



The City of St Joseph, MO **ADOPT-A-PARK ADOPT-A-PARKWAY/TRAIL**

Our Goal: The Adopt-A-Park and Adopt-A-Parkway/Trail programs were initiated to protect and enhance St Joseph's neighborhood Parks and Parkways. We can accomplish this by partnering with citizen volunteers who want to make a difference in ensuring St Joseph's Parks and Parkways are clean and maintained. This can be a rewarding experience which only requires your time and effort.

TWO WAYS TO BECOME INVOLVED

Traditional Adoption and Requirements:

1. Participants agree to pick up trash and debris on their selected Park or Parkway/Trail a minimum of 4 times during the year but more frequent clean up would be appreciated and encouraged. Suggested times would be during the Clean Sweep Program offered by the City of Saint Joseph. The Clean Sweep Program runs from, April 1st – 7th and October 1st – 7th. Another suggested time would be the week prior to event or festival in the area of your park or parkway. There would be a larger volume of traffic during events such as the Southside Festival or Northside Festival. Try to keep these activities in mind when scheduling your clean up days. These events will be posted on our Facebook page as well as the City of Saint Joseph, MO
2. Notify the Parks, Recreation and Civic Facilities Administrative office of the date and time of clean up, preferably in advance. You can do this by calling 816-271-5501. This step is very important to a successful adoption. It will allow us to record your clean up dates as well as allow us to schedule for trash pick-up.
3. Report all vandalism, damage and unsafe conditions.

Specialty Project Adoption and Requirements:

1. Participants agree to a one-time special project. You can do them as you have time and you can do as many as you would like to. This could include things like painting or staining a shelter, bench or picnic tables. You can contact the Parks, Recreation and Civic Facilities Administrative office at 816-271-5501 for a list of possible projects and location. This is also open to suggestions from the participant but must be approved by the Parks, Recreation and Civic Facilities Administrative office.
2. Contact the Parks, Recreation and Civic Facilities Administrative office by calling 816-271-5501 to coordinate the project day with appropriate staff.

HOW TO JOIN

1. Contact the Parks, Recreation and Civic Facilities Administrative office at 816-271-5501 to select an eligible Park or Parkway or to discuss a Specialty Project.
2. Complete the Adoption application. This application is available at the Parks, Recreation and Civic Facilities Administrative office or on the City of St Joseph website,

<http://www.stjoemo.info/index.aspx?NID=577>. Return the completed application to the Parks, Recreation and Civic Facilities Administrative office at 1920 Grand Ave, St Joseph, MO 64505.

3. Trash bags are provided for you. You can obtain these items at the Parks, Recreation and Civic Facilities Administrative office located at 1920 Grand Ave, St Joseph, MO 64505.
4. If you yield your position of Contact person to another person in your group, please notify the Parks, Recreation and Civic Facilities Administrative office at 816-271-5501 with the new contact person's name and phone number. Make sure to transfer all paperwork and explain the responsibilities to the new contact person.

TIPS TO BE SAFE AND SUCCESSFUL

1. There must be adequate supervision for participants under the age of 15.
2. Properly use all safety equipment and perform the work in a safe and responsible manner.
3. Do not carry anything beyond your ability. Contact the Parks, Recreation and Civic Facilities Administrative office with the location at (816)271-5501.
4. Do not pick up hazardous substances or materials. Contact the Parks, Recreation and Civic Facilities Administrative office with the location at (816)271-5501.
5. Wear proper attire for each outing. Some items include, but are not limited to: hat, long sleeves, tennis shoes, gloves, sunscreen, and bug spray.
6. Beware of bees and snakes. Avoid contact with noxious weeds and other irritants such as poison ivy and poison oak or where herbicides were applied.
7. Be cautious when working around steep slopes and sharp rocks.
8. Be aware of traffic when working around roadways.
9. Work during daylight hours and drink plenty of fluids during hot, humid days.
10. When threatening weather is present, all activity must cease to ensure the safety of every volunteer.
11. Have a first-aid kit available during clean up events.

The St Joseph Parks, Recreation and Civic Facilities Department appreciate your involvement and your commitment to improve our parks and parkways. As an Adopt-A-Park, Adopt-A-Parkway/Trail participant you will have your groups name posted on the city website. We welcome and encourage any photos of the clean-up event to be emailed to adoptaparkstjoe@gmail.com or post to our Facebook page www.facebook.com/stjoemoparks/. Emailing these clean up event photos means that you are giving permission to the City of St Joseph MO to use these photos for the purpose of promoting the City of St Joseph, MO and its programs. You also understand that no compensation of any kind will be paid to the participant or to those providing the photos. As a participating group, you will have the pride of knowing you care enough about St Joseph's park and parkway/trail system to make a personal commitment to preserve and improve it.

For more information contact:

St Joseph Parks, Recreation and Civic Facilities Administrative Office
816-271-5501

adoptaparkstjoe@gmail.com