Council's priorities.

Gary Edwards, City Manager, said there have been a number of meetings to get it moving forward and there is an effort to take it to the next step. Concurrent with that we want to make sure the City is protected and everyone is in agreement with that. The City Council will be hearing soon about a committee that will be set up that he can work with, and City Council would have access to also, to take us to the next step with what we need to do for funding. We are also looking at funding sources and options.

Councilmember Brian Myers said the redevelopment of the Krug Park amphitheater should be the number one goal and number two is community appearance. Councilmember Novak agreed with Councilmember Myers.

Mayor McMurray read the Strategic Plan Focus Areas and the goals for Focus Area 2 previously adopted by the City Council.

The Krug Park project was briefly discussed. Mayor McMurray suggested that a work session be scheduled to discuss the project in more detail.

Councilmember Russell Moore listed his priorities: 1) Krug Park and the entire park system, 2) alleyways, 3) riverfront development, 4) take possession of new animal shelter and 5) identify and remedy blighted areas.

Councilmember Davis said community appearance and funding the Krug Park project are a couple of major things we need to focus on and trying to incentivize employees and city staff to encourage them to go the extra mile for citizens and coworkers.

Councilmember Myers hoped City staff could reach out to businesses, organizations and residents along St. Joseph Avenue, the Junction (south side) and Frederick Avenue Entertainment District to see what the City could do to help maintain and grow the businesses.

Mr. Edwards said he will formalize these comments and send to the City Council this week (attached).

Jim Weidinger, 4614 Iris Avenue, said the City Council is doing a good job. Keep the meetings open so the public knows what you are doing.

Councilmember Novak asked if there were any more plans on shifting the fiscal year. Mr. Edwards said they are working on it. It is something that will take some time but he does not have a time frame at this point.

Mr. Edwards said there is a very tight deadline on the Civic Arena with the tournament coming up and unless there are any objections, he will also add that to the list of goals. No objections were expressed.

The meeting adjourned at 4:59 p.m.



Minutes transcribed by Paula Heyde, CMC, City Clerk.

MEMORANDUM

TO: Gary Edwards, City Manager
FROM: Clint Thompson, Director of Planning & Community Development *CT*
DATE: December 17, 2020
SUBJECT: Update on St Joseph HUD CARES Act Fund Appropriation

Since the City has received its CARES Act Fund allocation from the US Department of Housing and Urban Development (HUD) to assist with recovery efforts due to the COVID pandemic, HUD has stressed to all Entitlement Cities these funds are to address unmet needs as they evolve in each City as a result of the pandemic. The City was awarded \$936,740 in CARES Act funds in April and amended the City's Budget to appropriate funds in May. Funding was appropriated for two uses – Public Service Agencies and Employee Retention Programs. During the beginning of the pandemic, St Joseph was not experiencing high volume of virus cases like larger cities and funds had not been requested as originally anticipated.

However, since March 2020 the number of COVID cases has surpassed 5000. The City is now seeing the effects of the pandemic. The City is again reaching out to local agencies to assess their unmet needs due to increasing number of COVID cases. HUD CARES Act funds recipients are required to determine there will be no duplication of benefits-meaning there are no other funding sources able to assist for that specific need. If it's later determined there were funding sources which could have been used for the specific project, HUD will require the City repay the funds from non-federal sources (General Fund) and then take legal action to recapture the funds from persons or entities benefitting.

The City works with some Public Service Agencies who also received CARES Act Funds directly to their organization. The following agencies have received CARES ACT Funds through other means:

- Second Harvest received \$359,288 in CARES Act funds through the State to respond to the pandemic. They said they have no needs at this time needing to be addressed. We will reach out to them again after the first of the year.
- Social Welfare Board received \$15,379 from the County to help pay for a screening station.
- Community Action Partnership (CAP) received \$685,337 for their Emergency Shelter
- Samaritan Center received \$485 from the County for PPE and \$133,000 from SBA for Payroll Protection
- Inter-Serv received \$100,000 from Emergency Shelter Grant CARES Act funds, \$19,548 from DOL for PPE and \$16,000 from DHHS for loss of income from in-home services.

2020 DEC 29 AM 9:35

CITY CLERK

Here are the unmet needs identified under Public Service Agency category requested through City CARES ACT Funds:

- YWCA is requesting \$4000 for PPE (masks, gloves and thermometers)
- Pivotal Point is requesting \$20,000 to pay the salary of an additional part-time case manager
- Inter-Serv is requesting \$50,000 for virtual classroom students that do not qualify for funding from another grant that Inter-Serv received.
- Inter-Serv is requesting \$31,000 for meal delivery for increased demand of meals for seniors who are recovering or quarantining due to COVID
- Social Welfare Board is requesting \$15,000 for staffing a screening station for their clinic.
- Social Welfare Board is also requesting \$20,000 for a vaccination station for Social Welfare Board Clients (pending approval)
- Samaritan Center is requesting \$10,000 for new laptops so their counseling staff can work from home

City Staff are still working with St. Kolbe-Puckett Healing Center, Bartlett Center, AFL-CIO, United Cerebral Palsy and Voices of Courage Children's Advocacy Center to determine their specific unmet need and how it can be addressed with our funds.

The City was awarded a second round of HUD CARES Act Funds of \$369,490 in September for homeless prevention (rent, mortgage and utilities) for low to moderate income households (family of four can make no more than \$50,900 to qualify). The City will be allowed to direct these funds to CAP since they already have staff in place for similar programs and will be able to administer funds efficiently.

The City also appropriated a portion of HUD CARES Act Funds towards an Employee Retention Program to assist small business affected by the pandemic. However, after dedicating a portion of these funds for this use, Buchanan County created a similar program. HUD guidelines required any applicant to first exhaust all other possible retention programs before applying for these funds. Since the County does not have the same restrictions for the use of their CARES Act Funds, this program proved to be successful in assisting St Joseph small businesses. In addition, with Payroll Protection Program funds still in existence, any eligible business must apply first for those available funds prior to being eligible for City Retention Funds.

From conversations with the City's local HUD representative, examples of what other local Entitlement Communities are using HUD CARES Act Funds towards (see attachment) have been provided. In addition, HUD representative have also shared with Staff, other Entitlement Communities have drawn down limited funds due to the restrictions and delayed guidance by HUD on eligibility of use of funds. The City has 3 years to draw down on 80% of funds received and 6 years total to allocate all HUD CARES Act Funds.

Attachments: May 19, 2020 Memo
Ordinance # 772-18
HUD Guidelines for use of Funds
Correspondence from HUD Representative

MEMORANDUM

TO: Mayor and Council
Thru: Chris Connally, Interim City Manager
FROM: Clint Thompson, Director of Planning & Development *CT*
DATE: May 19, 2020
SUBJECT: CARES Act – HUD Funds

City Staff have been working closely with representatives from HUD Region IV on the process to administer CARES Act funds allocated to the City through our CDBG Program. The first process City is required to perform is to formally advertise an amendment to the current fiscal year Annual Plan and accepting CARES Act funds. A public notice describing this process will be advertised this week in the News Press.

HUD Officials have requested the City provide initial funding to programs identified under the CARES Act guidelines to meet eligibility under the following four categories:

- Improvements to public facilities that are necessary to the COVID-19 response.
- Support businesses to increase economic development.
- Planning and technical assistance.
- Provide increased public services during the outbreak.

In addition, HUD is asking communities receiving CARES Act funds to not appropriate all funding received at one time or for one particular use. HUD recommends communities determine level of interest for initial funding appropriation and review level of need before continuing appropriation or the need for a different program use. The City has been awarded \$936,740 in CARES Act funds. This allocation, under CDBG, is required to benefit low- and moderate-income persons in St Joseph.

City Staff is recommending \$250,000 allocated to an Employee Retention Program to be used in the form of a forgivable loan to assist small businesses recover from lost business due to closure. An additional \$150,000 allocated to Public Service Programs to assist with providing services to residents been affected by COVID-19. In addition, the Public Notice will also indicate a redirection of HOME funds for rental assistance. Remaining CARES Act fund will be appropriated at a later time to either the same activities identified or to new need that currently has not been identified. An Emergency Ordinance to accept funds will be on the June 1, 2020 Council Agenda.

Attachments: Public Notice amendment of Annul Plan
Draft of Retention Program

PUBLIC NOTICE

This notice announces significant dates and provides opportunities for community organizations and residents of St. Joseph to participate in the planning and development of the use of funding for the CARES Act CDBG (CDBG-CV) for use in the City of St. Joseph's Consolidated Fifth Year Annual Plan to address the Community needs to prevent, prepare for and respond to the Coronavirus using funds the City of St. Joseph will receive in fiscal year 2019/2020.

The City of St Joseph will begin a public comment period of no less than five days for citizens and interested parties to comment on the needs of St Joseph to prevent, prepare for and respond to the Coronavirus to be addressed in its Fifth Year Annual Plan proposed for fiscal year 2019/2020 beginning on May 21-30, 2020

Due to the COVID-19 virus the City is only able to accept comments electronically via email and through the City's website.

ddepriest@stjoemo.org

mkggriffin@stjoemo.org

The purpose of the comment period and the public hearing is to give residents and community organizations the opportunity to comment on the City of St. Joseph's strategic use of available Community Development Block Grant-CV (CDBG-CV) funds. These Federal funds are intended to address the economic, housing and non-housing needs of low-moderate income residents and the areas in which they live that could be affected by the Coronavirus. At least 70% of the CARES Act funds must benefit low-moderate income individuals/families. The City of St. Joseph receives these funds through the U.S. Department of Housing and Urban Development (HUD). The City of St Joseph will utilize funding amounts through the Consolidated Planning process:

\$250,000 of CARES ACT funding for small business loans to small businesses who are suffering economic hardship as a result of the COVID-19 Pandemic

\$150,000 of CARES ACT funding for Public Services to Prepare, Prevent and Respond to the COVID-19 Pandemic

\$195,116 of HOME funds for Tenant Based Rental Assistance

Questions relating to the CDBG-CV funds and eligible uses of such funds can be addressed to Planning and Community Development staff by telephoning 816-271-4831, 816-271-4643. Non-English speaking citizens who wish to comment and are in need of special accommodations should contact Planning and Community Development so arrangements can be made prior to the end of the comment period.

ST. JOSEPH STRONG LOAN PROGRAM

CARES Act Funds



Concept: Using the special allocation of Community Development Block Grant (CDBG) funding The City of St. Joseph will launch the recovery assistance loan program, St. Joseph Strong. In a recent Chamber of Commerce member survey of small businesses, 60 percent reported the public health crisis had damaged daily operation – 42 percent say they are partially closed, and 20 percent are closed completely. The program would offer temporary financial relief to those small, local businesses impacted by the COVID-19 public health crisis.

Objectives:

1. Assist business in St. Joseph in getting small businesses back to work and retaining jobs.
2. Help small businesses with financial assistance during re-opening in a new public health environment, keeping employees and customers safe.

Goal: Support and retain small businesses by limiting the extent of disruption and loss and reenergizing the community through a forgivable business retention loan.

Eligibility:

1. Businesses with 20 or fewer employees that have experienced significant negative impact due to City of St. Joseph emergency order forcing closure during the COVID-19 health crisis.
2. Businesses between 5-10 employees can qualify for \$5,000 loan; businesses between 10-20 employees can qualify up to \$10,000 loan.
3. Company must retain existing workforce for a 6-month period to qualify for forgivable loan.
4. Businesses with a valid license and in good standing with the City of St. Joseph.
5. Number of years operating as a viable and sustainable business/employer in St. Joseph.
6. Low to moderate income requirements as per CDBG guidelines apply.
7. Women, minority, or veteran-owned businesses weighted.
8. A physical “brick and mortar” presence in St. Joseph weighted.

Criteria:

1. Loans can be used for capital operating expenses such as lease payments, utilities, payroll, and essential supplies: necessary inventory for reopening or supplies/strategies to promote public health safety.
2. Loan funds may also be used to secure additional testing for the COVID-19 virus, purchasing necessary protective equipment for employees and customers, and exterior/interior cleaning needed to reopen business.
3. The loan funds must preserve jobs meeting CDBG income requirements.
4. Businesses must be following the City Emergency Order and all other City inspections, fees, and licensing.
5. The business must be primarily owned by a St. Joseph resident.
6. Business must provide evidence of inability to qualify for any existing grant or loan.
7. One St. Joseph Strong loan per business and/or owner of a business.

Process: Online application, one-time loans from \$5,000 - \$10,000 per business; applicants must demonstrate how his/her business has been significantly impacted by the COVID-19 public health crisis.

SPONSOR: COUNCILMEMBER NOVAK

EMERGENCY
SPECIAL

ORDINANCE NO. _____

AN EMERGENCY ORDINANCE AUTHORIZING AN AMENDMENT TO THE ST JOSEPH PARTNERSHIP STRATEGY AND CONSOLIDATED PLAN FOR 2015-2020 AND ANNUAL PLAN FOR THE USE OF FISCAL YEAR 2019/2020 COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT FUNDS AND HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS AND AN AMENDMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND BUDGET TO INCLUDE CARES ACT FUNDS IN THE AMOUNT OF NINE HUNDRED THIRTY-SIX THOUSAND SEVEN HUNDRED FORTY DOLLARS (\$936,740.00).

WHEREAS, the St Joseph Partnership Strategy and Consolidated Plan for 2015-2020, adopted by passage of Special Ordinance No. 8934 on May 11, 2015, identifies the housing and non-housing community development needs, and sets goals and objectives for the use of Community Development Block Grant funds; and

WHEREAS, the Annual Plan for FY 2019/2020, adopted by passage of Special Ordinance No. 9409 on May 7, 2018, specified the activities and budgets for the use of the FY 2018/2019 Community Development Block Grant and HOME Investment Partnership Program assistance the City of St. Joseph is receiving from the U.S. Department of Housing and Urban Development; and

WHEREAS, the St Joseph Partnership Strategy and Consolidated Plan for 2015-2020 and the Annual Plan must be amended whenever a new activity is planned, deleted or a substantial change in scope is made; and

WHEREAS, the St Joseph Partnership and Consolidated Plan for 2015-2020 is to be amended to include addition of the CARES Act for CDBG-CV funds to the City's goals and objectives; and

WHEREAS, the Annual Plan for FY 2019/2020 is to be amended to add the following activity: CARES Act for CDBG-CV funds

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ST. JOSEPH, MISSOURI, AS FOLLOWS:


SECTION 1. That the City Manager of the City of St. Joseph be, and hereby is, authorized to file with the appropriate Federal authorities, to amend the St Joseph Partnership Strategy and Consolidated Plan for 2015-2020 and Annual Plan for the use of Program Year 2019/2020 Community Development Block Grant and HOME Investment Partnerships Program assistance, a copy of which is on file in the Office of the City Clerk and incorporated herein by reference.

SECTION 2. That the City Manager of the City of St. Joseph be, and hereby is, authorized to act in connection with said Amendment and to submit to the U.S. Department of Housing and Urban Development such additional information as may be required.

SECTION 3. That the Community Development Block Grant (CDBG) Fund budget be, and hereby is, amended for FY2019/2020 as follows:

<u>REVENUE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>
5210-5618	CARES/CORONA/ COVID 19 Grant	\$936,740.00
<u>APPROPRIATION</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>
5210-1498	Other Services	\$936,740.00

SECTION 4. That this Ordinance be, and hereby is, declared an emergency ordinance pursuant to Section 3.9, subparagraph (f), of the Charter of the City of St. Joseph, Missouri, to allow funds to be directed to impacted residents and business in a timely manner.

Approved as to form:  Passed _____, 20____
City Attorney

Attest: _____ City Clerk Mayor

Date: May 19, 2020
Type: Emergency Ordinance

2020 MAY 21 PM 2:30

EXPLANATION TO COUNCIL BILL

ORIGINATING DEPARTMENT: Planning and Community Development

PURPOSE: To submit to the U.S. Department of Housing and Urban Development, an amendment to the St. Joseph Partnership Strategy and Consolidated Plan for 2015-2020 and Annual Plan for the use of Program Year 2019/2020 Community Development Block Grant CARES ACT Funds and HOME Investment Partnerships Program Funds and amend the Community Development Block Grant Budget to include CARES ACT funds.

REMARKS: The St. Joseph Partnership Strategy and Consolidated Plan for 2015-2020 is a Five-year plan which sets the goals and objectives for the use of Community Development Block Grant Funds. The 2019/2020 Annual Plan is a segment of the *Community Partnership Strategy and Consolidated Plan, 2015-2020* which was submitted to the U.S. Department of Housing and Urban Development on May 15, 2015. The Annual Plan must be amended whenever a new activity is planned, an activity is deleted, or when there is a substantial change in the scope of any activity.

This ordinance would submit an amendment to the St. Joseph Partnership and Consolidated Plan for 2015-2020 to include addition of CARES Act (CDBG-CV) funding to address the COVID-19 Pandemic and use of a portion of HOME funds to administer Tenant Based Rental Assistance (TBRA).

The CARES ACT Funds are being allocated to communities to Prepare, Prevent and Respond to the COVID-19 Pandemic.

The City of St Joseph propose to allocate from the CARES ACT \$400,000 of the available \$936,740 to the following activities:

\$250,000 for loans to small business who have suffered an economic hardship as a result of the COVID-19. These funds will be available to small businesses of 20 employees or less who qualify and must provide proof that all other funding options have been exhausted.


\$150,000 to public service agencies who have been affected by the COVID-19 Pandemic.

The remaining funds, \$536,740, will be allocated to activities as the need becomes apparent, as directed by Department of Housing and Urban Development.

The City also plans to use \$195,116, a portion of the current year 2019-2020 HOME funds for Tenant Based Rental Assistance, to be administered by local providers as recommended by the Department of Housing and Urban Development in response to the COVID-19 pandemic.

Submitted by:

Reviewed by:


Clint Thompson, Director
Planning and Community Development


Christopher Connally,
Interim City Manager

Quick Guide to CDBG Eligible Activities to Support Infectious Disease Response
March 19, 2020

Grantees should coordinate with local health authorities before undertaking any activity to support state or local pandemic response. Grantees may use Community Development Block Grant (CDBG) funds for a range of eligible activities that prevent and respond to the spread of infectious diseases such as the coronavirus disease 2019 (COVID-19).

Examples of Eligible Activities to Support Infectious Disease Response

<i>For more information, refer to applicable sections of the Housing and Community Development Act of 1974 (for State CDBG Grantees) and CDBG regulations (for Entitlement CDBG grantees).</i>	
Buildings and Improvements, Including Public Facilities	
Acquisition, construction, reconstruction, or installation of public works, facilities, and site or other improvements. <i>See section 105(a)(2) (42 U.S.C. 5305(a)(2)); 24 CFR 570.201(c).</i>	Construct a facility for testing, diagnosis, or treatment.
	Rehabilitate a community facility to establish an infectious disease treatment clinic.
	Acquire and rehabilitate, or construct, a group living facility that may be used to centralize patients undergoing treatment.
Rehabilitation of buildings and improvements (including interim assistance). <i>See section 105(a)(4) (42 U.S.C. 5305(a)(4)); 24 CFR 570.201(f); 570.202(b).</i>	Rehabilitate a commercial building or closed school building to establish an infectious disease treatment clinic, e.g., by replacing the HVAC system.
	Acquire, and quickly rehabilitate (if necessary) a motel or hotel building to expand capacity of hospitals to accommodate isolation of patients during recovery.
	Make interim improvements to private properties to enable an individual patient to remain quarantined on a temporary basis.
Assistance to Businesses, including Special Economic Development Assistance	
Provision of assistance to private, for-profit entities, when appropriate to carry out an economic development project. <i>See section 105(a)(17) (42 U.S.C. 5305(a)(17)); 24 CFR 570.203(b).</i>	Provide grants or loans to support new businesses or business expansion to create jobs and manufacture medical supplies necessary to respond to infectious disease.
	Avoid job loss caused by business closures related to social distancing by providing short-term working capital assistance to small businesses to enable retention of jobs held by low- and moderate-income persons.
Provision of assistance to microenterprises. <i>See section 105(a)(22) (42 U.S.C. 5305(a)(22)); 24 CFR 570.201(o).</i>	Provide technical assistance, grants, loans, and other financial assistance to establish, stabilize, and expand microenterprises that provide medical, food delivery, cleaning, and other services to support home health and quarantine.

Public Services (Capped at 15 Percent of the Grant, With Some Exceptions)¹	
Provision of new or quantifiably increased public services. <i>See section 105(a)(8) (42 U.S.C. 5305(a)(8)); 24 CFR 570.201(e).</i>	Carry out job training to expand the pool of health care workers and technicians that are available to treat disease within a community.
	Provide testing, diagnosis or other services at a fixed or mobile location.
	Increase the capacity and availability of targeted health services for infectious disease response within existing health facilities.
	Provide equipment, supplies, and materials necessary to carry-out a public service.
	Deliver meals on wheels to quarantined individuals or individuals that need to maintain social distancing due to medical vulnerabilities.
Planning, Capacity Building, and Technical Assistance	
States only: Planning grants and planning only grants. <i>See section 105(a)(12).</i>	Grant funds to units of general local government may be used for planning activities in conjunction with an activity, they may also be used for planning only as an activity. These activities must meet or demonstrate that they would meet a national objective. These activities are subject to the State's 20 percent administration, planning and technical assistance cap.
States only: use a part of to support TA and capacity building. <i>See section 106(d)(5) (42 U.S.C. 5306(d)(5)).</i>	Grant funds to units of general local government to hire technical assistance providers to deliver CDBG training to new subrecipients and local government departments that are administering CDBG funds for the first time to assist with infectious disease response. This activity is subject to the State's 3 percent administration, planning and technical assistance cap.
Entitlement only. data gathering, studies, analysis, and preparation of plans and the identification of actions that will implement such plans. <i>See 24 CFR 570.205.</i>	Gather data and develop non-project specific emergency infectious disease response plans.

Planning Considerations

Infectious disease response conditions rapidly evolve and may require changes to the planned use of funds:

- CDBG grantees must amend their Consolidated Annual Action Plan when there is a change to the allocation priorities or method of distribution of funds; an addition of an activity not described in the plan; or a change to the purpose, scope, location, or beneficiaries of an activity (24 CFR 91.505).
- If the changes meet the criteria for a "substantial amendment" in the grantee's citizen participation plan, the grantee must follow its citizen participation process for amendments (24 CFR 91.105 and 91.115).

Resources

The Department has technical assistance providers that may be available to assist grantees in their implementation of CDBG Funds for activities to prevent or respond to the spread of infectious disease. Please contact your local CPD Field Office Director to request technical assistance from HUD staff or a TA provider.

- Submit your questions to: CPDQuestionsAnswered@hud.gov
- COVID-19 ("Coronavirus") Information and Resources: <https://www.hud.gov/coronavirus>
- CPD Program Guidance and Training: <https://www.hudexchange.info/program-support/>

¹ Section 105(a)(8) of the Housing and Community Development Act of 1974, provides a different percentage cap for some grantees.

Clint Thompson

From: Hill, Donna M <Donna.M.Hill@hud.gov>
Sent: Monday, December 14, 2020 11:38 AM
To: Clint Thompson <cthompson@stjoemo.org>
Subject: RE: CARES Act Funds

That's true. If PPP funds are available you can't fund the jobs. I think most Cities are holding on to funding to use at a later date, when PPP funds are gone, Or reassessing their needs
HQ was hoping that Cities would use funds to prevent evictions. There is an eviction crisis coming. The US is not prepared to handle that many homeless households.

From: Clint Thompson <cthompson@stjoemo.org>
Sent: Monday, December 14, 2020 11:07 AM
To: Hill, Donna M <Donna.M.Hill@hud.gov>
Subject: RE: CARES Act Funds

Donna, how are other communities able to use funds for job retention of PPP still has funding available? I thought we couldn't use these funds until all other options had been exhausted.

Clint

From: Hill, Donna M <Donna.M.Hill@hud.gov>
Sent: Friday, December 11, 2020 2:02 PM
To: Clint Thompson <cthompson@stjoemo.org>
Subject: RE: CARES Act Funds

Nice to hear from you.

Manhattan is providing utility, rental and mortgage relief to prevent evictions and helping their food bank because of the increased need.
Lee's Summit is giving funds to their nonprofits, who serve LMI clients, because of the extra demand for help/services.
Kansas City MO is also giving to nonprofits because of the extra demand. They also plan to have a temporary winter shelter for the homeless, but they have ESG funding.
Shawnee is giving small loans/grants to small businesses to help them stay open. But they are having trouble meeting the LMI requirement.
Blue Springs, Independence and Overland Park are providing utility, rental and mortgage relief.
Wichita is spending all first round of funds for public services. With their 2nd round they plan to acquire and rehab properties to create affordable rental housing for the homeless.
Johnson County is doing public facility improvement to install protective barriers at an DV emergency shelter.
Topeka is funding a mobile testing unit and small business loans/grants (LMI job retention).
Lawrence is rehabbing the City's only Emergency Shelter to make it a safer environment.
Kansas City KS is providing utility, rental and mortgage relief, and a community health program. And a food and meal program.
Leavenworth and Joplin are funding public services and small business loans/grants.

But I might add, no one has spent much money yet. Some are holding onto some of the funds to see what needs arise in the future. They have 6 years to spend, BUT 80% of funding must be spent in 3 years.
The CDBG requirement for 70% of funding to benefit LMI clients was NOT waived with the HUD CARES Act funds.

It appears that this thing (virus) is not going to be over soon. It will be a year or more before everyone who wants vaccinated will be able to get one. Sigh...

Thanks for asking,
Donna

From: Clint Thompson <cthompson@stjoemo.org>
Sent: Friday, December 11, 2020 12:31 PM
To: Hill, Donna M <Donna.M.Hill@hud.gov>
Subject: CARES Act Funds

Donna, it has been a while since I last spoke to you about CARES Act funds. Any other ideas what other communities are using these funds for? Thanks

Clint Thompson,
Director - Planning & Development

City of St Joseph, MO
1100 Frederick Avenue
St. Joseph | MO | 64501
Telephone: 816.271.4827

CITY CLERK

2020 DEC 29 AM 9:35

From: Clint Thompson <cthompson@stjoemo.org>
Sent: Monday, December 28, 2020 8:08 PM
To: Gary Edwards <gedwards@stjoemo.org>
Subject: CARES Act Funds - Memo

RENT ASSISTANCE -

Kansas City KS is providing utility, rental and mortgage relief.

Blue Springs, Independence and Overland Park are providing utility, rental and mortgage relief.

Manhattan is providing utility, rental and mortgage relief to prevent evictions and helping their food bank because of the increased need.

Staff have spoken with Whitney at Community Action Partnership in regard to rent/mortgage and utility assistance. City is planning on providing almost \$400,000 of our HUD CARES Act Funds to focus on homeless prevention.

JOB RETENTION –

Shawnee is giving small loans/grants to small businesses to help them stay open.

Leavenworth and Joplin are funding public services and small business loans/grants.

Topeka is funding a mobile testing unit and small business loans/grants (LMI job retention).

The City reserved \$175,000 for small business loans, as of today no one has qualified since duplication of benefits applies.

EMERGENCY SHELTER -

Lee's Summit is giving funds to their nonprofits, who serve LMI clients, because of the extra demand for help/services.

Kansas City MO is also giving to nonprofits because of the extra demand. They also plan to have a temporary winter shelter for the homeless, but they have ESG funding.

Lawrence is rehabbing the City's only Emergency Shelter to make it a safer environment.

Wichita is spending all first round of funds for public services. With their 2nd round they plan to acquire and rehab properties to create affordable rental housing for the homeless.

Johnson County is doing public facility improvement to install protective barriers at an DV emergency shelter.

Staff have spoken to CAP about the emergency shelter at the Crossing. We thought that making some improvements there to help with social distancing would be a good idea. Whitney told us

the facility is large enough and they have not had to turn anyone away. They have only had one confirmed virus case and they have a room that is available to quarantine. She said they are in good shape.

Staff have spoken to Michelle Fagerstone with Second Harvest and asked about funding any additional storage for food. They received a large CARES Act grant (\$359,288) and purchased a new walk-in cooler for food storage.

PUBLIC SERVICE ASSISTANCE -

Staff has reached out to all of St Joseph's Public Service agencies to see what their needs are and determining whether the expense is eligible.

CITY COUNCIL PROJECT PRIORITY LIST

For The Upcoming 15 Months

1. **Krug Park Amphitheater** – Resurrect this long-delayed project. When completed it will provide another revenue stream for the City.
2. **Appearance of the City** – This has been a goal for many years. Need to start showing additional concrete results
3. **ID and Remedy Blighted areas.**
4. **Alleyways** – Many of our alleys make the City look bad
5. **Riverfront Development** – Things have slowed down with riverfront development. This is an ongoing project that requires ongoing attention.
6. **Civic Center** – In preparation for upcoming tournaments. Maybe this is something that can be approached as a package with Krug Park. Both will require funding
7. **Animal Shelter** – has been delayed too long
8. **Promote Development of downtown and Frederick Ave Entertainment District**
9. **Incentivize employees** – Started this year, but more is needed.