

MINUTES
 PLANNING COMMISSION
 July 23, 2020
 7:00 P.M. – COUNCIL CHAMBER

CITY CLERK
 2020 JUL 24 AM 10:35

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Reba Hebert	(49-06)	01/29/22
	Karen Quintana Planalp	(09-00)	08/04/24
	Bob Bucher	(23-04)	06/15/23
	Donna Jean Boyer	(24-02)	07/22/23
MEMBERS ABSENT:	Phillip Vaughn	(19-16)	08/05/23
	Allison Tschannen	(05-05)	07/15/24
	Lauren Catron	(24-09)	07/17/22
	Tim Doyle	(03-02)	12/14/24
	Ben Burtnett	(19-06)	02/12/23

STAFF PRESENT: Ted Elo, Assistant City Attorney
 Reed Schwartzkopf, City Engineer
 Patrick Ruiz, Interim City Planner
 Zack Martin, City Planner
 Rebecca Shipp, Executive Administrative Assistant

Call to Order –Hebert called the meeting to order at 7:00 pm.

Hebert read the rules of conduct.

Hebert asked roll call to be postponed to allow extra time for Commission members to arrive.

Ruiz gave a preview of possible agenda items for next month’s meeting.

ROLL CALL: Quintana Planalp-present, Tschannen-absent, Catron-absent, Burtnett-absent, Bucher-present, Doyle-absent, Vaughn-absent, Hebert-present, Boyer-present.
 Quorum is not present. Five members constitute a quorum.

Agenda items 1-4 will continue on to City Council without a recommendation from the Planning Commission. Item 5 is automatically approved.

ITEM #1 Zoning District Change – A request for approval of a change of zoning from R-1A, Single Family Residential District to C-1, Neighborhood Shopping District for the property located at 3002 Pear as requested by Jerome Wheeler.

Zoning District Changes move on to City Council

Staff recommendation: approval

ITEM #2 Zoning District Change – A request for approval of a change of zoning from C-1, Neighborhood Shopping District to C-3, Commercial District for the property located at 600 S 28th as requested by John Rowe.

Zoning District Changes move on to City Council

Staff recommendation: approval

ITEM #3 Zoning District Change – A request for approval of a change of zoning from R-1B, Detached Single Family Residential District to C-3, Commercial District for the property located at 2717 Locust as requested by John Rowe.

Zoning District Changes move on to City Council

Staff recommendation: conditional approval

ITEM #4 Major Subdivision – A request for approval of a preliminary plat for a major commercial subdivision entitled UHAUL of St. Joseph located at 903 N 36th Street, as requested by Alicia McKay.

Major subdivisions are forwarded to the City Council.

Staff recommendation: conditional approval

ITEM #5 Authorization to enter into a Subdivision Improvement Agreement -
Approval of an application to waive the requirement of Section 26-70(a) and permit the applicant to enter into a subdivision improvement agreement for UHAUL of ST. Joseph as provided in Section 26-71(a).

Approved or denied by the Planning Commission

Staff recommendation: approval

Hebert stated the Planning Commission would attempt to hold a midday meeting in the upcoming weeks, dependent upon scheduling, to hear agenda items 6 and 7 as they are minor subdivisions. Minor subdivisions are approved or denied by the Planning Commission.

Items 8, 9, and 10 will be heard during the August 27th Planning Commission meeting.

The meeting adjourned at 7:20 pm.

Minutes respectfully submitted,

Rebecca Shipp

cc: Paula Heyde, City Clerk
Planning Commission Members
Chris Connally, Interim City Manager
Clint Thompson, Planning & CD Director
Ted Elo, Assistant City Attorney
Brady McKinley, Civil Engineer
Mark Townsend, Technology Associate Director