

MINUTES
LAND BANK BOARD
February 24, 2020
1:00 P.M. – 4th Floor Conference Room

CITY CLERK
2020 FEB 24 PM 3:19

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current</u> <u>Term of Office</u>
MEMBERS PRESENT:	Tara Horn	(05-00)	08/26/20
	Frank Leone	(05-00)	08/26/21
	Terry McClatchey	(05-00)	08/28/21
	Steve Briggs	(05-00)	08/26/22
	David Bradley	(03-02)	08/26/23
	James Robinson	(04-01)	08/26/22
	Gabe Edgar	(04-01)	09/23/23
MEMBERS ABSENT:	Lee Sawyer, Ex-Officio	(03-02)	
	Bill McMurray, Ex-Officio	(04-01)	
STAFF PRESENT:	Bruce Woody, City Manager Clint Thompson, Director, Planning & Development Rebecca Shipp, Executive Administrative Assistant		

Call to Order –Briggs called the meeting to order at 1:05 pm.

ROLL CALL: Horn – present, Leone – present, McClatchey – present, Robinson-present, Briggs-present, Bradley-present, Edgar-present, Sawyer-absent, McMurray-absent.

Quorum is present. Five members constitute a quorum.

Minutes of the Meeting, December 23, 2019 –

Robinson and McClatchey made a motion to approve the minutes. Bradley seconded.

All in attendance stated aye verbally in unison.

No one responded nay.

Minutes approved.

New Business-

Update from Land Bank Advisory Committee meeting-

Kamali gave an update of the Land Bank Advisory Committee subcommittees.

Kamali stated the subcommittees are in the process of developing rubrics to evaluate both properties and purchasers, application creation and marketing strategies. Kamali stated upon the Land Bank Advisory Committee's approval, he hoped to be able to present the information to the Land Bank Board at the next meeting.

Kamali extended his thanks to Kim Schutte, Jenny Gann, Clint Thompson and Juston Carr for their hard work and assistance.

Conflict of Interest and Ethics statement

Briggs provided the board with a conflict of interest statement.

Edgar made a motion to approve. Robison seconded.

All in attendance stated aye verbally in unison.

No one responded nay.

Motion approved.

Discussion of procedure for soliciting funds from City Council

Briggs stated \$40,000 can be allocated from the current budget as a line item for the Land Bank Board upon approval by the City Council.

Thompson stated the Land Bank Board can begin working to acquire property with the proposed \$40,000 if approved by Council through an Ordinance in March. These funds would allow the Board use funds and learn from any adjustments needed to proposed procedures/documents prior to next fiscal year allocation.

Thompson stated there is possibly \$100-150,000 available in the next fiscal year budget.

Discussion was held among Board members on identifying potential available properties.

Briggs stated there would need to be a motion from the board to allow staff to put an ordinance before the City Council.

McClatchey made a motion to direct staff to submit an ordinance allocating \$40,000 from the current budget as a line item for the land bank. Leone seconded.

All in attendance stated aye verbally in unison.

No one responded nay.

Minutes of the Land Bank Board Meeting
February 24, 2020

Motion approved.

Kamali asked what would happen to any monies remaining at the end of the fiscal year.

Woody stated because it's a restricted account monies would remain available.

The next meeting will be March 23rd in the 4th Floor Conference Room.

The meeting adjourned at 1:43 pm.

Minutes respectfully submitted,

Rebecca Shipp

cc: City Council
Bill McMurray, Mayor, Ex-Officio
Lee Sawyer, Ex-Officio
Paula Heyde, City Clerk
Land Bank Board Members
Land Bank Advisory Committee
J. Bruce Woody, City Manager
Clint Thompson, Planning & CD Director
Ted Elo, Assistant City Attorney
Tom Mahoney, Interim Director Administrative Services