

Linda Judah
Executive Director

James McMillen, MD
Medical Director

Deborah Borchers
Operations Director

Jeanie Hambrick
Office Manager/IT

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Social Welfare Board

Patee Market Health Center
904 South 10th Street, Ste. A
St. Joseph, MO 64503

Serving the healthcare needs of the underserved of the City of St. Joseph and Buchanan County since 1913.

2021 MAR -2 AM 8:30
Main 816-233-5188
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**Social Welfare Board
Board of Directors Minutes
January 26, 2021**

Dr. Bob Stuber called the January 26, 2020 board meeting to order at 2:30 p.m. from Rogers Pharmacy's Conference room at 3705 N. Belt Highway, St. Joseph, MO

Board members present: Judge Kellogg, Dr. Stuber, (Carol Burns, Nancy Nash via phone), Rex Robinson, and Tom Russell,
Staff present: Linda Judah, Deborah Borchers and Dr. McMillen

I. Minutes: The minutes of the November 24, 2020 meeting were reviewed. Judge Kellogg moved to approve the minutes and Rex seconded the motion. Motion carried.

II. Old Business: Deborah noted she will begin the cash flow analysis and hope to have it ready for board review in February. Linda asked the board for clarification as to the number of years of desired for the cash flow plan. The Board suggested a 5-year cash flow plan based on a three-year historical analysis.

III. New Business: Director Reports:

1. Director of Operations-Deborah Borchers

Financials

Deborah presented the financials for November and December. Rex Robinson moved to accept the financials. Judge Kellogg seconded the motion. Financials were filed for audit.

2. Linda Judah, Executive Director's report follows:

COVID-19:

On 12/24/20, SWB became a vaccinators. The clinic has explored multiple workflow plans and now working with MOSAIC to vaccinate the clinic's patients. The COVID-19 assessment station in building lobby continues, reimbursement sought from CARES funding. Linda continues to participate in NAFCC State Exec calls to stay up to date on funding and operational opportunities.

The CARES request to the City has been funded

The COVID HELPLINE line with Sosento through SWB's existing phone line is working well.

Personnel: The new nurse practitioner is nearing the completion of her onboarding. Loah Stallard passed away on December 26, 2020. Multiple memorials have been sent to the Friends of the Free Clinic. Linda and Dr. Stuber each wrote a column for the paper describing the impact she had on the Social Welfare Board and the community.



Recognized by the NCOA for our quality of patient care.

Westside: ARC – participating in monthly meetings; Managing work plans for Title X program; Arranged for CQI online annual meeting; Facilitating monthly staff meetings and re-worked the Westside advertisement for the City bus.

Medical: Facilitated the medical and Quality Assurance meeting; Participating in weekly MDR meetings; Revised the Diabetic coordinator process and position that includes a bi-directional texting platform

Agency as whole: Agency received 4th round of NCQA recognition; Gave new city manager Gary Edwards tour of the clinic; assisted with annual newsletter; Issuing weekly clinic news publication to staff; Issuing the Clinic Beat to stakeholders

- Trauma Informed Care project- continues...moved conference room; updated patient waiting area
- Working with Mosaic to create an interface with our EMR.
- Finalized Ophthalmology/optometrist referral lists
- Submitted grant reports for CVS/Americares and Direct Relief.

Dental: Dr Barzee has signed up for 1 more year of work...discuss how to recognize his 10 years.

FOFC: Working with Emily Bauman on social media campaign
 Launched Network for Good donor platform
 Working with Finance committee for funds management
 The Friends voted to pay 1 ½ years of salary of the diabetic care coordinator for SWB’s diabetic care program.

Initiatives: Concluded the Trauma Informed Care grant – working with core team (Jean West, Latha, Jeanie, Lori, Pati and Kim)

Working with the Roadmap to Health Equity ---What committee – patient experience co-lead

Missouri Association Monthly meetings – president

Serving on the Crossing’s board as secretary ...assisting with strategic plan

Serving on the InterServ foundation

IV Operations:

Statistics for November:

November Statistics	Nov 2019	Nov 2020	Variance
Total Patient visits for rolling year	15,406	*12,281	20.3% decrease
Prescriptions	2,939	1,603	45.5% decrease

Number of medical visits	8,690	7,615	12.4% decrease
Number of dental/hygienist visits	3,777	3,063	18.9% decrease

* Due to COVID, dental and medical scaled back patient appointments.

Statistics for December:

December Statistics	Dec 2019	Dec 2020	Variance
Total Patient visits for rolling year	15,766	*12,326	21.8% decrease
Prescriptions	3,232	1,824	43.6% decrease
Number of medical visits	8,750	7,469	14.6% decrease
Number of dental/hygienist visits	3,784	3,033	20.2% decrease

* Due to COVID, dental and medical scaled back patient appointments.


Linda and Deborah asked the board to move the agency's fiscal year back to July 1 – June 30th as the accounting system used by the Social Welfare Board i.e. SAGE is not able to change its system to the calendar year. Nancy moved to keep the Social Welfare Board's fiscal year as July 1 to June 30th, Tom seconded the motion...motion carried.

Leadership will evaluate the Monthly stat report and report findings to the Board at the next board meeting.

Please refer to the Executive Director's report for clinic updates.

Meeting adjourned at 4:00 p.m.

Next board meeting scheduled February 23, 2021


 Dr. Robert Stuber, President


 Linda Judah, Executive Director