

**ADMINISTRATIVE VIOLATION REVIEW BOARD
MEETING MINUTES**

March 3, 2021 – 2:00pm
City Hall, Fourth Floor Conference Room

2021 APR - 8 AM 9:49
CITY CLERK

	<u>Name</u>	<u>Attendance</u> (mtgs attended-mtgs absent)	<u>Term of Office</u>
MEMBERS PRESENT:	Pat Benedict	(57-7)	4/29/22
	Don Daffron	(13-0)	4/29/21
	Jason Eslinger	(10-1)	5/27/24
	Mary Kottenstette	(07-2)	4/29/25
	Isobel McGowan	(04-1)	4/29/23
MEMBERS ABSENT:	None		
OTHERS PRESENT:	Ted Elo, Assistant City Attorney Juston Carr, Property Maintenance Manager Charles Starling, Property Maintenance Inspector Sheri Whetstine, Property Maintenance Inspector Carol Flury, Recording Secretary		

Eslinger called the meeting to order.

ROLL CALL – Five (5) members were in attendance, quorum present. Pat Benedict - present, Daffron - present, Eslinger – present, Kottenstette – present, Isobel McGowan – present.

APPROVAL OF MINUTES

Motion to approve the minutes as written by McGowan; second by Kottenstette. Verbal vote taken; Ayes - 5, Nays - 0. **MOTION PASSES.**

NEW BUSINESS

- A. CASE NUMBER AP21-25261** - A request for review of administrative penalty in the amount of \$200 by Thomas W. Schwarz, 2323 Jules, for Violation of Section 15-25 – Nuisance Defined or Declared – Trash and Debris – wood pile, brush, pallets and all trash and debris. Viewed on 2/04/21. PM21-02464

Starling presented his case.

Mr. Swartz presented his defense.

Kottenstette made a motion to uphold the penalty; second by McGowan. **VOTE:** Eslinger - aye, Benedict - aye, Daffron - aye, Kottenstette aye, McGowan aye. Ayes - 5; Nays - 0. **MOTION PASSES**

- B. CASE NUMBER AP21-25198** - A request for review of administrative penalty in the amount of \$200 by Thomas S. Ginn, 2001 Olive Street, for Violation Section 15-25 – Nuisance Defined or Declared – Trash and Debris - vehicle parts, vehicle seats, scrap metal, wood, junk, lawn mowers, pallets, trash by the alley and garage. Viewed on 1/26/21. PM21-04286.

Starling presented his case.

Mr. Ginn presented his defense.

Eslinger made a motion to waive the penalty based on Mr. Ginn's efforts to clean the property; second by Benedict. **VOTE:** Eslinger - aye, Benedict - aye, Daffron - aye, Kottenstette aye, McGowan aye. Ayes - 5; Nays - 0. **MOTION PASSES**

- C. CASE NUMBER AP21-25249** - A request for review of administrative penalty in the amount of \$100 by Gregg Ide, 239 Illinois, for Violation of Section 15-25 – Nuisance Defined or Declared – Trash and Debris – garbage bags, miscellaneous scattered trash, and debris. Viewed on 2/02/21. PM20-05607

Whetstine presented her case.

Mr. Ide presented his defense.

Kottenstette made a motion to uphold the penalty; second by McGowan. **VOTE:** Eslinger - aye, Benedict - aye, Daffron - aye, Kottenstette aye, McGowan aye. Ayes - 5; Nays - 0. **MOTION PASSES**

- D. CASE NUMBER AP21-25127** - A request for review of administrative penalty in the amount of \$100 by Byron Gorman, 2527 Messanie, for Violation of Section 15-25 – Nuisance Defined or Declared – Trash and Debris. Viewed on 1/19/21. PM20-04415

Mr. Gorman was not present. Flury said that Mr. Gorman had a medical issue with his father and the family was meeting this afternoon with the doctor. His sister is coming in and will help clean up the property this weekend.

Starling presented his case.

McGowan made a motion to uphold the penalty; second by Kottenstette. **VOTE:** Eslinger - aye, Benedict - aye, Daffron - aye, Kottenstette aye, McGowan aye. Ayes - 5; Nays - 0. **MOTION PASSES**

UNFINISHED BUSINESS - None

PUBLIC COMMENT – None

Carr introduced our new property maintenance inspector, Tiffany White. She will have the area south of Mitchell to Easton and Pear, just south of the midtown district.

Elo stated that Council and other Commissions and Boards have agreed to meet in person with social distancing. It is up to this Board if they feel safe

ADJOURNMENT

Eslinger called the meeting adjourned at 2:55pm.

Minutes respectfully submitted by Carol Flury, Recording Secretary.