



Social Welfare Board

Patee Market Health Center
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St. Joseph, MO 64503

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Linda Judah
Executive Director

James McMillen, MD
Medical Director

Deborah Borchers
Operations Director

Jeanie Hambrick
Office Manager/IT

Serving the healthcare needs of the underserved of the City of St. Joseph and Buchanan County since 1913.

Social Welfare Board Board of Directors Minutes May 26, 2020

Social Welfare Board Members

Robert Stuber, MD, President
Carol Burns
Daniel Kellogg
Nancy Nash
Rex Robinson
Tom Russell

The May 26, 2020 board meeting was called to order by Dr. Stuber at 2:32 p.m. via the zoom platform.

Board members present: Tom Russell, Carol Burns, Nancy Nash, Rex Robinson, Dr. Stuber and Carol Burns

Board Members absent: Judge Kellogg

Staff present: Linda Judah, Deborah Borchers and Dr. McMillen

Ad Hoc:
Ron Hook, Buchanan County
Commissioner

Bill McMurray, St. Joseph City
Mayor

FOFC Board Members

Jimmy Albright, President
Patty Ziesel, Treasurer
Kristie Arthur
Pam Brock
Merry Burtner
Karen Corder
Kevin Echterling
Karen Foley
Ashley Hess
Suzanne Kissock
Janet Kropp
Lisa Little
Gail McMillen
Roxanne Miller
Marsha Rosenthal
Toni Sawyer
Deborah Weems, MD
John Wilson
Rachael Wilson
Denise Young

I. Minutes: The minutes of the April 28, 2020 were reviewed. Dr. Stuber moved to approve the minutes and Nancy Nash seconded the motion. Motion carried.

II. Old Business:

- Deborah and Linda reviewed the proposed 2020-21 budget. Nancy Nash made a motion to approve the 2020-21 budget as presented. Rex Robinson seconded the motion. Motion carried.
- Linda discussed vulnerabilities in the current employee handbook. Rex moved: *Employees must notify their immediate supervisor and executive director in writing of any intention to resign. Furthermore, the employee shall provide the two weeks 'written notice or in accordance to the terms of one's contract to the executive director in order to receive compensation for vacation or PTO.* Seconded by Nancy; motion carried. Linda will present the revised version at the next board meeting.

III. New Business:

1. Director Reports:

a. Director of Operations-Deborah Borchers

Financials

Deborah presented the financials for April. Carol Burns moved the financials be accepted as presented. Rex Robinson seconded the motion. The financials were filed for audit.

Deborah presented the February and March financial statements for the Friends of the Free Clinic. This was for informational purposes as the FOFC Board has already approved the financials. The SWB Board asked about the FOFC's investments. Nancy Nash volunteered to be part of the financial review discussion. Linda will reach out to Dr. Albright for next steps.



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CITY CLERK

Statistics for April:

April Statistics	Apr 2019	Apr 2020	Variance
Total Patient visits for rolling year	15,826	14,499	9.1% decrease
Prescriptions	2,859	2,751	3.8% decrease
Number of medical visits	9,103	8,439	7.3% decrease
Number of dental visits	3,864	3,309	14.4% decrease

- Due to COVID, medical scaled back patient appointments. There were no Hygienist appointments in April and only emergencies were treated by dentist.

1b. Linda Judah, Executive Director's report:

Personnel: Brought back furloughed staff person. She continue to search for a MA and Covid-19 screener.

COVID-19: Providing essential services only;

- COVID-19 assessment station in building lobby continues
- Participating in NAFCC calls to stay up to date on funding opportunities.
- Funding: Applied for rolling funds from NAFC – proposal accepted;
Submitted proposal to Direct Relief – denied
Submitted proposal to CVS – pending
- Through Next Stage Consulting, North CarolinaCo-presented Strategic Opportunities – Leveraging the Crisis for Change via webinar on May 1st.

Westside:

- Work continues with the Navigation grant....
- ARC – participating in monthly meetings.

Medical: Partner award application created and sent to Mutual of America

Agency as whole:

- Issuing weekly clinic news publication to staff;
- Working with presiding commissioner on COVID-19 PPE funding
- Writing grant for a Diabetic program
- Preparing for the Westside Move and major spring clean

Dental:

- Delta Dental grant - pending

Fofc:

- Working on LifeChangers mail campaign
- Working with Emily Bauman to create social media campaign

- Creating speakers bureau schedule

Initiatives: Jun-20

- Trauma Informed Care – working with core team
- Roadmap to Health Equity ---What committee co-lead
- Completed required training through Signify

IV Operational Needs:

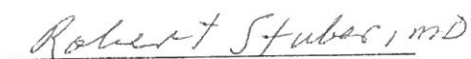
Linda reported the agency continues the stringent workflows to protect staff and patients from COVID-19 per CDC guidance.

Rogers' is moving forward with an online auction for silent auction items collected for the Trivia Night fundraiser. More information will go out the first of June.

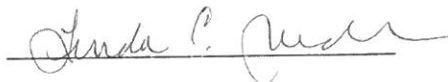
LifeChangers – the Special Events committee agreed to send out invitations for a virtual LifeChangers event.

V Clinic reports....see director reports.

Next board meeting scheduled August 25, 2020. Meeting adjourned at 3:50 P. M.



Dr. Robert Stuber, Board President



Linda Judah, Executive Director