

CITY CLERK

MINUTES

2021 MAR 22 PM 12: 06

SENIOR CITIZENS FOUNDATION, INC.

Joyce Raye Patterson 50+ Activity Center

St. Joseph, MO 64501

January 19, 2021

Present: Shirley Bartley, 2022; Barbara Braznell 2021; Michael Maguire, 2026; Connie Fleckal 2025; Harlyn Fritzson, 2021; Janie Kemp, 2026; Patti Luedtke, 2021; Barbara Wilkerson 2021; Jerry Wilkerson 2021; Janie Obermier 2023; Gene Egbert 2023; Sarah Cotton 2022; Julie Noel, director and Kitty Karr from the Administrative Services Department.

Absent: Dave Martin 2021; Drew Brown 2025; Charlie Clisbee 2022

1. The meeting was called to order by Shirley Bartley, President.
2. The minutes were reviewed and approved.

In advance of Reports, Kitty Karr from Administrative Services presented information on the Restricted Account and the Capital Account that JRP has for the Fitness Center. The Restricted Account started in 2011, this was the training fee that accumulates in an account for JRP. The other account is called the Senior Center "Capital Account." Currently there is \$1100.00 in this account. Use of funds from either is for budgeted items unless a special ordinance is obtained. Use is subject to bidding requirements of the city. Ms. Karr stated that donations received by JRP 50+ Activity Center – made out to the Center – will go into this "Capital Account." It is important to have a designation on the check for a specific use at JRP if the donor indicates and this would avoid need to have the use budgeted.

3. Reports:
  - a. Treasurer: Harlyn Fritzson gave the treasurer reports for both November and December 2020. Handouts were provided. The Checks and receipts log was reviewed by the board. Donations on behalf of Byron Waller (\$125) and Mary Ann Holcomb-Angold (\$50).  
\*\*Shirley noted that Commerce Trust Company will be at the next meeting for the 6 month update. We will meet early, at 2:00 p.m. for their presentation.

Bank Account Balance:		\$8,225.34 on November 30, 2020
		\$4,738.46 on December 31, 2020
	Current	\$4,495.40
Portfolio Balance November 30, 2020:		\$3,353,147.15
	December 31, 2020:	\$3,353,147.15
Estimated Annual Income:		\$57,185.00
Monthly Fee Deducted:	November	\$1,475.44
	December	\$1,547.68
YTD Fees:	November	\$7,401.33
	December	\$8,949.01
November Income:		\$2,227.58
December Income		\$15,708.16
YTD Income:	November	\$16,148.32
	December	\$31,856.48

A motion was made by Barbara Wilkerson to accept the Treasurer's report and seconded by Connie Fleckal. Motion was approved.

- b. JRP Planning council – Charlie Clisbee was not in attendance and Janie Kemp, council member, stated there is no new activity to report at this time.
  
- c. Senior Center Director's Report: Julie Noel, Director, stated she had to leave early. Handouts of Attendance Activities and a detailed, and specific written report were provided for Board review.
  - i. Julie stated that the new exterior signs are up as of today.
  - ii. Julie also stated she will put up a sign in the Center about the Air Cleaner mentioning that the Foundation funds provided this feature.
  - iii. Julie is also working on getting bids for the Fitness Center equipment discussed at our last meeting. Julie also stated that IHP repaired bathroom pipes.

4. Old Business: a. The board discussed the issue of donations to the Foundation vs. to JRP 50+ Activity Center and the need to determine proper depositing and use of donated funds.

5. New Business:

a. Committee assignments – Shirley provided the Board with a handout.

b. Committee Key Functions – committees met in advance of this meeting to discuss key functions of each committee. These will be put in writing and become part of our operation going forward.

6. Committee Reports:

a. Allocation Requests – none noted.

b. Decoration Committee – Janie Kemp reported that Valentine décor will go up on Friday, January 29<sup>th</sup> at 9:30 a.m. Volunteers welcome.

The next meeting is February 16, 2021. **NOTE:** We will meet at 2:00 p.m. for the presentation by Commerce Trust Company.

The meeting was adjourned.

Respectfully submitted,

Barbara A. Braznell, Secretary