

**ADMINISTRATIVE VIOLATION REVIEW BOARD
MEETING MINUTES**

April 7, 2021 – 2:00pm
City Hall, Fourth Floor Conference Room

2021 MAY 11 AM 10:24

CITY CLERK

	<u>Name</u>	<u>Attendance</u> (mtgs attended-mtgs absent)	<u>Term of Office</u>
MEMBERS PRESENT:	Pat Benedict	(58-7)	4/29/22
	Don Daffron	(14-0)	4/29/26
	Jason Eslinger	(11-1)	5/27/24
	Mary Kottenstette	(08-2)	4/29/25
	Isobel McGowan	(05-1)	4/29/23
MEMBERS ABSENT:	None		
OTHERS PRESENT:	Juston Carr, Property Maintenance Manager Dan Craig, Dangerous Building Inspector Carol Flury, Recording Secretary		

Eslinger called the meeting to order.

ROLL CALL – Five (5) members were in attendance, quorum present. Pat Benedict - present, Daffron - present, Eslinger – present, Kottenstette – present, Isobel McGowan – present.

APPROVAL OF MINUTES

Motion to approve March 3, 2021, minutes as written by Kottenstette; second by McGowan. Verbal vote taken; Ayes - 5, Nays - 0. **MOTION PASSES.**

NEW BUSINESS

- A. CASE NUMBER AP21- 25311** - A request for review of administrative penalty in the amount of \$450 by James L. Hawk, 2908 Pear Street for establishing the correct address of Violation of Section 304.2 Protective Treatment; Section 304.7 Roofs and Drainage, and Section 304.13.1 Glazing. PM20-06023.

Hawk did not attend the hearing due to a medical condition.

Craig presented his case and answered questions from the Board.

The Board discussed the case.

Eslinger’s recommendation would be to enforce the penalty.

Carr stated that we would be willing to dismiss one of the penalties if he demoed the structure. Carr said that we would like to see the structure down and cleaned up by May 2.

Kottenstette stated that because of the history the Board has had with him and his non-compliance repeatedly, she is not sure she would vote to dismiss one of the penalties.

Carr said that if Mr. Hawk paid \$4,500 on having it demoed, he would be willing to dismiss the \$450 penalty to incentivize.

McGowan made a motion to uphold the penalty; second by Benedict. **VOTE:** Eslinger - aye, Benedict - aye, Daffron - aye, Kottenstette aye, McGowan aye. Ayes - 5; Nays - 0. **MOTION PASSES**

UNFINISHED BUSINESS - None

PUBLIC COMMENT – None

ADJOURNMENT

Benedict made a motion to adjourn; second by Daffron. The meeting adjourned at 2:10pm.

Minutes respectfully submitted by Carol Flury, Recording Secretary.